

Medical Program Policy Review Committee (MPPRC) Meeting Minutes
SMHS
Monday, October 10, 2022 at 4:30 pm
via Zoom

In attendance: Morgan Thomas, Steve Tinguely, Alexei Tulin, Judy Solberg, Rick Van Eck, Susan Zelewski.

Not in attendance: Jim Porter, Ken Ruit.

Minutes Submitted by Alissa Hancock

Minutes Reviewed by Kenneth Ruit

Minutes Approved by Susan Zelewski and Rick Van Eck

MSC = motion made, secoded, carried

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome/call to order	Meeting called to order at 4:33 pm, by co-chair Morgan Thomas MS.	Information
2. Review and approve 9.12.22 meeting minutes		MSC to approve the 9.12.22 minutes. Steve Tinguely / Alexei Tulin // carried.
3. UMEC updates		Information
4. Final Review	a. 4.14 (Standards of Capacity for All Medical Students)	Tabled
5. Initial Review	a. 4.15 (Visiting Medical Students)	Tabled
	b. 4.17 (Excused Absence/Tardiness for First- and Second-Year Students) The principle and the procedures sections seem to be flipped, and so the procedure section should be deleted, and the principles should be renamed to procedures. The title of the policy needs to be updated to 'Phase 1' instead of First and Second Year. Along with the updating of links and terminology throughout the policy. Need to verify if forms are attached are correct.	information
	c. 4.18 (Excused Absence/Tardiness for Phase 2 & 3 Students) The page numbers need to update, and the principles section will need to be removed. The procedures section IV the wording was revised for clarity 'the approval or denial of a request'. The	Information

	<p>policies for phase 1 and phase 2/3 the concepts should be consistent, but we know the procedures are different. The policy was very well written.</p> <p>The Question was posed if the excused absence policies should remain standing on their own or if they should be added to the combined professionalism policy. Nothing was decided.</p>	
	<p>d. 4.21 (Clinical Supervision Policy – MD Program) This policy was recently approved by UMEC to be implemented for the current academic year. The changes that were made were to include ‘other care providers can supervise students, ex: a nurse’ and added EMG and Botox as a procedure per the request of the department.</p> <p>Do MPPRC need to review policies even after P2P3C does? We thought that yes, to review the terminology and layout would be consistent across all the policies.</p>	
	<p>e. 4.23 (Policy Regarding Acceptance of Transfer Students and Students with Advanced Standing)</p>	Tabled
	<p>f. 5.6 (Academic and Career Advising Procedures) The title was updated Career advising points were re-worded for clarify. Also need to keep the career advisor is the Phase 2 Campus Dean, even if students switch campuses for phase 3.</p> <p>Noted that we need to be consistent with capitalizing ‘phase’ in the policies.</p>	Information
	<p>g. Policy on Medical Student Professional Behavior Relevant policies:</p> <ul style="list-style-type: none"> ▪ 4.20 Academic Expectations of Medical Students ▪ 4.5 Expectations Outside of School ▪ 4.14 Standards of Capacity ▪ 3.10 Social Media Policy ▪ 2.5 and 3.12 Policy on the Learning Environment: Unprofessional Behavior and Learner Mistreatment ▪ 5.10 Clinical Professionalism Procedure 	Tabled
	<p>h. 4.4 Recording & Transcription</p>	Tabled

	<u>Future Meeting Assignments:</u>	
6. Adjournment/Next Meeting	Meeting adjourned at 5:48 pm.	Next meeting is November 14, 2022 via Zoom.