

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, April 12, 2022 @ 5:00 pm via Zoom

**In attendance:** Ashley Anderson, Marc Basson, Sandi Bates, Dane Breker, Kathryn Camburn, Pat Carr, Bryan Delage, Jane Dunlevy, Bree Eliason, Scott Engum, Minnie Faith, Sabha Ganai, Stephanie Hoffman, Stacie Klegstad, Parag Kumar, Joshua Morrell, Carla Mosser, Marlys Peterson, Jim Porter, Luke Roller, Lisa Schock, David Schmitz, Kamille Sherman, Jon Solberg, Chris Tiongson, Christina Walker-Basu, Susanna Warner, Sara Westall, Susan Zelewski.

**Not in attendance:** Chris DeCock, Scott Knutson, Jau-Shin Lou, Dennis Lutz, Devendranath Mannuru, Andy McLean, Alicia Norby, Tracey Steffes, Steve Tinguely.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Susan Zelewski

**Approved by:** Bryan Delage and Sabha Ganai

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:05 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of March 8, 2022 minutes.		<b>MSC to approve the March 8, 2022 minutes. Bryan Delage / Sabha Ganai // carried.</b>
3. Student Check-in		Information
4. Old Business	<p><b>a.) Policies and Procedures</b>            MPPRC will be sending policy edits for us to review.</p> <p><b>b.) Covid-19 related concerns</b></p>	Information
5. New Business	<p><b>a.) Surgery Annual Report</b>            This report is from when Dr. Jay Macgregor was the Clerkship Director and since the transition to Dr. Sabha Ganai we have added a new Site Director at Sanford in Bismarck.</p> <p>We have added two new objectives to cover professional behavior and self-directed learning on colon cancer and BRCA gene. In addition, to adding weekly</p>	<b>MSC to recommend the approval of the Surgery Annual Report with requested edit. Bryan Delage / Dane Breker // carried.</b>

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morbidity and mortality conference to discuss unforeseen complications. Students also get discuss the ethical principle and fiduciary duties related to surgical care.

We do cover one of the five societal problems: obesity care. In addition, to the other areas we feel important rural health issues and health disparities where students participate in discussion in the mortality conferences and write an essay.

All students met the required encounters but did have one student use alternative methods for 25% of the clerkship due to COVID restrictions and unable to report to the hospital. It was noted that the math within the table needs to be corrected for the total number of cases for alternative methods.

Additionally, there were some instances of >25% of all cases students logged were by observation, however, they all met the minimum required cases with participation.

We do plan to change this so that students will be have more required participation in the future.

Grading has had some changes to earn honors and compared to the previous year the number of MILE students receiving honors has tempered. However, this is something that we are watching and always adjusting with small changes to improve the assessment of students. There were two students that had to re-take the shelf exam and passed but all student scored about the same on the shelf and for their preceptors' grades. We did add in a study day prior to the shelf exam also.

Every year we distribute the objectives, competencies and required encounters list to faculty before each cohort begins their clerkships. The Residency Director also reviews these with the residents, and they are always available to them on Med Hub to reference when they need to.

Faculty development is done at the faculty retreat to discuss improvements and evaluations. Residents go through the Residents as Teachers Program and the core faculty involved in the curriculum help forward all faculty development

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	<p>opportunities. We also plan to enforce the importance of learning environment safety for students.</p> <p>We had 99% of students report they received mid-clerkship feedback and completed all their H&amp;P's. The one student that reported not receiving feedback was from ROME, but with COVID restrictions no on-site visits were occurring and Dr. Ganai is starting those again and is meeting with each student to ensure that they are enjoying their clerkship experience and that they are meeting all their required encounters. Student are also told they need to notify their preceptor when they are getting close to their 80-hour duty hour limit for the week and not to assume the preceptor is aware.</p> <p>Goals for next year are to update cases, revise the quizzes and assessments on blackboard, evaluate the honors grading and to improve the diversity, equity and inclusion within the clerkship curriculum and have two department retreats a year for faculty development.</p>	
	<p><b>b.) Match Report</b>        Our students matched mostly to residencies in the region, but also across the country. We had 17.4% of the class match for Family Medicine.</p> <p>It was noted that for next year more clerkships are using ERAS supplemental applications and signal combinations. These do differ between specialties. Dr. Susan Zelewski will be sharing a webinar and resources to aid in the advising of students for application time.</p>	Information
	<p><b>c.) LCME Questions/Preparation</b>        We are meeting on Monday at 5:00pm to discuss any questions.</p>	Information
	<p><b>d.) Student Survey</b>        From the student's survey's that we do it shows that students did not feel prepared for participating in the community and would like to see more</p>	ACTION ITEM: We will discuss again in two months.

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	<p>opportunities. We do have some activities that students can participate in educating the community but would like to challenge each clerkship to think about what is done now regarding community health and what could be added to the curriculum within the clerkship.</p> <p>Another, thought was to have a badge for Community Health Involvement that students could work towards throughout their education. Dr. Susan Zelewski will collect ideas and talk with Dr. Rick Van Eck to see if badging is possible and what it would take.</p>	
6. Electives	The Geriatric elective that was approved for Phase 2 is not being offered in Phase 3 by the department.	Information
7. Reports from Committees	<p><b>a.) UMEC - Dr. Zelewski</b>        All our reports were approved and there were policies that were recommended for approval. Internal Medicine provided an update on the ongoing work with the students' experiences with the clerkship. The Grade Review policy is being discussed in regards to the student ranking and we currently rank students by portions such as the top 5% of the class and not by numerical number, but we grade them by alpha grades on the transcript so this has made the current calculation of this student categorization a discussion point. Dr. Jim Porter was going to check to see what other schools are doing for ranking, and discussion will continue.</p>	Information
	<p><b>b.) GMEC –Dr. Zelewski</b>        Presentation on the TeachingMedicine.com for clinical reasoning and are looking to expand the resource for residents. Health insurance discussion continued and residents will be able to pick between two plans and they will also receive a 2% increase in pay. The Fargo Campus proposal was approved for a Pediatric Residency Program to begin in 2024 to go to ACGME for approval and Forensic Pathology Fellowship is also in progress for approval, which would be on the Grand Forks campus.</p>	Information

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	<b>c.) EASRC</b>	Information
	<b>d.) CEMC – Dr. Zelewski</b> Phase 1 mapping is in progress.	Information
8. Area Updates		
9. Adjournment	Meeting was adjourned at 6:14 pm.	<i>The next regular meeting is scheduled for May 10, 2022, at 5:00 pm.</i>