

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
 Tuesday, December 13, 2022 @ 5:00 pm via Zoom

In attendance: Ashley Anderson, Sandi Bates, Christina Walker-Basu, Peter Bueide, Dane Breker, Kathy Camburn, Pat Carr, Anna Chernet, Bryan Delage, Bree Eliason, Scott Engum, Minnie Faith, Sabha Ganai, Kristi Hofer, Stephanie Hoffman, Dennis Lutz, Devendranath Mannuru, Joshua Morrell, Carla Mosser, Marlys Peterson, Jim Porter, Luke Roller, Kamille Sherman, Lisa Schock, Tracey Steffes, Chris Tionson, Susanna Warner, Sara Westall, Susan Zelewski.

Not in attendance: Marc Basson, Stacie Klegstad, Scott Knutson, Parag Kumar, Jau-Shin Lou, Andy McLean, Alicia Norby, David Schmitz, Jon Solberg, Steve Tinguely.

Minutes submitted by: Alissa Hancock

Reviewed by: Susan Zelewski

Approved by: Bryan Delage and Luke Roller

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:00 p.m. by the chair Dr. Susan Zelewski.	Informational
2. Approval of November 8, 2022 minutes.		MSC to approve the November 8, 2022 minutes. Scott Engum / Dennis Lutz // carried.
3. Student Check-in	<p>Wondering if we could get dictation access in the clinical sites. This is up to the health care system. If there are specific systems where students would like access, please contact the respective campus dean. Essentia is working on providing students dictation rights.</p> <p>Also, for the class of 2024, they mentioned that they are restricted in which electives they can take to include their phase 2 4-week elective. Which is correct and has been clearly communicated with the class and their career counselors should have also discussed the restrictions with them as well. We have encouraged those with concerns to bring a proposal for change to UMEC.</p> <p>FYI – there is a VSLO meeting coming in February as information for students if they which to attend.</p>	Information

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4. Old Business	<p>a.) Policies and Procedures</p> <ol style="list-style-type: none"> 1. Excused Absences/Tardiness for Third- and Fourth-Year Students 4.18 2. Clerkship Professionalism procedure 5.10 <p>b.) Covid-19 related concerns</p>	Information
5. New Business	<p>a.) SHaPE Sustainability (Dr. Allen)</p>	Tabled
	<p>b.) OBGYN Clerkship Annual Report</p> <p>Student meet the required encounters and easily get way more than the minimum. We ask that they record everything to get them into the routine of documenting their cases like they will have to for residency.</p> <p>We had 15% honors and no failures. There are concerns about the three-year decline with the NBME scores across all campuses and wondered if it should discuss how often the MILE students take the NBME exams. It was decided to bring it to the campus deans meeting first to see if it should be discussed again with P2P3C.</p> <p>There has been a higher interest in OBGYN recently on the Bismarck campus, and the scores are little lower, and we believe that this is a one-time thing. Question about the observation of required encounters on the Fargo campus. This was left from a cohort prior to the change for all required encounters being completed by participation only. Also question on the one reported alternate activity if that was left over from last year or not, Tracey will verify and send an updated report.</p>	<p>MSC to recommend approve of the OBYGN Clerkship Annual Report. Dennis Lutz / Lisa Schock // carried.</p> <p>ACTION ITEM: Campus Deans will discuss the NBME exams and how often they are taken by MILE students.</p>
	<p>c.) Internal Medicine Clerkship Annual Report</p> <p>The objectives had no changes and we did factor in the assessment and grand rounds and have added a few things within the clerkship. The required encounters have not changed, and we continue to use alternative methods for HIV encounters, which about 25% of students must use. As a department we continue to review and agree that HIV is important to teach the students and that the alternative method should continue to be used.</p>	<p>MSC to recommend approve the Internal Medicine Clerkship Annual Report. Dane Breker / Luke Roller // carried.</p>

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
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	<p>We had more honors this year than normal and the clinical evaluations from Grand Forks and Bismarck and think that this is a one-time thing. The NBME scores are about the same across campuses and found that the higher honors came from the higher clinical evaluations. We are working with the Site Directors from Bismarck and Grand Forks on faculty development.</p> <p>There is a positive opinion on teaching between residents and faculty and the administrative staff were frequently mentioned in the student comments about the clerkship. Students would like to have less didactic sessions and the department has reduced the number by quite a bit but continue to look at how to streamline the didactic sessions further in the future. No changes for the incoming cohort.</p> <p>Some other faculty development is to ensure that the Site Administrator and Site Directors know about the student assignments the requirements. We have also moved to all documents being located on Leo instead of Blackboard now.</p> <p>All H & P's were observed and there were no duty hour violations. Our goals were met, and we increased the meetings with the students throughout the clerkship. Looking forward we are looking to add in healthy system workflows and continue to work on basic science and clinical science integration project and continue to provide monthly updates with the residents for the required encounters and objectives.</p> <p>The only question is to add a couple of clarifying sentences regarding the honors that reflect the discussion that took place today before the report goes to UMEC.</p>	
	<p>d.) GQ #15 & #17 review <u>#15</u></p>	<p>Information</p>

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	<p>We are making progress on the guidance for career goals. WE need to continue to standardize career counseling with students and hope this will continue to improve.</p> <p><u>#17</u> Increased away rotations as the COVID away rotation restrictions were lifted which was anticipated we think this will continue to increase. We believe this would be even more with a better notification system and difficulty with students maintaining two households, unfortunately, they system is not controlled by us but a centralized AAMC system. Also, students can request an increase in financial aid for away rotations if they need.</p>	
	<p>e.) Clerkship Directors' Checklists (LCME letter of findings) Reviewed the areas that we will be discussing in the future and this includes updating the clerkship checklist to start to include some of these areas.</p> <p>Research availability and students are always looking for clinical research opportunities, so if you know of anyone that is willing to have students participate let Dr. Susan Zelewski know. If there is a way for have a running list of clinical research opportunities for students to look at then reach out if they are interested. Dr. Zelewski will talk with Dr. Marc Basson about how that might be possible.</p> <p>Based on mid-clerkship feedback and check-ins with students and to ensure students have proper study space and secure storage at each clinical site. This is a priority and if we need help with providing secure storage the Dean's Office can help with funding.</p> <p>The cultural awareness and diversity are an issue and we will be working on this with the health care systems. The student group that was working on the ISA 2 is working with the Diversity Equity and Inclusion Committee to gather concrete</p>	<p>Information</p>

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	<p>ideas that we could incorporate into the curriculum. When they are ready, they will be coming to P2P3C</p> <p>Overall, there were no major surprises and we are almost to mid-year survey time. We will get updated information and hope to see improvement from the changes we have already implemented.</p>	
6. Electives	<p>a.) Elective Review Elective review report was attached for information and what was deleted and areas that are on hold were noted. For example, the Radiology AI is going to request that students have a core diagnostic course as a pre-requisite, but we are still working clarifying the change before the committee will review and approve.</p>	Information
7. Reports from Committees	<p>a.) UMEC - Dr. Zelewski Discussed UWorld and the faculty version that is available and why we have Board Vitals. There were no changes made but information is being gathered on both programs.</p>	Information
	<p>b.) GMEC –Dr. Zelewski Policy review and a reminder that written permission for residents to moonlight.</p>	Information
	<p>c.) EASRC Reviewed the LCME findings and reviewed elements.</p>	Information
	<p>d.) CEMC – Dr. Zelewski No Report</p>	Information
8. Area Updates	<p>Fargo Campus faculty members are struggling to understand the Phase 2 & 3 overlap specifically. Dr. Scott Engum has had conversations with these faculty members to educate them. However, was wondering if this was happening on other campuses as well. They were surprised that they could have a brand-new clinical student sitting next to a student that is almost done with core clinical rotations.</p>	Information

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
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	<p>We can remind both faculty and students that there is an overlap of classes at the beginning of the overlap rotation. Then in orientation we can emphasize that students that their preceptor might not realize they are just starting your clerkships or if you are just ending your clerkships. Also, reminder faculty that they can use the end of phase 2 students teach the new phase 2 students. It was also suggested that we provide picture composites of students before rotations start and label them by class instead of year as well. Dr. Susan Zelewski will bring this up to the all administrative meeting in January.</p>	
9. Adjournment	Meeting was adjourned at 6:00 pm.	<i>The next regular meeting is scheduled for January 10, 2022, at 5:00 pm.</i>