

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
 Tuesday, August 9, 2022 @ 5:00 pm via Zoom

In attendance: Ashely Anderson, Tom Arnold, Dinesh Bande, Sandi Bates, Christina Walker-Basu, Dane Breker, Kathy Camburn, Pat Carr, Bryan Delage, Bree Eliason, Scott Engum, Sabha Ganai, Minnie Faith, Stacie Klegstad, Devendranath Mannuru, Joshua Morrell, Carla Mosser, Marlys Peterson, Jim Porter, Luke Roller, Kamille Sherman, David Schmitz Tracey Steffes, Susanna Warner, Sara Westall, Susan Zelewski.

Not in attendance: Marc Basson, Chris DeCock, Jane Dunlevy, Scott Knutson, Jau-Shin Lou, Dennis Lutz, Andy McLean, Alicia Norby, , , Lisa Schock, Jon Solberg, Steve Tinguely, Chris Tionson.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Chris Tionson and Scott Engum

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:01 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of July 12, 2022 minutes.		MSC to approve the July 12, 2022 minutes. Kamille Sherman / Scott Engum // carried.
3. Student Check-in	A 2 phase match system is being proposed by the NRMP, but a lot of details are missing from the website. However, all students and faculty are encouraged to go read and provide feedback on the website.	Information
4. Old Business	<p>a.) Policies and Procedures</p> <ol style="list-style-type: none"> 1. Excused Absences/Tardiness for Third- and Fourth-Year Students 4.18 2. Clerkship Professionalism procedure 5.10 UMEC has requested that MPPRC create a unified professionalism policy with a flow chart so that it is consistent throughout the phases. These policies will remain on the agenda for a long time just don't want to lose track of them. 3. Duty Hours The FAQ section was added. Just wanted to verify there were no changes needed. The policy will go to UMEC as information. 	Information

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	<p>b.) Covid-19 related concerns</p>	
<p>5. New Business</p>	<p>a.) Clerkship Directors' Checklists We have received the LCME teams' preliminary letter, so information may be coming slowly. However, the official finding will not be here until about October 2022.</p> <p>Dr. Susan Zelewski is working on updating the report template and will be sending them out soon with due date. OBGYN is the only department that moved months.</p>	<p>Information</p>
	<p>b.) SHaPE Annual Report We would like to have a remediation process beyond the immediate formative feedback that they receive. We are seeing the correlation between SHaPE and the CSPR scores.</p> <p>A challenge is scheduling around the STEP Prep course and find that balance and working through it. In Bismarck, there was an issue of where to park the SIM truck but are now using the UND CFM location. Another challenge is contracts for preceptors that help with the simulations, as we went thru transition in the program.</p> <p>Goals going forward we would like the Psychiatry Simulation to be completely virtual, which was done before and this will be clarified in the report that it's the simulation and not during the Psychiatric clerkship rotation. Would like to have virtual simulations for makeup options and those on LOA or in a really rural location. Also, to update objectives 2 & 3 to be 'Achieve score of 75% for two H&P's' that are graded by the faculty because we are seeing a correlation between 75% on the simulations and the CSPR and would like to send the Campus Deans a letter of notice for the next steps to be taken.</p>	<p>ACTION ITEM: Erin Snyder will talk with Dr. Jon Allen about attending a Campus Deans meeting or the next P2P3C to discuss our questions before making an action plan.</p>

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	<p>Questions and concerns that the remediation could potentially be done real-time with the SHaPE faculty because it is a simulation course. Students are given immediate feedback but no further remediation is done.</p> <p>Discussed that moving the remediation responsibility to the Campus Deans' office would be very difficult as we have seen with CSPR remediation requirements.</p> <p>Also, noted that in #4 & 5 the passing rate is different but they should both be 75%. Before we make any decisions, we would like to bring in Dr. Jon Allen to discuss some of the concerns at a campus dean's or the next P2P3C meeting.</p>	
	<p>c.) Phase 2 Report AY 21-22</p> <p>Reviewed the report and the SHaPE scores were unclear in the data provided and is recommending to remove that from the report and figure out if we can get that clearer in the future. We were able to meet all the domain goals and all students passed the shelf exams, including 13 after re-examination. The CSPR is a 15-minute H&P and need to ask the evaluator next year if the student ran out of time if they were not able to ask the patient if they had questions or if they just didn't ask. All the goals for phase 2 were met.</p> <p>Goals going forward: monitor step 2 scores and the number of re-examinations for the shelf exams.</p> <p>Continue to monitor availability of clinical sites and preceptors as well.</p>	<p>MSC to recommend approval of the AT 21-22 Phase 2 Report as presented. Bryan Delage / Kamille Sherman // carried.</p>
	<p>d.) Phase 3 Report AY 21-22</p> <p>Reviewed the report and all the phase domain goals and phase metrics were met and step 2 exams passed with one re-examination. We are paying close attention to the STEP 2 Scores as STEP 1 has moved to pass/fail.</p> <p>Continue to monitor availability of clinical sites and preceptors as well.</p>	<p>MSC to recommend approval of the AT 21-22 Phase 3 Report as presented. Bryan Delage / Dev Mannuru // carried.</p>
	<p>e.) Mid-Clerkship Feedback</p> <p>This is from the LCME preliminary letter and were directed to act now by adding two questions to our mid-clerkship feedback for the current cohort. These are for the preceptors to answer. 1.) what could be improved? 2.) what is the student doing well? If you already have questions similar to these then you are good. Dr.</p>	<p>Information</p>

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	Susan Zelewski will notify each clerkship if changes are needed. Also, feedback forms should be scanned in to Leo for the students to reference at a later date if they want.	
	f.) Timely Grading Report A full academic year of everyone complying. Good Job Everyone!	Information
	g.) Psych Honors Rule Update	Tabled
	h.) ROME Campus Affiliations After some discussion that we want it to be fair so if we keep a lottery system like have for the traditional ROME sites. However, as new ROME sites come we can continue this discussion about if that site would be tied to a specific home campus or not.	Information
6. Electives	a. IMED 9230 Dermatology Elective This is a new section and the language was updated and will be applied to all sections. b. EMERG 9106 Elective	MSC to recommend approval IMED 9230 and EMRG 9106 electives. Bryan Delage / Dev Mannuru // carried.
7. Reports from Committees	a.) UMEC - Dr. Zelewski Policy consolidation to be completed by MPPRC. Also, the phase 2 schedule we recommended was approved. There are also diversity workshops by AAMC that are free and if you're interested in them please contact Pat Carr for the website.	Information
	b.) GMEC –Dr. Zelewski A campus resident advocate change in Minot is now Dr. Scott Knutson. Residents also get more guaranteed leave, which is a new ACGME guideline.	Information
	c.) EASRC Started to review the elements again, so if you get requests for information that is why. Some of the questions have changed.	Information

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	<p>d.) CEMC – Dr. Zelewski Been gathering data for phase reports</p>	Information
8. Area Updates	<p>NRMP proposed a two-phase match process and there are a few details on the website for you to view and vote and provide feedback to them. There are lots of discussions being had and questions raised regarding this possible change.</p> <p>Also, the Curriculum Retreat is September 9th and Dr. Andy McLean is going to be the guest speaker about diversity.</p> <p>UMEC Diversity Equity and Inclusion committee is also working on deciphering what is missing from the curriculum and with Dr. Don Warne highly stepping back on his duties at UND. We are holding the Diversity elective until we can get a new course director for that elective.</p>	Information
9. Adjournment	Meeting was adjourned at 6:07 pm.	<i>The next regular meeting is scheduled for September 13, 2022, at 5:00 pm.</i>