

Phase 1 Committee Meeting Minutes
SMHS
Tuesday, November 21, 2023 – 2pm via Zoom

In attendance: Jon Allen, George Beddow (Class 2026 Rep), Jane Dunlevy, Kara Eickman, Amanda Haage, Eric Johnson, Minnie Faith, Gunjan Manocha, Pat Carr, Jim Porter, Ken Ruit, Rick Van Eck, Russ Ogden (Class 2027 President), Morgan Mastrud (Class 2027 Rep), Sarah Sletten (guest)

Members not in attendance: Kurt Borg, Xuesong Chen, Mikhail Golovko, Lauren Huddle, Dev Pant, Susan Zelewski, Michelle Montgomery, Susan Eliazer

Minutes Submitted by: Dawne Barwin

Minutes Reviewed by: Jane R. Dunlevy

Minutes Approved by: Lauren Huddle and Jon Allen

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome and call to order	The meeting was called to order at 2:00 pm via Zoom with a proposed adjournment time of 3:30pm.	Informational
2.) Approval of Minutes	Minutes of October 17, 2023	MSC to approve the 10.17.23 minutes. Jon Allen / George Beddow // carried.
3. Business	<p>New Business:</p> <p>a. Revised P1 Non-Clinical Elective: REMS II and REMS III (Sarah Sletten)</p> <ul style="list-style-type: none"> • PIC discussed and approved this elective on 10.17.23 so current students would not be affected by changes in REMS-II/III prerequisite. • Dr. Sletten incorporated suggestions from PIC and submitted a revised proposal. She provided additional information and rationale for the revisions. • Having a prerequisite listed with REMS I** (listed on the document) shows that a prerequisite is needed. However, provisions can be made to opt out of the REMS-I requirement on an individual basis depending on previous research experience. • Changes are highlighted on the document uploaded to Blackboard. • George Beddow felt that it gives an option to do something else in REMS. How will the prerequisites work? 	MSC to move to UMEC for approval Revised P1 Non-Clinical Elective: REMS II and REMS III. Gunjan Manocha / Amanda Haage // carried.

- Sarah Sletten said there would be a sit-down discussion between her and the student in order to know that the student has a solid background on the content that we cover in REMS.
- How do students get the information on research opportunities in REMS-II/III if didn't take REMS I? Then Sarah Sletten would include them with mentoring information.
- Jim Porter questioned in anticipating the grey areas with this revised elective, can the student wave REMS I, but did participate in another Phase 1 elective. Yes, but they need to speak with Sarah Sletten to know that they have what they need. It can then be waved.
- George Beddow asked if the timeline is included with the documentation for the students? If a student decided not to take REMS I and then take REMS III and III, but did not meet with Sarah Sletten prior to REMS I, the Hard deadline will be 4-1-24 or they will not get to pass on to REMS II and III, this explanation will be added to the revised copy. After further discussion, it was decided that the Hard deadline should be the same as the Nov. elective selection deadline, prior to the Nov. elective lottery.

b. Student Representative Report (George Beddow)

- Unit 6 Feedback around dietary lectures, there has been a problem finding someone to do the lectures. I met the UND Men's Football Sports dietitian, Jennifer Hagen, and she has time and is willing to teach the lectures.
- George Beddow will talk with her and get some cardiovascular background information from her.
- Eric Johnson stated he knows her and he would highly recommend her for this lecture. She was the dietician at Altru Cancer Center for 10 years.

c. Proposal Regarding Phase 1 Laboratory Format (Jane Dunlevy)

- Jane Dunlevy Confusion on students' behalf, change in what use the lab for- previous lab format, this is still provide clarity- only these things are laboratory other things applications. Not losing lab component but are taught differently.
- JD: share screen: This document defines what a lab is.
- Asked students how looks for them and asked instructors – for input.

MSC move to approve to UMEC Proposal Regarding Phase 1 Laboratory Format. Kara Eickman / Amanda Haage // carried.

d. Proposed Unit 6 changes (Jane Dunlevy/ George Beddow)

- The Unit 6 schedule has challenging for the previous 2 cohorts of students. It is a tight timeline, particularly for the respiratory section, and the amount of information is intense with a lot of different lectures and SIM center activities.
- We need to change some dates in order to expand Unit 6 to allow students to absorb and learn the material and not have to cram the material for the respiratory part.
- What other parts of the timelines can we reclaim? The respiratory part is difficult and just needs more time.
- Jon Allen feels that expanding that time in Unit 6 can only benefit the students.
- George Beddow had polled the class of 2026 and 2027 and found the like and dislikes to be about even. He recommends making any change for class 2027 and ongoing.
- Ross Ogden and Morgan Mastrud polled the class of 2027: In favor: 29% / Do not care: 24% / Against: 47% are the results. We feel that it is important to still make sure to have materials ahead of time. Could just start this change for the Class 2028 and beyond.
- Pat Carr asked how many people have wedding plans and have deposits down where their plans are unmovable? If 3 people do have unmovable plans, then we end up letting 3 students make the schedule decisions for 75 other students. We are trying to remake the schedule work in the best interest of the whole student class? If 10 people have scheduling issues then maybe we would look harder at making the changes. We would try to work with the 3 individually but we need to know the specifics.
- Amanda Haage asked if maybe we could find a middle ground of change and then change the timeline for the Class of 2028.
- Pat Carr said to keep in mind we are always playing the game with student schedules and the changes they need. There is no agreement that a schedule will never change. It is told to them at the beginning that every part of the schedule is subject to change. We have one schedule that works for the majority of the 78 students. We do the best we can.
- Ross Ogden thought it might be helpful if George Beddow and Jane Dunlevy could talk with the Class of 2027 and explain more about the proposal and its impact on their education. He said he would talk with the Class a find a discussion time. Ross will also get more details about how many and which students have scheduled events during the July vacation time that cannot be changed, and bring that to Drs. Carr & Porter.

Information

	<p><i>(Meeting ended and the below agenda items will be put on the 12.5.23 PIC Meeting.)</i></p> <p>e. Proposed new session addition to Unit 1: Spirituality as a Social Determinant of Health with Paul Carson, MD – Dunlevy</p> <p>g. Procedure for Doctoring Skills Failure approved by UMEC 10.25.23 – Dunlevy</p> <p>h. Pre-Proposal for new session addition to Unit 3: CRISPR as a Therapeutic for Sickle Cell Disease – Dunlevy</p>	
4.) Other	<p>a. 2023 GQ questions response evaluation write up</p> <ul style="list-style-type: none"> • 	Information
5.) Future Agenda Items	<p>Future Agenda Items before the 11.21.23 PIC meeting:</p> <ul style="list-style-type: none"> • George Beddow and Ross Ogden will ask the Class of 2027 students about the policy on mandatory labs explained above and the Unit 6 schedule revisions and how many students have unmovable plans. These issues will be brought to the PIC 12.5.23 meeting. • JD would like to get this student input before the next meeting to have the policy and the Unit 6 revision written by then. <p>Tabled:</p> <ol style="list-style-type: none"> 1. AY 21-22 Phase 1 Report 	Information
6.) Adjournment:	Meeting adjourned at 3:35 pm.	Next meeting is December 5, 2023 at 2:00pm.