

Medical Program Policy Review Committee (MPPRC) Meeting Minutes
SMHS
Monday, May 9, 2022 at 4:30 pm
via Zoom

In attendance: Mark Koponen, Morgan Thomas, Ken Ruit, Judy Solberg, Steve Tinguely, Alexei Tulin, Rick Van Eck.

Not in attendance: Jim Porter, Susan Zelewski

Minutes Submitted by: Alissa Hancock

Minutes Reviewed by: Kenneth Ruit

Minutes Approved by: Steve Tinguely and Mark Koponen

MSC = motion made, seconded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Meeting called to order at 4:32 pm, by co-chair Dr. Ken Ruit.	Information
2. Review and approve 4.11.22 meeting minutes		MSC to approve the 4.11.22 minutes. Steve Tinguely / Morgan Thomas // carried.
UMEC updates	UMEC approved policies 4.3, 4.11 and 4.22, They also approved procedures 5.7, 5.8 and 5.9.	Information
3. Old Business	<p>a. 5.11 – (Clerkship Grading Procedure) Reviewed Dr. Ken Ruit’s secondary review of the procedure. The names of the examinations were updated to their proper names of ‘NBME Clinical Subject Examinations’. The other changes were similar to those of Dr. Rick Van Eck that we reviewed last meeting. We will do a final review of the policy next meeting.</p>	Information
	<p>b. 5.10 (Clerkship Professionalism Procedure) There several points regarding unprofessional behavior but Dr. Steve Tinguely re-phrased #1 for clarity but the concept remained the same. Discussion continued about the procedure and what should be filed where for the unprofessional letters and it was agreed to table the discussion until Dr. Susan Zelewski is present to finish the initial review.</p>	Information

	<p>c. 2.2 – (Clinical Clerkship Policy) Included the phrase ‘general medical curriculum committee’ in the policy statement and also added MILE since ROME was listed and they are very similar programs. However, there was a short discussion about why this is numbered the way it is and was decided that faculty would follow this policy more than students.</p> <p>Under procedures clerkships under #1 updated to be ‘submitted by department to P2P3C for review and recommendation’. Discussion moved to the purpose and actual use of the policy and question rose that we could not answer, and was tabled until next meeting.</p>	Information
	<p>d. 4.4 – (Examination Questions Appeals Policy) There was some phrasing was done for clarity and the reason of the policy to make it more concise. Terminology throughout the policy was updated for such as blocks to units and years to phases and updated for consistency regarding the types of examinations throughout the policy.</p> <p>In sections B & D, the wording is really similar that we updated section B to say ‘Challenges shall only be open to those students who receive and grade of unsatisfactory and for whom a successful challenge would change their grade from unsatisfactory to satisfactory.’, so that section D can be deleted.</p> <p>The procedure on how to challenge a question was updated but the timeframe need to be more clearly outlined. Discussed if it would help to have students provide a written rationale for why they believe their answer is correct.</p> <p>Also, the grievance process seems to not be completely referenced and a lengthy discussion about the due process students should have available. Again, we will gather additional information from Drs. Borg and Zelewski.</p>	<p>Information</p> <p>ACTION ITEM: Dr. Rick Van Eck will consult with Drs. Kurt Borg and Susan Zelewski about challenging questions process in the different phases.</p>
	e. 4.5 – (Expectations of Students Outside of School)	Tabled
	f. 4.7 - (Limitations to Specialty Electives)	Tabled
	g. 4.13 – (Third Year Elective Days)	Tabled
	h. 4.14 - (Standards of Capacity for All Medical Students)	Tabled
4. New Business		

5. Other Business		
	<u>Future Meeting Assignments:</u>	
6. Adjournment/Next Meeting	Meeting adjourned at 5:57 pm.	Next meeting is June 13, 2022 via Zoom.