

**UNDSMHS Research Committee**  
**Wednesday, May 22, 2024**  
**Virtual Zoom Meeting**

**Present:** Jamie Foster, Colin Combs, Sarah Sletten Masfique Mehedi, Andrew Williams, Sandeep Singhal, Motoki Takaku

**Absent:** Don Sens, Mikhail Golovko, Robert Sticca, Shawnda Schroeder, Brad Gibbens, Collette Adamsen, Katie Shahwan, Ken Ruit

Agenda Item	Summary	Action/Follow-up
Call meeting to order	Jamie Foster called the meeting to order at 2:04pm. Did not have a quorum, so no voting could occur.	
Approval of minutes from April 24, 2024	Minutes were approved via email after the meeting.	
Finalize proceedings for FLRD	<ul style="list-style-type: none"> <li>• Jamie Foster presented the proceedings to the group.</li> <li>• Group agreed there are no further changes needed.</li> </ul>	<ul style="list-style-type: none"> <li>• Jamie Foster will send proceedings out to committee again for last chance at feedback.</li> </ul>
Revise call for proposals for the Pilot Grant Program <ol style="list-style-type: none"> <li>1) Wording regarding Biomedical</li> <li>2) Due date</li> <li>3) Review process</li> <li>4) Earliest funding</li> </ol>	<ul style="list-style-type: none"> <li>• Jamie Foster presented the proposed changes to the call for proposals.</li> <li>• Change main title to UND School of Medicine &amp; Health Sciences Research Pilot Grants to make applicable to all departments.</li> <li>• Remove biomedical before research grant in all places and make all wording broader than just biomedical.</li> <li>• Earliest funding date of August.</li> <li>• Application deadline of Friday, June 28 by 4:30pm.</li> <li>• Should there be a focus on which proposals get funded? Look at picking a focus for next year.</li> <li>• Looked at seed grant ROI data.</li> </ul>	<ul style="list-style-type: none"> <li>• Jamie Foster will send announcement out to committee again for last chance at revisions, then it will be sent out.</li> </ul>
Announcements		
Adjournment	Meeting was adjourned at 2:40pm.	