

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, April 9, 2024 @ 5:00 pm via Zoom

**In attendance:** Dinesh Bande, Bryan Delage, Jane Dunlevy, Scott Engum, Sabha Ganai, Dev Mannuru, Joshua Morrell, Alicia Norby, Luke Roller, Lisa Schock, Susan Zelewski, Tyler Safgren, Sandi Bates, Pat Carr, Minnie Faith, Jim Porter, Sarah Westall, Christina Walker-Basu, Kathy Camburn, Carla Moser, Marlys Peterson, Diane Roney, Anna Haberman-Cherne, Janet Anderson, Wendy Breitbach, XanMarie Kofstad, Tracey Steffes, Tia Sipma

**Minutes submitted by:** Dawne Barwin

**Reviewed by:** Susan Zelewski

**Approved by:** Lisa Schock and Kamille Sherman  
carried

**MSC = motion made, secoded,**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:00 p.m. by the chair Dr. Susan Zelewski.	Information
2. Approval of minutes.		MSC to recommend to UMEC the 3.12.24 minutes. Bryan Delage / Sabha Ganai // carried.
3. Student Check-in	a.) Tyler Safgren: Nothing to report.	Information
4. New Business	a) MILE Longitudinal Program Report 2022-2023: Alicia Norby <ul style="list-style-type: none"> <li>• We did complete our mid program feedbacks, and met with students after 1<sup>st</sup> and 2<sup>nd</sup> Shelf exams.</li> <li>• We have had some safety concerns with the campus office location. We are in the process of moving.</li> <li>• We had a shortage of cardiovascular surgery experiences. Students had the same surgeon experiences. Students would like a diversity of surgical cases and preceptors.</li> <li>• OB, Psychiatry and the Emergency Department experiences were strong from the year.</li> </ul>	MSC to recommend to UMEC the MILE Longitudinal Program Report 2022-2023. Bryan Delage / Lisa Schock // carried.

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- Students have continued to do rounds and clinic with the Family Practice residents to get the resident teaching.
- We continue to hire preceptors.
- We continue to get student feedback.

b) 2022-2023 Surgery Annual Clerkship Report: Sabha Ganai

- Made a lot of changes last year and this year we are determining how things are going within the clerkships.
- Two years ago, we added Ethics to our curriculum with learning objectives to the orientation. It went well.
- We adjusted the diversity section, more discussion on surgical disparities is new in the curriculum. We have had good feedback on this.
- In our clerkship encounters we work towards explaining the differences between the participation and observation aspect to ensure students are logging correctly.
- ROME students may not have specific exposure to a couple areas, all are able to get minimum numbers when they get back to their main campus.
- We had no alternate learning methods used within clerkship for required clinical encounters.
- We had honors of 13%. Moving forward we will aim to see honors at 20-30%.
- We had no failures and no retakes of the Shelf exam.
- Our evaluations did not differ from prior year. We made some changes to address the former concerns. An example is the weekly quizzes transitioned from Blackboard to LEO and were updated to be current for staging.
- Subspecialty many people had a week to go and do Ortho or other subspecialty during clerkship rather than elective time.
- We have had some discussion about the communication and coordination of timing of call and expectations from the faculty standpoint.

**MSC to recommend to UMEC  
the 2022-2023 Surgery  
Annual Clerkship Report.  
Dev Mannuru / Jane Dunlevy  
// carried.**

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	<ul style="list-style-type: none"> <li>• Our Goals are to:           <ul style="list-style-type: none"> <li>○ Continue the quiz improvement.</li> <li>○ Maintain DEI efforts in the curriculum.</li> <li>○ Research Repository improvements for easier student access</li> <li>○ Resident Readiness Curriculum is a Phase 3, hoping to improve readiness of students entering surgical residency.</li> <li>○ In terms of call and clinic scheduling with the students, we will improve those elements.</li> </ul> </li> </ul> <p>c) Match Report Class of 2024 (Jim Porter)</p> <ul style="list-style-type: none"> <li>• This is the Class of 2024 Match Statistics.</li> <li>• It is a list of our students and where they matched.</li> <li>• We had a 97% Match Rate.</li> <li>• Over 40% primary care specialty matches.</li> <li>• Where they were placed is greater than 40% in ND, MN and the I-29 corridor.</li> <li>• This report will go forward to UMEC for information.</li> </ul>	<p><b>Information</b></p>
<p><b>5. Electives</b></p>	<p>Electives: Susan Zelewski          EMRG 9106-01 EMS and Community Medical Direction Edits</p> <ul style="list-style-type: none"> <li>• Edits are highlighted in the document.</li> </ul>	<p><b>MSC to recommend to UMEC the EMRG 9106-01 EMS and Community Medical Direction Edits. Jane Dunlevy / Lisa Schock // carried.</b></p>

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<b>6. Reports from Committees</b>	<ul style="list-style-type: none"> <li>• UMEC – Susan Zelewski: From the UMEC 3.13.24 meeting:           <ul style="list-style-type: none"> <li>○ Approved the recommendation from P2P3C to implement the Pilot for Phase 3 this year to get the first 3 months’ rotations into the MSPE for Class of 2025.</li> <li>○ Approved EMRG-9501 added site</li> <li>○ Approved Family Medicine – Going Rural Across ND (GRAND) Elective, new site</li> </ul> </li>   <li>• GMEC –Susan Zelewski:           <ul style="list-style-type: none"> <li>○ Stipends for publication fees to residents and students.</li> <li>○ Dean approved the increase in resident compensation requested by GMEC</li> <li>○ New Bismarck Internal Med Director, approved to start 2025-2026.</li> </ul> </li>   <li>• EASRC – Susan Zelewski:           <ul style="list-style-type: none"> <li>○ Starting to work through student annual survey</li> </ul> </li>   <li>• CEMC – Susan Zelewski:           <ul style="list-style-type: none"> <li>○ Nothing for P2P3C to work on currently</li> </ul> </li> </ul>	<b>Information</b>
<b>7. Area Updates</b>	This is Tyler Safgren’s last P2P3C meeting as a student representative.	
<b>8. Pending Agenda Items</b>		
<b>9. Adjournment</b>	Meeting was adjourned at 5:33 pm.	<i>The next regular meeting is scheduled for May 14, 2024 at 5:00 pm.</i>