

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
 Tuesday, July 12, 2022 @ 5:00 pm via Zoom

In attendance: Dinesh Bande, Marc Basson, Sandi Bates, Christina Walker-Basu, Dane Breker, Kathy Camburn, Bryan Delage, Bree Eliason, Scott Engum, Sabha Ganai, , Minnie Faith, Parag Kumar, Devendranath Mannuru Joshua Morrell, Carla Mosser, Marlys Peterson, Jim Porter, Lisa Schock, Kamille Sherman, Susanna Warner, Sara Westall, Susan Zelewski.

Not in attendance: Pat Carr, Chris DeCock, Jane Dunlevy, Scott Knutson, Jau-Shin Lou, Dennis Lutz, Andy McLean, Alicia Norby, Luke Roller, David Schmitz, Jon Solberg, Steve Tinguely, Chris Tiongson.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Kamille Sherman and Scott Engum

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:05 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of June 14, 2022 minutes.		MSC to approve the June 14, 2022 minutes. Lisa Schock / Kamille Sherman // carried.
3. Student Check-in		Information
4. Old Business	<p>a.) Policies and Procedures</p> <ul style="list-style-type: none"> i. Excused Absences/Tardiness for Third- and Fourth-Year Students 4.18 ii. Clerkship Professionalism procedure 5.10 <p>MPPRC has also tabled these policies and will be waiting to see what UMEC will decide about professionalism. Then the policies might be able to combined.</p> <p>b.) Covid-19 related concerns</p>	Information
5. New Business	a.) Clerkship Directors' Checklists	Tabled
	b.) Clinical Reasoning Cases (discussion continued)	

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	<p>With the Transition into Residency course some of these courses provided by the Telemedicine.com.</p>	
	<p>c.) Step 1 Discussion / Phase 2 Scheduling Proposed changes to account for the new step 1 and step 2 prep course durations as instructed by UMEC presented. Phase 2 starts at the same time and have phase 3 start two months earlier to be able to offer the course more. Step 1 Prep would be offered six times and Step 2 Prep would be offered twice. In addition, to OBGYN in Bismarck offering to split clerkship rotations and Neurology in Grand Forks to allow this to happen and also try to prevent preceptor burnout. The ROME students would still be able to complete their program on time also.</p> <p>We are still working on when the CSPR would take place and how remediations would take place also well, which would depend on the SIM Center Schedule and we will discuss that at the October meeting.</p>	<p>MSC to recommend to UMEC for consideration of the Phase 2 scheduling.</p> <p>ACTION ITEM: Discuss the CSPR Timing in the schedule on the October meeting agenda with Dr. Jon Allen.</p>
	<p>d.) Duty Hours Scenario Trying to find some clarification for when a student is on ‘Home On-Call’ where they go back and forth from the hospital. Discussion about the possible situations and clarification of the policy. The on-call does provide valuable experience to what it would be like as a resident.</p> <p>Students are highly encouraged to speak up when they are approaching their 80 hours because their preceptor might not be aware.</p>	<p>ACTION ITEM: To add a clarification sentence of when a break is needed and also add an FAQ section with example situations and what to do</p>
	<p>e.) International Rotations Dean Wynne has now allowed international visiting students and we can now decide if we will allow our students to do international travel for away rotations.</p>	<p>MSC to recommend to allow our students to travel international for Away Rotations. Bryan Delage / Dane Breker // carried.</p>

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	<p>f.) Yearly Tracking Summary</p> <p>The report is getting long Should we limit the number of years we report on? Agreed that 5 years would be sufficient.</p> <p>The OBGYN Department did raise a question about the student that did not complete the H&P reporting this was documented and the students selected the choice in error. All other departments have addressed any students who reported missing the H&P. Also, all students did report they knew about the mistreatment and duty hours policies.</p> <p>We did have a few Title IX reports the first was the student just requested general education occur for the department which did happen. The second report was of an older incident and it was also addressed. The last report resulted in the student being reassigned and that preceptor did not complete an evaluation of the student.</p> <p>There was a report of too much shadowing during a rotation instead of participation and this was addressed with the department. A student did report that they were instructed to do an examination that we require them to have supervision and the preceptor did not do that. This preceptor is no longer teaching for us and no longer practicing in the state. The department will also do general education.</p> <p>Professionalism concerns that were reported a resident making unprofessional comments about a patient in an open area; the Program Director did address this with the resident. In neurology the method in which they were examining patients which is no longer common practice. There was also a preceptor that took a phone calls regarding patients on speaker phone in open areas and another in a patient room where the preceptor shared information that should not have been shared. The psychiatric department in Bismarck has a HIPPA non-compliance about a comment about a patient and this was addressed by the Clerkship Director with the preceptor and will also be doing department training on the professional behavior expectations. There is also talk about phasing that preceptor out of teaching.</p>	<p>Information OB section will be updated.</p>
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	A student felt that they did receive the proper PPE and was hesitant to ask for an N95 mask. We had two students who did not treat COVID positive patients and will need to do the alternative training.	
	<p>g.) QI/PS Course Report This this the first year that this course was required for credit and had to do all 13 modules. Every student passed and earned the basic certificate. Next year they would like the students to focus on a topic for a project earlier to make that portion of the course easier.</p>	MSC to recommend for approval the QI/PS Course Report. Bryan Delage / Kamille Sherman // carried.
6. Electives	<p>a. POCUS Emergency Medicine This elective will be on the Minot campus and the patient information that is de-identified would be covered in the release that patients sign would be covered for the research purposes. Since most of our institutions do include language for consent for educational purpose. However, we would like to include that consent form to these minutes and verify that it is sufficient. If this elective will be expanded to other campuses we will have to verify that their consent forms will cover cases being used for education.</p>	MSC to recommend approval with an addendum of the consent form as document to the minutes and allow the chair discretion to review the form. Bryan Delage / Kamille Sherman // carried.
7. Reports from Committees	<p>a.) UMEC - Dr. Zelewski The Acting Internship report and Step Prep Change was approved. We also discussion some PCL feedback about the feedback that students received.</p>	Information
	<p>b.) GMEC –Dr. Zelewski No Report</p>	Information
	<p>c.) EASRC No Report</p>	Information

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	d.) CEMC – Dr. Zelewski Working on Phase and Curriculum as a Whole Report.	Information
8. Area Updates		
9. Adjournment	Meeting was adjourned at 6:18 pm.	<i>The next regular meeting is scheduled for August 9, 2022, at 5:00 pm.</i>