

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, May 10, 2022 @ 5:00 pm via Zoom

**In attendance:** Ashley Anderson, Marc Basson, Sandi Bates, Kim Becker, Dane Berker, Pat Carr, Bryan Delage, Jane Dunlevy, Scott Engum, Sabha Ganai, Stacie Klegstad, Parag Kumar, Devendranath Mannuru, Joshua Morrell, Marlys Peterson, Jim Porter, David Schmitz, Chris Tiongson, Christina Walker-Basu, Susanna Warner, Sara Westall, Susan Zelewski.

**Not in attendance:** Chris DeCock, Scott Knutson, Minnie Faith, Jau-Shin Lou, Dennis Lutz, Andy McLean, Alicia Norby, Luke Roller, Lisa Schock, Kamille Sherman, Jon Solberg, Steve Tinguely.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Susan Zelewski

**Approved by:** Luke Roller and Sabha Ganai

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:05 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of April 12, 2022 minutes.		<b>MSC to approve the April 12, 2022 minutes. Bryan Delage / Sabha Ganai // carried.</b>
3. Student Check-in		Information
4. Old Business	<p><b>a.) Policies and Procedures</b></p> <p><b>b.) Covid-19 related concerns</b>            We are seeing more positive cases among students, please continue to accommodate with alternative methods as possible.</p>	Information
5. New Business	<p><b>a.) Residents as Teachers Annual Report</b>            The residents are continuing to complete the AMA modules as part of their training. We have also added policies and procedures to Med Hub for the residents and fellows to attest to and be able to access them as needed. In addition, the education objectives and professional behavior expectations for medical students are also signed off on. This year we had two residents not sign off on all policies, one was on LOA and the other was assigned a couple of policies late and then graduated shortly after.</p>	Information  Dr. Becker will specifically mention mistreatment reporting to all residents during orientation.

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	<p>This coming year we have a hard deadline of when residents need to sign off on the policies, procedures and objectives and there are consequences if they do not. At the UND Residencies they will lose their clinical privileges and at Altru they will be suspended from teaching medical students until they do. During the LCME visit, there was one resident that mentioned they did not know the procedure to follow if they receive a mistreatment report.</p>	
	<p><b>b.) CSPR Annual Report</b>              This is the clinical skills assessment that is being piloted this academic year as a high stakes exam at the end of phase 2. We originally said this was the gateway into phase 3, however, is not practical timewise. UMEC approved last week to extend the deadline into the beginning of rotation 3 of phase 3 to complete their remediation.</p> <p>We changed the evaluation assessment rubrics to be more realistic to what is done in a 15 min focused H&amp;P vs what was done before which were more all encompassing. A report of the how students do after the first run of the examinations will be coming.</p>	<p>Information</p>
	<p><b>c.) Policies and Procedures Review</b>              Throughout all the policies phase terminology will be updated and committee names corrected.</p> <p><u>Duty Hours for Medical students 4.3</u>              Minor edits as it was recently updated.</p> <p><u>Limitations to Specialty Electives 4.7</u>              The first section was updated to clarify two 4-week electives. Also, removed the last sentence at the end of the policy statement on page 1. We reviewed the examples at the end of the policy and discussed where the campus deans would look if they were looking for examples and those</p>	<p><b>MSC to approve all the suggestions and edits to the policies. Bryan Delage / Chris Tiongson // carried.</b></p>

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doing the advising would be helpful. Suggested that we will add an explanation of the different between the different phases.

Third Year Elective Days 4.13

On page 4 the length of electives were updated and neurology would like to add an exploration day to their clerkship time. Under 'procedures 1.d' students are no longer scheduling these specialty elective days but now going through the campus office. The wording will be updated to clarify the new procedure.

Excused Absences/Tardiness for Third and Fourth Year Students 4.18

Under principles #7 – we need to add in OSAA Dean Dr. Jim Porter or the Campus Deans. Further discussion about the process and would like UMEC to help clarify the process and how a student might greive a letter of unprofessional behavior if they don't agree in receiving one. The discussion was tabled.

Clinical Supervision 4.21

LCME said it was a good policy overall. On page 3 under 'Direct Supervision' we would want to include other clinical supervisors so that a nurse could supervise a student inserting an IV, so the sentence should be updated to be 'qualified provider' to be more inclusive. This should also be updated on page 4.

On page 6 section number four the UND Division of Student Affairs and Diversity is no longer a reporting option, so that will be removed. Neurology would like to add a few procedures to the approved list to include 'Botulinum Toxin Injections for direct supervision. Surgery would like to add 'drain removal'

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	<p><u>Away elective approval procedure 5.9</u>                  Was just approved by MPPRC and UMEC and is the most current and our committee should also review it annually.</p> <p><u>Clerkship Professionalism procedure 5.10</u>                  Tabled</p> <p><u>Clerkship Grading Procedure 5.11</u>                  Outlines the use of the NBME Hofsee Compromise for passing shelf exams and percentages for the clerkship grading and the 6-weeks from last day of clerkship to submit grades.</p> <p><u>Clinical Rotation Scheduling Guidelines 5.13</u>                  No changes, as it was recently written.</p> <p><u>Clerkship Shelf Re-examination Procedure 5.18</u>                  Also, recently written and has been usefully already.</p>	
6. Electives	<p><b>a. MED 9555-01 – Global Health Elective</b>                  This is a section of the Haiti elective that is virtual. Dr. Bryan Delage was able to connect a student thru telehealth with a physician in Haiti. The objectives were updated to remove those that are not possible to be obtained without being in person.</p> <p>This is also a great opportunity for students to experience some diversity and it is possible to continue to offer the elective virtually even after international travel is an option again.</p>	<p><b>MSC to approve the MED 9555-01 Global Health Elective – Haiti Virtual. Chris Tiongson / Bryan Delage // carried.</b></p>
7. Reports from Committees	<p><b>a.) UMEC - Dr. Zelewski</b></p>	<p>Information</p>

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	<p>They approved the immunization policy, where there were no new requirements but did remove the special considerations because we are not able to monitor those. It was added though that student must comply with clinical site requirements.</p> <p>We have two students currently enrolled in external step prep courses and UMEC approved for academic credit for this year as an option for MSAPC to utilize for this year only. The STEP Prep course feedback this year has been positive despite all the student concerns we received in rolling out the course.</p> <p>Please continue to label those basic science integrations throughout the clerkships. Also, the IPE badging proposal was approved to start with the class of 2026, and we hope it is the start to other badging opportunities. ACHIEVE presented a new activity on the Clifton Strengths assessment.</p> <p>In the student anonymous feedback link there was a concern about TB testing timing and this was addressed with the student. All students will be testing in July at their clinical sites, so all students will be on the same cycle. There was also a question about information on a clinical preceptor that was HR related information and they were informed that this was confidential information.</p>	
	<p><b>b.) GMEC –Dr. Zelewski</b>          Progress on the citation letters for surgery and continue to work on them. Interview requirements for the season was raised. The discussion was tabled in anticipation of guidelines coming out next week.</p> <p>Blue Cross Blue Shield representative discussed the health insurance options available to residents and they seem to be happy to have an option.</p>	Information
	<p><b>c.) EASRC</b>          We are waiting on the preliminary report from the LCME visit.</p>	Information

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	<p><b>d.) CEMC – Dr. Zelewski</b>          We worked on the phase 1 reporting data that needs to be collected. Phase 2 &amp; 3 will be discussed at the next meeting.</p>	Information
8. Area Updates		
9. Adjournment	Meeting was adjourned at 6:10 pm.	<i>The next regular meeting is scheduled for May 10, 2022, at 5:00 pm.</i>