

**UNDSMHS Research Committee**  
**Wednesday, February 22, 2023**  
**Virtual Zoom Meeting**

Present: Marc Basson, Jamie Foster, Colin Combs, Seema Somji, Brad Gibbens, Andrew Williams, Kristina Olofsson, Kathryn Shahwan, Masfique Mehedi, Kenneth Ruit, Jonathan Geiger, Donald Sens, Robert Sticca, Erika Johnson

Absent: Ursula Running Bear, Shawnda Schroeder, Robert Sticca

	Summary	Action/Follow-up
<b>Call meeting to order</b>	Meeting began at 2:03 pm via Zoom.	
Approval of minutes from January 2022	Motion made by Dr. Geiger to approve January minutes and seconded by Dr. Combs. The motion was approved unanimously by attending members.	
FLRD Format – option for in-person poster or video submission (Mediasite) Option for or link to Scholarly Commons submission	<p>Erika Johnson from Library Resources joined the meeting and introduced herself.  <b>Erika Johnson:</b> Our plan is to have an online link given to students, and they need to get approval from faculty.            Guidelines will be distributed to faculty after Erika receives the approvals.            Dr. Marc Basson highlighted the importance of educating the faculty on what they are approving.  <b>Dr. Jamie Foster:</b> We will have a bunch of abstracts for this event; is it something that people will post on the website?  <b>Erika Johnson:</b> We envision students posting content and making it accessible to all. Our goal is to support research activities.</p> <p>Dr. Jamie Foster asked for feedback regarding the FLRD Format option for in-person poster or video submissions to MediaSite.            When students go online to submit the abstract, they will have this option in the call for abstracts.</p>	
FLRD Judging – Abstracts – Committee? Put out call for abstracts – due date – end of March – time for reviewing abstracts.	<p><b>Dr. Jamie Foster:</b> Once the abstracts are submitted, screening should be conducted. What is the best way to go when it comes to selecting judges? Is this committee going to do that or ask volunteers to go through it?            We used to give them a week or two to be reviewed. The deadline would be the end of March; this is something new for us. I will put out a call for abstracts and search for committees or judges to screen the abstracts.            The large number of abstract submissions will come from medical and occupational therapy students.</p>	

	<p>A question was raised if, for example, the OT department screens OT student abstracts. It is something to consider. In the past, we asked the affiliations to screen the abstracts.</p> <p>The students will have the option in the call for abstracts to pick their category.</p> <p><b>Erika Johnson:</b> Would it be appropriate to have medical residents participate in the evaluation process? I know many residents submit posters, but it might also be that they could get traction in terms of their research or teaching requirements by helping with the behind-the-scenes portion of Research Day?</p> <p><b>Dr. Marc Basson:</b> Residents also submit abstracts, so there might be a conflict of interest.</p>	
Availability of Abstracts and information- Print or electronic – web page	<p><b>Dr. Masfique Mehedi:</b> What is the terminology for "pre-selected abstract"?</p> <p><b>Dr. Marc Basson:</b> poster of distinction.</p> <p><b>Dr. Jamie Foster:</b> Availability of Abstracts and Information—Print or Electronic—Web Page Any suggestions or preferences? Last year's guest speaker was posted on our website; this year, we will do the same. Brian Schill can help us with this.</p> <p><b>Dr. Andrew Williams:</b> We can post a link so people can walk around with their phones.</p> <p>Dr. Foster will extract the survey information into an Excel sheet and have it printed ahead of time. He will get the schedule and speaker information advertised on the website and speak to Nasser Hammami.</p>	
Keynote Speaker – Dr. David Carr - accepted invitation and will travel to Grand Forks	<p>Dr. David Carr is arriving on April 12<sup>th</sup> and leaving on April 15<sup>th</sup>. Give a talk on the 13<sup>th</sup> of April around 1:00 p.m. We are planning on inviting him for dinner.</p> <p>Dr. Basson suggested having him meet with some of the medical students and share some career advice, etc.</p> <p>Dr. Shahwan will speak to students and Dr. Carr.</p>	
Request from UNDSMHS Library for attending meetings and discuss the HELIOS project	<p>No one objected to Erika Johnson or any of her team attending the meeting as guests.</p>	
<b>Announcements</b>	<p>No announcements.</p>	
<b>Adjournment</b>	<p>Dr. Jamie Foster asked for a motioned to adjourn the Meeting at 2:53 pm. Dr. Combs made the motion to adjourn with no objections.</p>	Next meeting 22 March at 2:00PM