In attendance: Kurt Borg, Xuesong Chen, Jane Dunlevy, Amanda Haage, Lauren Huddle, George Beddow, Pat Carr, Megan Denis, Jim Porter, Ken Ruit, Rick Van Eck, Michelle Montgomery, Adrienne Salentiny.

Members not in attendance: Jon Allen, Kara Eickman, Mikhail Golovko, Eric Johnson, Minnie Faith, Gunjan Manocha, Dev Pant, Susan Zelewski, Erika Johnson, Andrea Guthridge.

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Jane Dunlevy

Minutes Approved by: Kurt Borg and Xuesong Chen   MSC = motion <u>m</u>ade, <u>s</u>econded, <u>c</u>arried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Jane Dunlevy, co-chair called the meeting to order at 2:02 pm via Zoom with a proposed adjournment time of 3:30pm.	Informational
Approval of Minutes: 6.6.23	Jane Dunlevy moves to approve the minutes.	**MSC to approve the 6.6.23 minutes. Lauren Huddle/ Michelle Montgomery // carried.**

3. Business	**New Business:**
	   a. Student Representative Report (George Beddow)
	     There is nothing to report from the students.
		Information

	b. Nominations and Vote for P1c Chairperson for AY 2023-2024
	   • Pat Carr nominated Jane Dunlevy for Chair of P1C for AY 2023-2024. Michelle Montgomery seconds.
	   • Rick Van Eck moved to close nominations of candidates and approve Jane Dunlevy for chair of P1C AY 2023-2024. There was no discussion, vote was asked and so moved.
		MSC to approve Jane Dunlevy as Chairperson position for P1C for Annual Year 2023-2024. Pat Carr / Michelle Montgomery // carried.

	c. Telehealth Badging • Rick Van Eck: Medical Curriculum Telehealth Badging Proposal. Badging is an approved curriculum method in the Med Program and has been approved by UMEC. It has very special requirements, how it should be designed, and what the structure should look like. Not all badges are same. Badges have levels 1-3 and they are designated as competency, expertise and mastery. Not every badge has to have the 3 levels and the Telehealth Badge	

only has level one being competency. It would be a mandatory badge meaning that all students in the Med Program, starting with the Class of 2027, will earn this badge as part of their curricular requirements throughout the 3 Phases, during the 4 years they are in school. Our hope would be that levels 2 and 3 will be available later.

The first thing you have to do is identify some set of standards or outcomes that you will use to define what adequate coverage is.

AAMC lists 6 domains with 3-4 competencies in each domain. We will use the competencies for telehealth from the Telehealth Competencies Across the Learning Continuum. (See the Telehealth Proposal, uploaded onto Blackboard.)
There are the existing 5 Mandatory curriculum events
1. P1: ROBOTS Simulations 1-3
2. P2/P3: Transition: Clinical Skills Performance Review (CSPR)
3. P2: SHaPE
These events together cover at some level, 10 of the 20 competencies.

There are currently 5 optional curriculum resources or events that cover telehealth, three of which have capacity to allow an entire class of students to participate.
1. Asynchronous (any phase).
    a. Aquifer clinical education modules on telehealth (all students can access.)
    b. Telehealth Curriculum Modules from the Society for Teachers of Family Medicine (STFM: a free membership for students and all students could access.)
    c. AMA Telehealth Implementation Playbook and CCHP Policies by State
 2. Phase 2/Phase 3
    a. HATS Geriatric IP Optional Experience (limited capacity)
 3. Phase 3
    a. VA Phase 3 Elective (limited capacity)

The last thing we are proposing, and also the most significant change, is the addition of a single event to the P1 curriculum. A Phase 1, one-hour lecture by Dr. Eric Johnson or a half hour lecture and half hour Q and A session on telehealth, which he uses in his practice. As a result, all 6 domains with all competencies in each domain covered by at least 2-3 events and sometimes 5-6 events.

The other main requirement for a badge proposal is someone has to be a "Badge Champion". This person agrees to not just design and propose the badge but also maintain the proposed modifications and over time track student progress and ensure compliance.

- Jim Porter: For anything that's a mandatory curriculum event that someone has received an excused absence for and some sort of response has been made, how is that worked with the badging program?
- Rick Van Eck: What ever has been determined should be the thing to make up that required event missed, either remediation or they are coming back next year. The only thing that may be different are the asynchronous activities in the telehealth modules in Aquifer and STFM.
- Jane Dunlevy: This is a required badge, and failure to complete will result in the normal consequences.
- Pat Carr: In regards to not completing a required badge, we don't have to have specific rules for every single thing. It's a professionalism issue if not completed and there will be consequences.
- Kurt: What are the consequences and timeline to remediate the mandatory telehealth curriculum? The consequences are the same for not doing something that is required in the curriculum event.
- Rick Van Eck: To keep students in the loop on what's going on, in regards to the asynchronism materials, it might be beneficial to send a letter to the student reminding them that the badge is not done. In the middle of Phase 3 or by transition to Residency so they have time to get caught up. In the letter saying the student has failed to complete these badge requirements then give a date to get it done, and after that remediation. If a student does not complete this on time, then move onto the MSPE hearing. Failure to complete the badge means failed to graduate.
- Jim Porter- The badge will be required and will be on the Dean's letter, an August 1st (August 1st a year before graduation) deadline reminder letter to the student would be before Dean's letter goes out.
- Rick: All badges to appear on the MSPE automatically. How far into P3 is the
- George Bedow: This mandatory badging will start with the Class of 2027? It will not be asked of the students before the Class of 2027.
- Rick: Launch will introduce this badge and explain what it about and what has to be done to complete it. There will be reminders to complete up and until August 1st in P3. This Telehealth badge will be on the Milestone badging platform that is automated and the student will be prompted to upload the certificate or completion of the work and e-sign to

	attest that they have competed the badge requirements and that they have done the work themselves. Jane Dunlevy asked if badging has to go through all 4 years for the student? It is up to the competency for the badge when it is created. • Jane Dunlevy: Made a motion to recommend the Telehealth Badging Proposal with the modifications discussed to the 6.28.23 UMEC meeting. First: Michelle Montgomery, second: Xuesong Chen, called the vote, so moved. • Rick will modify the proposal and send to Dawne Barwin and Jane Dunlevy to review and that will be the version to go to the 6.28.23 UMEC meeting. d. AY 21-22 Phase 1 Report: Still in Progress - Tabled e. AY 22-23 Unite 1, 3, 7 Reports: Still in Progress - Tabled **Old Business:** None	**MSC to approve the Telehealth Badging Proposal with modifications discussed at this meeting. Michelle Montgomery / Xuesong Chen // carried.** AY 22-23 Unit 1, 3, 7 Reports **TABLED:** AY 21-22 Phase 1 Report **TABLED:** AY 22-23 Unit 1, 3, 7 Reports
4. Future Agenda Items	Future Agenda Item: Tabled: 1. Medical Student Lecture Attendance for Active/Interactive Learning *(continued)* 2. Amount to outside lecture payment for learning modality 3. AY 21-22 Phase 1 Report 4. AY 22-23 Unit 1, 3, 7 Reports	
	Meeting adjourned the meeting at 3:09pm	Next meeting July 18, 2023 at 2:00pm.