

Phase 2 Phase 3 Committee (P2P3C) Meeting Minutes  
 Tuesday, January 9, 2024 @ 5:00 pm via Zoom

**In attendance:** Dinesh Bande, Dane Breker, Jane Dunlevy, Scott Engum, Sabha Ganai, Dennis Lutz, Dev Mannuru, Joshua Morrell, Lisa Schock, Kamille Sherman, Susan Zelewski, Tyler Safgren, Sandi Bates, Pat Carr, Andy McLean, Jim Porter, Sara Westall, Andrea Guthridge, Kassie Lutz, David Schmitz, Jim Beal, Christina Walker-Basu, Kathy Camburn, Kristi Hofer, Bree Eliason, Marlys Peterson, Adrienne Salentiny, Anna Haberman-Cherne, Janet Anderson, Wendy Breitbach, XanMarie Kofstad, Tracey Steffes

**Minutes submitted by:** Dawne Barwin

**Reviewed by:** Susan Zelewski

**Approved by:** Kamille Sherman and Luke Roller

**MSC = motion made, seconded, carried**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 5:00 p.m. by the chair Dr. Susan Zelewski.	Information
2. Approval of December 12, 2023 minutes.		MSC to recommend to UMEC the 12.12.23 minutes. Dennis Lutz / Dev Mannaru //carried.
3. Student Check-in	a.) Tyler Safgren: Nothing to report. b.) Susan Zelewski stated that we received anonymous student feedback and all it said was teaching illegal practices. We are not sure exactly what that means and are reaching out to get more details to follow up on.	Information
4. Old Business	a.) Policies and Procedures: Susan Zelewski	Information
5. New Business	a.) Annual OBGYN Clerkship Report 2022-2023: Dr. Dennis Lutz <ul style="list-style-type: none"> <li>• The Report is similar to past reports and it was a very good year.</li> <li>• Pointing out the Shelf Exams scores at Minot, when students pass the exam the first time, they do not put much effort into the second exam. When they take it the second time they do not study because they already know they have a passing score. This can be a potential risk of not having honors in the clerkship.</li> <li>• Susan Zelewski stated that this has been discussed in 2023 and asked if the OB department would like it added to the agenda again: not at this time.</li> </ul>	MSC to recommend to UMEC the Annual OBGYN Clerkship Report 2022-2023 with an amendment of 2 terminology edits. Dennis Lutz / Sabha Ganai // carried.

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- Edit #1 on Page 14 where it says ‘Professor Rounds is a requirement of Grand Forks Administration’, should say it’s a UMEC requirement.
- Edit #2 on Table 19, a simulation training that occurs for MILE. Discussion was held on whether this was for all campuses. It is and will be amended to reflect that.

**b.) OB Clerkship changes for Class of 2026**

- Required clinical encounter changes
  1. Cesarean Section: Decreasing from 5 to 4
  2. Vaginal Delivery: Decrease from 8 to 6
- Change of Honors criteria for OB
  1. Class of 2025: A student with an overall score of 94.5 and above will receive honors in our clerkship
  2. Class of 2026: A student with an overall score of 95.0 and above will receive honors in out clerkship

**c.) GQ #10 and 11, OB Comments: Dr. Dennis Lutz**

- It is the same as previous years. We would like to improve the GQ overall but am not sure what to do. Dr. Basson worked on these the past 10 years but it is still not resolved.

**d.) Epidemiology Course Annual Report 2022-2023: Dr. James Beal**

- The 2022-2023 Report was overall good with it being similar to previous reports.
- MED 8101-8104 Epidemiology Course: It was patterned after a Medicine Residency field experience research project; it is different than REMS or a traditional research experience. In the first Group meeting, the students develop the questions. We use the CDC secondary data sets rather than chart views. By using these the students test and verify their questions, present their findings and complete a written report.
- In the second Group meeting, they are required to write up their protocol or method for the project.
- In the third Group meeting, we go over the analysis.
- All students passed the course.
- Sandi Bates recently met with Dr. Sletton and reported an issue of getting student funding assistance to publish and the funding that was available may no longer be enough. Also, what are the SMHS goals for publishing of student work?

**MSC to recommend to UMEC the OBGYN Clerkship changes for Class of 2026. Dennis Lutz / Lisa Schock //carried.**

**MSC to recommend to UMEC the Epidemiology Course Annual Report 2022-2023. Kamille Sherman / Dev Mannuru // carried.**

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	<ul style="list-style-type: none"> <li>○ Discussed dual purposes of publishing for increasing research visibility and advancing science and improving student’s experiences for their CV.</li> <li>• Dr. Zelewski said that when the issue is finalized regarding additional funding for the students to publish and/or present, we will invite Dr. Sletton and/or Dr. Combs to come talk with P2P3C so all departments can be aware of any changes.</li> </ul> <p><b>e.) Psych Clerkship Annual Report 2022-2023: Dr. Lisa Schock</b></p> <ul style="list-style-type: none"> <li>• There were few changes this past year and numbers show consistency from year to year.</li> <li>• Students were wanting more guidance for preparation for the shelf exam. Dr. Lauren Wake in Minot has taken on the role of holding virtual office hours and shelf exam preparations for all students on the clerkship.</li> <li>• Due to the turnover of preceptors that has happened there was a concern of increasing organization on rotation scheduling experiences. We are working on this.</li> <li>• All students passed with comparable grades across campuses.</li> </ul> <p><b>f.) Geriatric Badging Curriculum: Dr’s. Holloway and Jurivich:</b></p> <ul style="list-style-type: none"> <li>• The badging proposal is not quite up to date yet. TABLED until complete.</li> </ul> <p><b>g.) MSPE Update: Dr. Jim Porter</b></p> <ul style="list-style-type: none"> <li>• Each Department needs to talk about the feasibility of getting the early Phase 3 grades done by August 1<sup>st</sup> so that it would benefit the students.</li> <li>• Can these grades be included on their transcripts so when they are submitting their applications the grades can be viewed?</li> <li>• Tabled until next month to get information back from departments regarding grading speed.</li> </ul> <p><b>h.) GQ 27-29: Dr. Susan Zelewski</b></p> <ul style="list-style-type: none"> <li>• Regarding our students intended professions and specialties and whether they intend to do hospital work, for review</li> <li>• Students are using their advising and mentoring services more including CiM and finding them more useful than in the past.</li> </ul>	<p><b>MSC to recommend to UMEC the Psych clerkship Annual Report 2022-2023. Dane Breker / Kamille Sherman // carried.</b></p> <p><b>TABLED: Geriatric Badging Curriculum: Dr’s. Holloway and Jurivich not present.</b></p> <p><b>TABLED: MSPE -Phase 3 grades completed by August 1<sup>st</sup> so grades can be viewed on transcripts for applications. Will be on next month’s agenda</b></p>
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	<p><b>i.) Benchmarks Phase 2 and 3 Review: Dr. Susan Zelewski</b></p> <ul style="list-style-type: none"> <li>• They are unchanged over several years.</li> <li>• I will send out these electronically and we can start the discussion, since they did not get posted to Blackboard by meeting time.</li> </ul>	<p><b>TABLED: Benchmarks Phase 2 and 3 Review.</b></p>
<p><b>6. Electives</b></p>	<p><b>Electives: Dr. Susan Zelewski</b></p> <p><b>a.) OB AI Trinity Minot: New section, no changes.</b></p> <p><b>b.) PSYCH 9103 Edits: Dr. Andy McLean</b></p> <ul style="list-style-type: none"> <li>• The objectives got updated and have not been previously linked to our competencies. It is now mapped on the course description.</li> </ul> <p><b>c.) Med-9601-15 Military Leadership Phase 3</b></p> <ul style="list-style-type: none"> <li>• Will be expanded to be available to Phase 1 military students but in addition in Phase 3 can get another leadership course completed since Dr. Knutson has become the preceptor.</li> </ul> <p><b>d.) Public Health Elective: Reinstatement Under Population Health Department</b></p> <ul style="list-style-type: none"> <li>• When the previous State Public Health Officer changed this elective was deleted. The new State Public Health Office is Dr. Nizar Wehab and his appointment is within Population Health, so we need to officially reinstate it since it was deleted previously.</li> </ul> <p><b>e.) Step 2 Prep Course: Change to 8-week course</b></p> <ul style="list-style-type: none"> <li>• Is currently listed as a 4-week course and needs to be changed to an 8-week required course. The only course change is that we go to 2 full length practice exams in week 7 and 8 instead of the NBME 6 practice exams.</li> </ul>	<p><b>MSC to recommend to UMEC the 5 elective changes: 1. OB AI Trinity Minot: New section, 2. PSYCH 9103 Edits, 3. Med-9601-15 Military Leadership Phase 3, 4. Public Health Elective: Reinstatement Under Population Health Department, 5. Step 2 Prep Course: Change to 8-week course. Lisa Schock / Dane Breker // carried.</b></p>
<p><b>7. Reports from Committees</b></p>	<p><b>a.) UMEC – Susan Zelewski: No meeting</b></p> <p><b>b.) GMEC –Susan Zelewski: No meeting</b></p> <p><b>c.) EASRC – Susan Zelewski: No meeting</b></p> <p><b>d.) CEMC – Susan Zelewski: Working on the controlled vocabulary list for the keyword mapping.</b></p>	<p><b>Information</b></p>
<p><b>8. Area Updates</b></p>		<p><b>Information</b></p>

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<b>9. Pending Agenda Items</b>	a) Professionalism policy: This is on hold until MPPRC sends it to P2P3C.	<b>Information</b>
<b>10. Adjournment</b>	Meeting was adjourned at 6:10pm.	<i>The next regular meeting is scheduled for February 13, 2024 at 5:00 pm.</i>