

Phase 1 Committee Meeting Minutes
SMHS
Tuesday, June 18, 2024 – 2pm via Zoom

In attendance: Kurt Borg, Xuesong Chen, Jane Dunlevy, Amanda Haage, Lauren Huddle, Gunjan Manocha, Eric Johnson, Susan Zelewski, Morgan Mastrud, Pat Carr, Megan Denis, Andrea Guthridge, Susan Eliazer, Sarah Sletten, Adrienne Salentiny, Minnie Kalyanasundaram, Ken Ruit, Rick Van Eck.

Members not in attendance: Jon Allen, Kara Eickman, Mikhail Golovko, Dev Pant, Jim Porter, Michelle Montgomery

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Jane R. Dunley

Minutes Approved by: Kurt Borg and Xuesong Chen

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome and call to order	The meeting was called to order at 2:02 pm via Zoom with a proposed adjournment time of 3:30pm.	Informational
2.) Approval of Minutes	Minutes of April 16, 2024	MSC to approve and recommend to UMEC the 4.16.24 minutes. Kurt Borg / Lauren Huddle // carried.
3. Business	<p>New Business:</p> <p>a. Amanda Haage will be rolling off the PIC committee for July 2024 and Sarah Sletten will be joining the PIC committee.</p> <p>b. Student Representative Report (Morgan Mastrud)</p> <ul style="list-style-type: none"> • It has been a quiet summer so far and students are enjoying their electives. They do have questions on when do they get their Phase 2 timeline, the Step Exam scheduling and the Family Medicine lottery process? • Susan Zelewski answered they won't get their Step prep schedule or their Family Medicine Lottery until they have their campus schedules and that is several months before transition. 	Information

	<ul style="list-style-type: none"> Jane Dunlevy stated that the beginning of Unit 6 for the Class of 2027 is mostly Independent Learning in which materials will be available by mid-July. Students will need to be extra vigilant with studying as this is nearly all the normal cardiology prior to starting pathogenesis of disease cardiology in week 2. <p>c. Vote for Chair AY 2024-2025; Jane Dunlevy was the only nominee; self-nominated.</p>	<p>MSC to recommend to UMEC for approval Jane Dunlevy as the P1C Chair for the AY 2024-2025. Jane Dunlevy / Kurt Borg // carried.</p>
<p>4.) Other</p>	<p>a. Research Badge Proposal: RVE</p> <ul style="list-style-type: none"> Drs. Sletten and Combs have developed a proposal for an optional research badge, and we'd like to get it implemented for the incoming class on 2028 by 7.1.24. It has now been recommended to UMEC for approval by CEMC (6.10.24), P1C (6.18.24) and P2P3C (6.11.24). This Research Badge will now go UMEC on 6.28.24 for approval. <p>b. ASES All Comments Document and Summary of 2024 ASES Data Document: JD</p> <ul style="list-style-type: none"> Discussion of completion of ASES per Graduating Classes. Q1: Accessibility to Student Affairs and Admissions: very satisfied results. Q22 Access to Research Opportunities: When we look at the breakdown the dissatisfied % is largely in classes of 2024 and 2025 did not have as many or as well-organized opportunities. We had Curriculum 2.0 for the first time for Class of 2025. An Achieve Session is now covering information on the Phase-1 Electives including REMS in Unit 1. Q 23: Support for Participation in Research. This is looking better with more recent classes with Faculty and Mentor support. Q 24: Access to Service Learning/Community Service Opportunity: Dr. Carr talks about this in Launch the number shows lower %. Opportunities have been highlighted more so lately. Q 25: Ease of access to Library Resources and Holdings: The librarians are very helpful to the students. Q 27: Access to technology support: IT is very helpful as per the students. Q 28: Access to online learning resources: students are satisfied. 	<p>MSC to recommend the Optional Research Badge Proposal to UMEC. Lauren Huddle / Susan Zelewski // carried.</p> <p>Information</p> <p>Action: Drs. Dunlevy & Borg will add a section on service learning to the “announcement” section of the Feedback Reports.</p>

	<ul style="list-style-type: none"> • Q 48 Adequacy of unscheduled time for self-directed learning in pre-clerk phase: Dissatisfied. Class of 2026 was largely not satisfied; we ask for feedback at end of every unit and that helps us determine what unit is more problematic. Information on the breakdown for both self-directed learning & workload as per Unit feedback report was shown for Classes 2025, 2026, & 2027 to date. Changes to Unit 6 • Q 49: Student workload: Class of 2024 went through unified sessions, it was tough. We did better in Class of 2025 in Curriculum 2.0. Discussion of providing to the students, a big picture of what improvements have been made in the last quarter. Asking the student communication group if they would like to have this communication to report back to students? • Q 50: We will start here at the July PIC meeting and when completed will recommend to approve actionable items as a whole to UMEC. 	
5.) Tabled Items / Future Items	<p><u>ACTION PLAN:</u> MSC and Vote for Kara Eickman will review the PCL cases for cancer and anesthesiology pharm. Jane Dunlevy will send an email to Dept Biomed Sci & Path lecturers, with the list of medication, asking to check which medications they review in lectures; and if so, which ones and which lecture topic.</p> <ul style="list-style-type: none"> • This is still in the works. • Jane Dunlevy asked Lauren Huddle to send out an email to the Department of Biomed Science and Path lecturers, with the list of medications, asking to check which medications they review in lectures; and if so, which ones and which lecture topic. • Kara Eickman will email her list to Jane Dunlevy and Lauren Huddle to assist in writing the email. 	Information
6.) Adjournment:	Meeting adjourned at 3:34 pm.	Next meeting is July 16, 2024 at 2:00pm.