

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, December 12, 2023 @ 5:00 pm via Zoom

**In attendance:** Dinesh Bande, Dane Breker, Bryan Delage, Scott Engen, Sabha Ganai, Dev Mannuru, Joshua Morrell, Luke Roller, Lisa Schock, Kamille Sherman, Jon Solberg, Susan Zelewski, Sandi Bates, Pat Carr, Andy McLean, Sara Westall, Kassie Lutz, David Schmitz, Christina Walker-Basu, Kathy Camburn, Kristi Hofer, Stephanie Reilly, Bree Eliason, Diane Roney, Anna Haberman-Cherne, Wendy Breitbach, XanMarie Kofstad, Andrea Vorhies

**Minutes submitted by:** Dawne Barwin

**Reviewed by:** Susan Zelewski

**Approved by:** Dennis Lutz and Dev Mannaru

**MSC = motion made, seconded, carried**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:00 p.m. by the chair Dr. Susan Zelewski.	Information
2. Approval of November 14, 2023 minutes.		MSC to approve the 11.14.23 minutes. Bryan Delage / Lisa Schock // carried.
3. Student Check-in	Tyler Safgren:	Information
4. Old Business	<p><b>a.) Policies and Procedures: Susan Zelewski</b></p> <ol style="list-style-type: none"> <li>1. Clinical Supervision Policy: Phase 2 and 3 with Direct Supervision, Ear Cleaning by Irrigation or Curettage.                      Addition requested by students planning an ear cleaning clinic for this summer.                     <ol style="list-style-type: none"> <li>a. Phase 2 students doing the procedures with appropriate supervision.</li> <li>b. This will be covered under our malpractice.</li> <li>c. They are working with Legal for any documentation they may need.</li> </ol> </li> </ol>	<p><b>MSC Clinical Supervision Policy: Phase 2 and Phase 3 with Direct Supervision, Ear Cleaning by Irrigation or Curettage forward to MPPRC and then to UMEC for approval. Kamille Sherman / Luke Roller // carried.</b></p>
5. New Business	<p><b>a.) Internal Medicine Clerkship Annual Report 2022-2023: Dev Mannuru</b></p> <ul style="list-style-type: none"> <li>• There were no changes to the clerkship learning objectives for this group.</li> <li>• We continue to support teaching of societal problems that include opiate use, disorder, addiction, anxiety, depression, as much as possible.</li> </ul>	

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- We have found that the required encounter of HIV is difficult for students to obtain due to low population numbers in ND. Appropriate to use alternative methods where needed.
- The granting of Wellness Days during clerkships is an ongoing discussion with medical schools US wide. A request was made for the IMED department to be specific when presenting students information on these that they are only on the IMED clerkship. Further questions regarding how students take these days and what notice is required.
  - Dr. Mannuru and Bande responded that tudents are told about the use of Wellness Days at the orientation and they have to be taken on a day that they are not on call and they have to notify us ahead of time.
- Susan Zelewski said we monitor student perception of required time during clerkships on the Phase 2 Report. There is not much student feedback except for in Surgery and OB but the higher hours during those clerkships are expected and no dissatisfaction from students noted.
- Andy McLean asked if students are more interested in consistency across the state campuses, maybe there is no need for an additional Wellness Day
  - IMED will continue to monitor the use of the wellness days by students.

**a) Clinical Skills Proficiency Review Report (CSPR) for 2022-2023: Susan Zelewski for Jon Allen.**

- CSPR is our final clinical skills exam after the end of P2.
- For the most recent exam, we had a telemedicine case and 4 clinical cases with standardized patients, a clinical reasoning station and then a note writing station. The note writing station is still in the pilot stage and does not contribute to their summative grade.
- They receive feedback and remediation if needed.
- There are two weaknesses identified, one is this is intensive and costly program but the evaluations deemed it an appropriate cost. The second challenge is Dr. Allen is retiring in June 2024 and is going to use vacation days up to that. He will

**MSC to recommend the IM Clerkship Annual Report 2022-2023 to UMEC. Bryan DeLage / Kamille Sherman // carried.**

**MSC to recommend the Clinical Skills Proficiency Review Report (CSPR) for 2022-2023 to UMEC for approval. Bryan DeLage / Dev Mannaru // carried.**

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	<p>not be present for the CSPR in June 2024. The SIM Center Director position will be filled, we just don't know the timing yet.</p> <ul style="list-style-type: none"> <li>• The question about keeping a teachingmedicine.com clinical reasoning case on the exam will come down to who the new director will be and how they keep that longitudinal program of clinical reasoning cases in place.</li> <li>• Student performance for the most recent cohort was very good and had the highest passing rate to date.           <ul style="list-style-type: none"> <li>○ Two handwashing failures and one clinical failure; all remediated successfully</li> </ul> </li> </ul>	
<b>6. Electives</b>	<p><b>a.) New Section: Family Medicine AI for Benson: Susan Zelewski</b></p> <ul style="list-style-type: none"> <li>• This is unchanged, just a new site to approve.</li> <li>• Bryan DeLage stated that students like the experience at this rural site and ask to go back and do their AI at this site</li> </ul>	<p><b>MSC to recommend the New Section: Family Medicine AI for Benson to UMEC for approval. Kamille Sherman / Luke Roller // carried.</b></p>
<b>7. Reports from Committees</b>	<p><b>a.) UMEC – Susan Zelewski:</b> UMEC did not meet in November 2023.</p> <p><b>b.) GMEC –Susan Zelewski:</b></p> <ul style="list-style-type: none"> <li>• Dr. Cheryl Saar has been approved as the new surgical critical care fellowship program director.</li> <li>• Dr. Tiongson said that they just finished their interviews for their first class for the new Pediatrics Residency.</li> <li>• In response to their letter of notification, the Minot Family Medicine has done great improvements with their Board passing rate</li> </ul> <p><b>c.) EASRC – Susan Zelewski:</b> are continuing to look at the areas that we will be needing to update for the LCME.</p> <p><b>d.) CEMC – Susan Zelewski:</b> meets next week.</p>	<p><b>Information</b></p>
<b>8. Area Updates</b>		

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<b>9. Pending Agenda Items</b>		
<b>10. Adjournment</b>	Meeting was adjourned at 5:45 pm.	<i>The next regular meeting is scheduled for January 9, 2024, at 5:00 pm.</i>