

**Phase 1 Committee Meeting Minutes**  
**SMHS**  
**Tuesday, August 9, 2022 – 2pm via Zoom**

**In attendance:** Jon Allen, Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Kara Eickman, Amanda Haage, Lauren Huddle, Minnie Kalyanasundaram, Michelle Montgomery Jim Porter, Steffen Stroh,

**Members not in attendance:** Marc Basson, Eric Johnson, Gunjan Manocha, Dev Pant, Ken Ruit, Min Wu, Rick Van Eck, Susan Zelewski.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Jane Dunlevy

**Minutes Approved by:** Kurt Borg and Kara Eickman

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Chair Dr. Jane Dunlevy called the meeting to order at 2:01 pm via Zoom.	Informational
<b>2. Approval of Minutes 7.19.22</b>		<b>MSC to approve the 7.19.22 minutes. Kara Eickman / Michelle Montgomery // carried.</b>
<b>3. Business</b>	<b>a. Election for Chair for AY22-23</b> Kara Eickman volunteered to co-chair with Jane Dunlevy for the coming year.	<b>MSC to approve Kara Eickman and Jane Dunlevy Co-Chairing P1C for the AY 21-22. Pat Carr / Kurt Borg // carried.</b>
	<b>b. Unit 6 Objectives</b> A review of the objectives and Dr. Kurt Borg helped with organize and update the objectives. This unit focuses on pulmonary, cardiovascular and gerontology of ethic and doctoring skills. We did add objectives related to CEDAR as Clint Hosford is revising the CEDAR new objectives are being created and is an on-going process. Discussion about the pulmonary objectives and will add hypertrophy and enlargements. Also noted that there were some generalized objectives related to pathology that are generic but missing and Dr. Lauren Huddle will share those additions to be included.	<b>MSC to approve the Unit 6 objectives as discussed to include the changes with pathology and cardiovascular. Kurt Borg / Kara Eickman // carried.</b>
	<b>c. AY 21-22 Unit 2 Report</b> The unit 2 schedule will be ready for the next meeting, but here is the AY 21-22 Unit 2 report. The class of 2025 did very well. There were five failures in the Medical Knowledge, one for doctor skills and three after a 2 <sup>nd</sup> attempt.	<b>MSC to recommend approval of the AY 21-22 Unit 2 report. Michelle Montgomery /</b>

	<p>Biochemistry and molecular biology the student performance is the same as the previous cohorts but they did struggle with the metabolism content, which is the first time we have it separated away from molecular biology and need to keep an eye on that in the future. Students were pleased with the biochemistry and they also liked how the content was delivered to them for metabolism. However, when asked about the time allowed for self-directed learning, we were lower than previous years. The workload did provide more useful information but was a little higher workload from unit 1 and will continue to do so. There were about 13% of the class that disagree/strongly disagree and anything over 20% we need to actively address. Students felt that the back half of the unit was more challenging for them. Dr. Dunlevy thinks she can start to work on balancing out this unit a little more for next year.</p> <p>Students are providing push back about the amount information being provide is more than they really need to know to be a physician. We also saw this push back in unit 5 regarding neurology as well. We would like to provide some messaging that their study materials such as First Aid and Board Vitals are the cliff notes of the information they really need to know.</p> <p>Discussed the changes that we might be expected or need to do based on the student feedback and how do we walk that line to ensure that the students are being taught what they need to know vs what they think they need to know. With LCME putting so much weight on the student feedback and perception is a big concern. Also, there is no correlation between student learning and student evaluations of course across the board in education.</p>	<p><b>Kara Eickman // carried.</b></p>
	<p><b>d. Mindy Body Medicine Elective</b></p> <p><b>i. Credit? Assessment?</b></p> <p>The course currently has 1 credit and students have to apply to take the course. There was discussion about if this should remain a credit bearing course or if a badge would be better and if it could be considered a longitudinal elective? If this elective goes to the badging system, then there are more faculty members that can assist in running the course because there is no assessment tied to it. Which would make it easier to make the elective a longitudinal course for more students to be able to participate. It was agreed that students would still have to apply to take the course like they do currently.</p>	<p><b>MSC to recommend for approval the Mind Body Medicine Elective to be a longitudinal badging experience and allow the Activity Director to revise the course description, which will still include the application process and approval by the students Academic Advisor. Jane Dunlevy / Susan Zelewski // carried.</b></p>

	<p><b>e. Student Report</b></p> <p>The class is returned from their summer electives to begin Unit 6. There was some confusion about the remote learning and in-person and zoom. Dr. Kurt Borg did clarify to the class that if a lecture is in-person there is zoom room to join but they can watch the recording thru media site.</p> <p>Also, the change for Mind Body Medicine elective course will be emailed out to the class in the weekly update from Drs. Kurt Borg and Jane Dunlevy.</p>	
<b>6. Other Business</b>	<p>Future Agenda Item:</p> <ul style="list-style-type: none"> <li>• Medical Students as TA's (Haage)</li> </ul>	
	Meeting adjourned the meeting at 3:30pm.	Next meeting August 30, 2022.