

Nominations Committee Minutes
February 22, 2023
Zoom Meeting

Attending: Judy Solberg, Jay Metzger, Shannon Jongeward, Xuesong Chen, Matt Nilles, and Holly Brown-Borg,

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Jay Metzger called the meeting to order.	
Overview	Mr. Metzger presented a PowerPoint reviewing our charge, how to read the documents that have been created showing vacancies, briefly discussed the 29 positions needing to be filled, and the new changes for this year.	
Needs document	Mr. Metzger went through the Needs document with the committee. Jay will reach out to folks who are eligible to serve again.	
Communication	Discussion was had regarding how we should communicate back to folks after discussion with faculty members was had.	Jay will create a shared document and will send out the link to us all.
Timeline	Discussion was had regarding the timeline.	
Self-nominations document	The self-nominations document will go out tomorrow, February 23, after edits are received.	Please send edits to Judy.
	The meeting was adjourned.	

Submitted by J. Solberg

Approved through an electronic vote on May 8, 2023