

**UNDSMHS Research Committee**  
**Wednesday, April 24, 2024**  
**Virtual Zoom Meeting**

**Present:** Erika Johnson, Motoki Takaku, Masfique Mehedi, Shawnda Schroeder, Sarah Sletten, Colin Combs, Mikhail Golovko, Jamie Foster, Sandeep Singhal  
**Absent:** Andrew Williams, Don Sens, Robert Sticca, Brad Gibbens, Collette Adamsen, Katie Shahwan, Ken Ruit

Agenda Item	Summary	Action/Follow-up
Call meeting to order	Dr. Foster called the meeting to order at 2:04 p.m.	
Approval of minutes from March 27, 2024	March meeting minutes were reviewed.	<ul style="list-style-type: none"> <li>Mikhail Golovko moved to approved the March minutes and Shawnda Schroeder seconded. The motion to approve was unanimously approved by the attending members.</li> </ul>
Frank Low Research Day wrap up	<ul style="list-style-type: none"> <li>183 abstract submissions which were all reviewed by 2 people and scored. Drs. Mehedi and Takaku were in charge of review process and judging. About half of them scored the average or above average, and they were selected as abstracts of distinction.</li> <li>A total of 33 judges participated.</li> <li>In the future, maybe expand event to 2 days- 1 for virtual judging and 1 for in person judging. That way we can judge everyone.</li> <li>Another suggestion is to award 10% of posters, instead of 8% that we awarded this year (not including honorable mentions). Are there budget limitations? There shouldn't be a problem with budget.</li> <li>It was hard to watch the video presentations in the 2-hour judging time slot. A suggestion for next year is to send out judging assignments earlier, and videos could be watched the day before the event. Or try to recruit more judges and have more in-person posters.</li> <li>Next year we should focus on more in-person attendance for keynote speaker. Next year's speaker should be directed for a broader audience.</li> <li>Winners were contacted and will be highlighted in Friday's For Your Health newsletter.</li> </ul>	
Frank Low Research Day proceedings	<ul style="list-style-type: none"> <li>Erika has been working on the proceedings.</li> <li>What should all be included in the proceedings?</li> </ul>	

	<ul style="list-style-type: none"> <li>• Right now, included is for each submission is title, author names, affiliation and email address of first author and abstract body.</li> <li>• Remove email addresses from proceedings.</li> <li>• No not note winners in proceedings.</li> <li>• Once proceedings are ready, we should double check with PIs on if they want abstracts published.</li> </ul>	
SMHS Pilot Grant Program- call for proposals <ul style="list-style-type: none"> <li>• Wording of the call – Biomedical? Health Sciences?</li> <li>• Due date and review of proposals?</li> <li>• Anticipated number of awards?</li> </ul>	<ul style="list-style-type: none"> <li>• Will be discussed at next meeting.</li> <li>• Program is funded by Associate Dean F&amp;A fund, so not tied to fiscal year.</li> <li>• Should award the same number as last year.</li> </ul>	
Announcements		
Adjournment	Meeting was adjourned at 2:57 p.m.	