

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes
 Tuesday, November 14, 2023 @ 5:00 pm via Zoom

In attendance: Dinesh Bande, Dane Breker, Bryan Delage, Sabha Ganai, Dev Mannuru, Joshua Morrell, Luke Roller, Kamille Sherman, Chris Tiongson, Susan Zelewski, Tyler Safgren, Sandi Bates, Pat Carr, Minnie Kalyanasundaram, Andy McLean, Jim Porter, Andrea Guthridge, Kassie Lutz, Christina Walker-Basu, Kathy Camburn, Bree Eliason Me, Diane Roney, Anna Haberman-Cherne, Janet Anderson, Wendy Breitbart, XanMarie Kofstad, Tracey Steffes

Minutes submitted by: Dawne Barwin

Reviewed by: Susan Zelewski

Approved by: Bryan DeLage and Lisa Schock

MSC = motion made, seconded, carried

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
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| 1. Welcome | Meeting called to order at 5:00 p.m. by the chair Dr. Susan Zelewski. | Information |
| 2. Approval of October 10, 2023 minutes. | | MSC to approve the 10.10.23 minutes. Bryan Delage / Chris Tiongson // carried. |
| 3. Student Check-in | Tyler Safgren: None today. | Information |
| 4. Old Business | <p>a.) Policies and Procedures: Susan Zelewski</p> <ol style="list-style-type: none"> 1. Clerkship Professionalism procedure 5.10 <ul style="list-style-type: none"> • Is now in draft form and we are making progress. Everyone will get a copy when it is ready. | Information |

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| 5. New Business | a.) ROME: Kamille Sherman <ul style="list-style-type: none">• Rome is 22 years old. This year’s report does not have any deficiencies. We met the goals from our steering committee. The students are meeting the benchmarks in receiving mid-clerkship feedback and observed H&P’s per each clerkship’s requirements.• Looking at the comparisons of ROME students with traditional students for the NBME, the final grade scores and the percentages of students earning honors, they are equivalent.• There were three concerns given for the student evaluations of longitudinal program.<ul style="list-style-type: none">○ Wanted more 3rd year time devoted to ROME.○ Thought there were too many didactic sessions while on ROME.○ Asked to get rid of Zoom meetings and case presentations with clerkship directors. Student thought preceptors at their sites could evaluate their presentations just as well as faculty.• Goals for the upcoming year for ROME:<ul style="list-style-type: none">○ Continue working with Student Affairs and Admissions and the home campuses to ensure a smooth roll-out of the ROME opportunities and placements early in the matriculation process and early in Phase 1, as ROME students self-select early in Phase 1.○ Query the ROME campuses about new opportunities for teachers in the ROME community to pursue faculty appointment. (For example, Grafton will be a new ROME site and is credentialing a new General Surgeon in the Grafton Community. As Co-Directors, we promote faculty appointment within the appropriate Department.)○ Query our current ROME communities about housing options for ROME students, as housing is not guaranteed in any of the ROME communities.○ Susan Zelewski said that there is funding from the Dean’s office to provide 2 drawer lockable file cabinets if needed at ROME sites for students to have a secure place for their belongings and laptop. The department will let Dr. Zelewski know if these are needed. | MSC to recommend the ROME Report to UMEC. Dev Mannaru / Sabha Ganai // carried. |
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- Question #21: Using professional language and avoiding derogatory language, here we have a need for improvement. Students feel that diversity is respected only sometimes.
- Question #37 and #38 talks about educating our students of school policies regarding the mistreatment of medical students and how to report, we are doing well here.
- Question #39 describes when a student has personally experienced a behavior. The areas we need to work on are:
 - Been denied opportunities for training or rewards based on gender, we are between the tenth and 25th percentile.
 - Been subjective to offensive remarks, names related to sexual orientation, and subjective to negative or offensive behaviors, based on your personal beliefs or personal characteristics other than your gender race ethnicity or sexual orientation we are both below the 10th percentile.
- Tyler Safgren, Student Representative said he has not experienced any of these issues.
- Dane Breker reminded the committee of the “Hidden Curriculum” where we should always want our students to be better than we are.
- Looking at the follow up for the areas of mistreatment we can see that public humiliation, 10% of students reported that it occurred with clerkship faculty in a clinical setting. 22.7% reported clerkship faculty were the ones they experienced those other behaviors, besides publicly embarrassed or publicly humiliated. We know that students are identifying these have occurred in their clerkship.
- Question # 44 which clerkships students reported having these behaviors experience the most frequently. Please review with your departments.
- Question# 45 and 46 are interesting because they really explore why students are not reporting. When we look at the number of students who said that they reported only 4 students actually said they reported these behaviors. We had more than 4 reports last year of these types of behaviors within the clinical clerkships and I talked to those students. Students continue to not report because it doesn't seem important enough, but are reporting on the GQ. A reason they did not report is they did not think anything would be done about, this is what a third of students said on

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| | the GQ. They may also resolve the issue themselves. Fear of reprisal at the time or in the future is a real concern. | |
| 6. Electives | <p>a.) Ped Surg-9311.xx Interventional Pain Management (routing) EGF Riverview. New section because the Physician moved to Riverview in Crookston, MN.</p> <ul style="list-style-type: none"> • The only change being the location. | MSC officially approve the location change. Kamille Sherman / Chris Tiongson // carried. |
| 7. Reports from Committees | <p>a.) UMEC – Susan Zelewski:</p> <ul style="list-style-type: none"> • The Phase 1 and 2 students are pursuing a community ear washing clinic. The Phase 2 students will do the procedure and Phase 1 students will do the welcoming and organizing. They have secured funding through a grant and it has been approved through our malpractice carrier as long as students are functioning in their typical capacity and have their usual supervision. It is being planned for over the winter break. SIM center will be the location. • In Clinical Exams if fail to hand wash will be an official failure. • Ophthalmology AI is approved. • Spirituality as a Social Determinant of health by Dr. Paul Carson has been approved to be included within the interview skills. <p>b.) GMEC –Susan Zelewski:</p> <p>c.) EASRC – Susan Zelewski: They are working on elements for update for the LCME in August 2024. The survey will be going out in January 2024.</p> <p>d.) CEMC – Susan Zelewski: They are working on the Controlled Vocabulary list and mapping.</p> | Information |
| 8. Area Updates | Susan Zelewski asked for any changes for next clerkship cohorts be email to her if you want it on the next meeting agenda. | Information |
| 9. Pending Agenda Items | <p>a) Professionalism policy: This is on hold until MPPRC sends to P2P3C.</p> <p>b) CSPR report will not be ready until December 2023 and will be on our agenda then. Susan Zelewski</p> | Information |

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| 10. Adjournment | Meeting was adjourned at 5:55 pm. | <i>The next regular meeting is scheduled for December 12, 2023, at 5:00 pm.</i> |
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