

**Phase 1 Committee Meeting Minutes**  
**SMHS**  
**Tuesday, January 16, 2024 – 2pm via Zoom**

**In attendance:** George Beddow, Kurt Borg, Xuesong Chen, Jane Dunlevy, Kara Eickman, Lauren Huddle, Eric Johnson, Amanda Haage, Minnie Faith, Gunjan Manocha, Susan Zelewski, Pat Carr, Jim Porter, Erika Johnson, Michelle Montgomery, Morgan Mastrud

**Members not in attendance:** Jon Allen, Mikhail Golovko, Dev Pant, Susan Eliazer

**Minutes Submitted by:** Dawne Barwin

**Minutes Reviewed by:** Jane R. Dunlevy

**Minutes Approved by:** Xuesong Chen and Kurt Borg

**MSC = motion made, seconded, carried**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>1. Welcome and call to order</b>	The meeting was called to order at 2:00 pm via Zoom with a proposed adjournment time of 3:30pm.	Informational
<b>2.) Approval of Minutes</b>	Minutes of December 19, 2023	<b>MSC to approve the 12.19.23 minutes. Lauren Huddle / Gunjan Manocha // carried.</b>
<b>3. Business</b>	<p><b>New Business:</b></p> <p>a. Student Representative Report: (Morgan Mastrud: Unable to attend due to Skills exam.)</p> <ul style="list-style-type: none"> <li>• George Beddow: Pharmacology Feedback Report asked the Classes of 2024 and 2025 regarding what Pharmacology improvements that could be made in Phase 1 of the curriculum. (2 documents on Blackboard) Highlights of feedback: <ul style="list-style-type: none"> <li>○ There are mixed results on depth of coverage, sketchy pharm use, clinical application review, etc.</li> <li>○ Jane Dunlevy asked to get more details of which lecture had repetition or any other issue. This will help us help the lecturer for the future.</li> <li>○ Documents of feedback on Blackboard for review.</li> <li>○ Discussion on why do students think they are missing this knowledge? They do not need it to go on to Phase 2.</li> <li>○ Discussion on cancer pharmacology and what is missing in Phase 1 of cancer drugs education.</li> </ul> </li> </ul>	<b>Information</b>

	<ul style="list-style-type: none"> <li>• <b>ACTION ITEM:</b> Lauren Huddle will look at CAS options on the oncology and anesthesia drugs (Get the people that teach on Phase 1 together to look at the curriculum.)</li> <li>• George also stated another issue from students. After Units 1-5, going into PCL with questions of what am supposed to be doing as Unit winds down. How to bring life back to PCL and work together as physicians? Optimum is the overlap of the lecture and the PCL case; however, it can be difficult to do both or rely too much on PCL if lectures were to be limited.</li> </ul>	<p><b><u>ACTION ITEM:</u> Lauren Huddle will look at CAS options on the oncology and anesthesia drugs and bring a report to PIC at 2.6.24 meeting.</b></p>
<b>4.) Other</b>	<p>a. 2023 GQ questions response evaluation write up (completed through page 7)</p> <ul style="list-style-type: none"> <li>• We will continue review at 2.6.24 PIC meeting</li> </ul>	
<b>5.) Tabled Items / Future Agenda Items</b>		<b>Information</b>
<b>6.) Adjournment:</b>	<b>Meeting adjourned at 3:30 pm.</b>	<b>Next meeting is February 6, 2024 at 2:00pm.</b>