

Phase 1 Committee Meeting Minutes
SMHS
Tuesday, March 21, 2023 – 2pm via Zoom

In attendance: Marc Basson, Kurt Borg, Pat Carr, Jane Dunlevy, Kara Eickman, Amanda Haage, Lauren Huddle, Eric Johnson, Minnie Kalyanasundaram, Gunjan Manocha, Megan Denis, Jim Porter, Michelle Montgomery, Rick Van Eck, Andrea Guthridge, Susan Zelewski.

Members not in attendance: Jon Allen, Xuesong Chen, Mikhail Golovko, Dev Pant, Steffen Stroh, Steve Tinguely, Ken Ruit, Erika Johnson, George Beddow.

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Jane Dunlevy

Minutes Approved by: Kurt Borg and Michelle Montgomery

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Dr. Jane Dunlevy, co-chair called the meeting to order at 2:00 pm via Zoom with a proposed adjournment time of 3:30pm.	Informational
2. Approval of Minutes 2.21.23		MSC to approve the 2.21.23 minutes. Erik Johnson / Lauren Huddle// carried.
3. Business	<p>a. Student Representative Report (George Beddow) No update from students at this time.</p>	
	<p>b. Proposal on Unit 8 Honors (Jane Dunlevy) Some students, (Class of 2026) felt that in order to get honors they would have to pick which to study for, Unit 8 or the CBSE. Currently, to get honors one must score 90% or higher on their medical sciences exam, and meet all professionalism standards, be in good standing with their PCL duties, attend all their doctrine skills sessions in Boot Camp, attended their clinical case applications. The proposal is to add passing the Gateway exam.</p> <p>Pat Carr feels that this may have affected one person and using it as an excuse or reactionary for why they didn't pass their CBSE. The students that do really well are the ones that should be recognized with honors. Pat would never have thought that a student would say they intentionally failed an exam to get honors. We should encourage all students to pass all their exams.</p> <p>Susan Zelewski stated that currently honors are not in the Dean's Letter and are only on their transcript.</p>	MSC to recommend adding 'passing the Gateway CBSE exam' to current the requirements for Honors in Unit 8. Kurt Borg / Kara Eickman // carried.

	<p>Kurt Borg stated what is required for honors in Unit 7 and Unit 8. The additional content they have to successfully pass the requirements in Boot Camp which are not present in any other unit, this is a reason to clarify honors in Unit 8 to include the Boot Camp components.</p>	
	<p>c. USMLE Performance Summary Step 1, 2020-2022 (Pat Carr)</p> <p>This report is sent out twice a year and it provides information on how the UND Medical School performed on Step One and Step Two. For our first-time examinees in 2022 our school had a 100% pass rate. The national pass rate was 98% in 2020, then 96% in 2021 and now in 2022 it is 93%. There was a change in percentage for our school from 2020 at 99% with 71 Examinees then in 2021 87% with 15 Examinees. In 2022 with 123 Examinees, we had a 100% passing score. This is a product of students deciding to have scored verses pass/fail testing. We had two people that failed. For both those people they were high risk because of academic struggles. For one of the students, they tend to be right at that 75% passing line above or below. They took the CBSE 5 times and passed on the 5th time. To look at this as a systemic issue that we need to address, Pat thinks that in Step One we are on the right track after looking at the failing students and their issues. We have made great efforts to minimize anyone failing Step One.</p> <p>Jane Dunlevy asked which class is this report looking at and where does it fall within the year? Pat Carr states that the report shows the examinees taking it between January 1, 2020 and December 30, 2022. This is being done during a calendar year where our students are on the academic year and may be delayed.</p> <p>Pat Carr explained that the Performance Map in this report shows distribution turned on its side with a median performance. The royal blue is the national data and the light blue is us. The two different graphs are the year 2020 and 2022. You can see the big difference between the scored and the pass/fail in Step One.</p> <p>Susan Zelewski says that everyone who has taken the Step One Prep Course has passed on their first attempt.</p> <p>Pat Carr explained that we end up with more information than if it was just pass/fail. We get a good idea of how our students are doing. He encourages everyone to take a look at the data to see how it can help define how our students are grasping the information for us in the future.</p> <p>Looking at the bar graphs on the different System Categories, this is the first year of this information so in years to come we will be able to see the performance on the System Categories. We can go back to this information and analyze what we could improve.</p>	<p>Information</p>

	<p>Marc Basson said that we should look at this information when mapping related to our keywords lists so that we can tell that we are mapping with these topics. Can we ask what the percentage of our time is in each area?</p> <p>Lauren Huddle has earlier looked at topics and how much time is spent on each, if anyone wants her information it is available.</p> <p>Pat Carr showed a Power Point that showed a guideline for USMLE and NBME and they subdivide questions by categories being: 1. Systems, 2. Processes, 3. Physician Task/Competencies. Any one question can be categorized in a number of different ways. Pat recommends that Jim Porter and Minnie Kalyanasundaram puts this information into context and understand what it means and relay it back to the students.</p>	
	<p>d. AY 21-22 Unit 3 Director Report (Jane Dunlevy) Jane Dunlevy presented the Unit 3 Report.</p> <p>Since this is the first time presenting the curriculum 2.0 full descriptions of assessments and other content was provided. She has highlighted the information on immunology and the students strongly agreed at 93% strong that it was delivered effectively. This is a huge change from before. Curriculum time and workload was at 85% of the maximum allowable workload.</p> <p>Kurt Borg asked Jane Dunlevy how she calculated the workload? She takes our CMS Plus Calendar and exports that to an Excel Spreadsheet and then assigns a workload in hours for every item that is on there.</p> <p>Rick Van Eck explained that there is an alignment with policy. The guidelines say that an event has a certain number of hours associated with it and if it is a harder event then you can give it more hours.</p> <p>Jane Dunlevy showed the Excel Spreadsheet she had created calculating Workload for Unit 3 for the students. There was a lot of discussion and questions about what topics and the time allotments were decided.</p> <p>Pat Carr made it known that all categories should be equally important when adding extra time back into Units where there may be time available. If every discipline wanted that, how can we add this in equally. The idea is good, but build those hours into the entire Phase 1 curriculum, according to category hours depending on what is needed by the students. That concept could be spread throughout the curriculum by identifying the tougher events for the students and bring the hours into those needs. Adjustments are always expected and good.</p>	Information

<p>4. Future Agenda Items</p>	<p>Future Agenda Item:</p> <ul style="list-style-type: none"> • AY 21-22 Unit 4 Director Report • AY 21-22 Unit 5 Director Report • AY 21-22 Unit 6 Director Report • AY 20-21 US 4 Director Report • AY 20-21 US 4 Director Report • AY 21-22 US 8 Director Report • AY 21-22 Phase 1 Report • Medical Students as TA's (Haage) <p><u>Tabled</u></p> <ol style="list-style-type: none"> 1. AY 21-22 Unit 3 Report (Dunlevy) 2. Medical Student Lecture Attendance for Active/Interactive Learning <i>(continued)</i> <ol style="list-style-type: none"> a. Amount to outside lecture payment for learning modality 	
	<p>Meeting adjourned the meeting at 3:48 pm.</p>	<p>Next meeting April 4, 2023 at 2:00pm.</p>