

Phase 1 Committee Meeting Minutes

SMHS

Tuesday, September 20, 2022 – 2pm via Zoom

In attendance: Marc Basson, Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Mikhail Golovko, Amanda Haage, Minnie Kalyanasundaram, Eric Johnson, Michelle Montgomery, Jim Porter, Ken Ruit, Susan Zelewski.

Members not in attendance: Jon Allen, Jane Dunlevy, Kara Eickman, Lauren Huddle, Gunjan Manocha, Dev Pant, Steffen Stroh, Rick Van Eck.

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Jane Dunlevy

MSC = motion made, seconded, carried

Minutes Approved by: Kurt Borg and Xuesong Chen

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Pat Carr called the meeting to order at 2:01 pm via Zoom with a proposed adjournment time of 3:30pm.	Informational
2. Approval of Minutes 8.30.22		MSC to approve the 8.30.22 minutes. Kurt Borg / Amanda Haage // carried.
3. Business	a. Student Report No report. Steffan Stroh unavailable (in curricular activity).	Information
	b. AY 22-23 Unit 7 Schedule Reviewed the topics and being covered during the unit with renal, liver and urinary systems. There is also a CBSE exam that will count towards the ‘gateway’ exam for the class of 2025 students. Pat Carr will work with Jane Dunlevy and Rachel Osowski about the Teddy Bear Clinic overlap, so all students that want to volunteer can. Pat Carr has emailed Rachel Osowski to prevent student schedule conflict.	MSC to approve the AY 22-23 Unit 7 schedule. Kurt Borg / Xuesong Chen // carried with one abstention.
	c. Discussion about (CBSE) Comprehensive Basic Science Exam Limit Our policy states that the CBSE would be taken by students in units 5, 6, 7 & 8. In units 5 & 6 the exams act like a practice exam, but they need to pass the exam in units 7 or 8 to continue on to Phase 2 of the curriculum. If they still haven’t passed then they may take it one more time. We have received communication from NMBE that students may only take the CBSE a maximum of five times. There is another exam offered that called Comprehensive Basic Science Self-Assessment (CBSSA),	MSC to recommend that UMEC to consider the CBSSA exam for Units 5 & 6 and the CBSE in Units 7,8 and the 5th attempt and additional attempts if

	<p>which is students can purchase themselves and receive feedback on how they performed. However, the CBSE can only be purchased by a medical school and students do not receive any feedback on their performance, and we do not know of any other differences between the two types of exams.</p> <p>Discussed the possible options and combinations of the two exams we can offer and still provide the students the same number of exams opportunities that we current offer. The cost of the two exams are about the same (\$58/student for CBSE and \$60 for CBSSA). The CBSSA has a timed and un-timed version of the test and are not proctored but we will have the students take the timed version (without use of resources) to keep the exam as similar as the CBSE exam as possible. The feedback that students can receive after the CBSSA would be helpful for students and help them and go with the trend we see of students taking their studying more seriously after they take the first CBSE.</p> <p>A recommendation to offer the CBSSA for Units 5 & 6 and offer CBSE in Units CBSE in Units 7,8 and the 5th attempt, which leaves a couple remaining CBSE exams for each student if they need to take the CBSE again for technical reasons. The policy will need to be updated to reflect this if this is approved.</p>	<p>required. Kurt Borg / Michelle Montgomery // carried.</p>
<p>6. Other Business</p>	<p>Future Agenda Item:</p> <ul style="list-style-type: none"> • AY 21-22 Phase 1 Report • AY 21-22 U3, 4 & 5 & US 8 reports; • Medical Students as TA's (Haage) 	
	<p>Meeting adjourned the meeting at 2:53 pm.</p>	<p>Next meeting October 18, 2022.</p>