

**Phase 1 Committee Meeting Minutes**

SMHS

**Tuesday, March 29, 2022 – 2pm via Zoom**

**In attendance:** Jon Allen, Marc Basson, Kurt Borg, Pat Carr, Xuesong Chen, Megan Denis, Jane Dunlevy, Kara Eickman, Amanda Haage, Eric Johnson, Minnie Kalyanasundaram, Mark Koponen, Michelle Montgomery, Jim Porter, Ken Ruit, Steffen Stroh, Min Wu, Susan Zelewski.

**Members not in attendance:** Gunjan Manocha, Dev Pant, Rick Van Eck.

**Minutes Submitted by:** Alissa Hancock

**Minutes Reviewed by:** Jane Dunlevy

**Minutes Approved by:** Kurt Borg and Michelle Montgomery

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome/call to order</b>	Dr. Dunlevy, chair called the meeting to order at 2:02 pm via Zoom.	Informational
<b>2. Approval of Minutes 3.15.22</b>		<b>MSC to approve the 3.15.22 minutes. Kurt Borg / Mark Koponen // carried.</b>
<b>3. Standing Items</b>		
<b>4. Old Business</b>		
<b>5. New Business</b>	<b>a. PIC welcomes Steffan Stroh, Medical School Class of 2025 as the student representative.</b>	Welcome!
	<b>b. FYI: Policy 4.3 (Duties for Clinical Electives)</b> This is for the committee to be aware of the policy for any students that take the Phase 1 Geriatric Clinical Elective and any other future clinical electives.	Information
	<b>c. Five Societal Problems</b> These are in need of being reviewed and have been the focus for the last couple of years. UMEC has confirmed them for this year but also will be reviewing these annually. There was discussion about combining opioids and substance abuse and add rural health disparities, and there was support for both the combining and adding of these societal issues.	<b>MSC to confirm the societal problems and plan to further discuss possible changes in the near future. Eric Johnson / Mark Koponen // carried.</b>

	Discussion about how the problems were able originally selected and what data was used. There was lengthy discussion and information gathered from our Center of Rural Health department, community psychiatrists, and family medicine departments.	
	<p><b>d. Phase 1 Elective – MED 9601</b></p> <p>This is an already existing elective, but there were edits to the purpose statement and needs review and approval. The purpose statement was the only change made to the elective.</p>	<p><b>MSC to approve the MED 9601 elective. Kurt Borg / Mark Koponen // carried.</b></p>
	<p><b>e. Y2Q Review</b></p> <p>We reviewed the Y2Q results from 2020. These questions typically align up with the GQ questions so we can cross reference the responses between them. The key areas that we noted were that students did reference YouTube and Wikipedia for studying. We also discussed the newly acquired resources through Library Resources that are much more robust than we have had in the past and students and faculty will find useful. It was recommended that these resources be added to the ‘No Name Handbook’ through the Office of Student Affairs. Students also rated us higher with the mentorship and judged fairly compared to their classmates, which we attribute to our small school size. Students also felt they shared professional values and interests as their classmate.</p> <p>We noted that we had six students reporting some sort of mistreatment and we want to review the narrative responses to see what additional information, so we can address them for the future.</p>	<p><b>MSC the review of the 2020 Y2Q and we will further explore the narrative comments to determine if there is information regarding student mistreatment. Kara Eickman / Mark Koponen // carried.</b></p>
<b>6. Other Business</b>		
	Meeting adjourned the meeting at 3:34pm.	Next meeting April 19, 2022.