

**SMHS Student Affairs Standards Review Committee (SASRC) Meeting Minutes
Wednesday March 1, 2023 PM Zoom Meeting**

In Attendance: Ken Ruit, Sheila Bosh, Mark Raymond (MS2), Regan Washist (MS2), Emily Anderson (MS2), Michelle Montgomery, Natisha Corum (MS4), Emily Decker (MS4), Jim Porter, Judy Solberg, Kate Tomczik, Lauren Johnson (MS3)

Absent: Parker Rosenau (MS4), Grant Gunderson (MS3), Shivam Patel (MS3), Holly Mitzel (MS3), Emily Evers, Susan Zelewski, Kamille Sherman, Pat Carr

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Welcome/call to order	Meeting was called to order by Dr. Ken Ruit, Committee Chair.	
Review Meeting Minutes	December 7, 2022 minutes were reviewed. Minutes are posted on Blackboard. It's noted that SASRC didn't meet in January or February due to scheduling conflicts.	Minutes approved.
New Student Committee Member	Welcome to new committee member Kate Tomczik (MS1).	
ISA 2 Update	<p>Anja Selland provided an update that was intended to be shared at the February meeting. The meeting was canceled due to scheduling conflicts. To ensure that the committee received the information in a timely manner, the update was posted to Blackboard and was also emailed to committee members.</p> <p>The ISA2 review committees continue their work and will be meeting again in March or April as schedules allow. Further updates will be provided at the next meeting.</p> <p>The Mid-year Survey closed January 31, 2023. The response rate was 100%. Data is being reviewed and will be shared with DQIP. Data that is relevant to SASRC will be shared at a future meeting.</p>	Add to April Agenda.
Office of Student Affairs Update	Match Day is March 17, 2023. Dr. Porter is working on curricular and policy updates. The Student Guide has been emailed to students; however, it hasn't yet been posted to the website because it needs to be in compliance with UND branding requirements. Dr. Porter hopes that the issue will be resolved relatively soon.	Add to April Agenda as standing agenda item.

Student Comments/Concerns	No comments or concerns were received from the students in attendance.	Add to April Agenda as a standing agenda item.
Element Review	<p>12.1 Financial Aid/Debt Management Counseling/Student Educational Debt, reviewed by Dr. Porter. Not a cited element in 2022. Narrative will need to be updated as DCI question wording has changed. Will need to breakdown data by regional campuses.</p> <p>12.2 Tuition Refund Policy, reviewed by Emily Evers, presented by Dr. Porter. Not a cited element. Narrative is accurate and sufficient. There are no associated tables for this element.</p> <p>12.3 Personal Counseling/Well-Being Programs, Reviewed by Michelle Montgomery. Not cited in 2022. Updated 2022 GQ responses. Narrative responses are sufficient and accurate, though we may want to present narrative information on the data by campus.</p> <p>12.4 Student Access to Health Care Services, reviewed by Kamille Sherman, presented by Dr. Porter. Narrative responses are sufficient and accurate, though we may want to present narrative information on the data by campus.</p>	Add Element Review to April Agenda
Announcements/Next Meeting	Next meeting April 5, 2023. Element review 12.5 PC, 12.6 SB, 12.7 SZ, 12.8 JS	

Minutes Submitted by Sheila Bosh, RN, Accreditation Manager

Minutes Reviewed by: Dr. Ken Ruit, Committee Chair