

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Via Zoom
May 10, 2022**

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Require
1. Call to order	The meeting was called to order at 4:00PM.	A motion was made to approve the consent agenda. (Alberto/Raum). The full committee approved the motion.	I.A.5.a)
2. Review of Minutes	a. Approval of April 12, 2022, GMEC meeting minutes.	Approved via consent agenda	I.B.3.b)
3. Announcements			I.B.4.a).(2)
4. Stipends and position allocation review and recommendations			I.B.4.b).(2)
5. Communication with GMEC	<ul style="list-style-type: none"> a. Interview season discussion (in-person vs virtual) – Dr. Raum b. Program Coordinators/Administrators, please terminate your graduating residents and fellows in MedHub. Termination may occur up to 60 days prior to their actual termination or completion date. Upon termination, the GME Office can disseminate the alumni survey. c. Congratulations to Karen Rude (Minot CFM) on 30 years of service! 	<p>5a. Dr. Raum request discussion and advocacy of in-person interview season at UND programs. At a recent meeting there was debate between large academic program and small community programs on in-person interviews. Large centers were in favor of virtual interviewing. Smaller community programs in favor of in-person interviews.</p> <p>Dr. Basson expects some national guidelines to be released. Anticipate the national guidelines/recommendations will be followed.</p>	

6. Resident duty hours	a. MedHub Duty Hours Institutional Summary: 3/1/2022-3/31/2022 for all programs except FM Bismarck, FM Minot, and FM Williston that are: 2/7/2022-3/6/2022. (See Attachment 2)	6a. Approved via consent agenda.	III.B.5
7. Quality of GME Learning and Working Environment	a. Check in with resident/fellow committee members b. Jordan Kramer, BCBS – Overview of major differences between the two Blue Cross Blue Shield health insurance plans that will be offered to residents/fellows for 2022-2023 (See Attachments 5 and 6)	7a. No resident or fellow updates. 7b. Jordan Kramer from Blue Cross/Blue Shield discussed the two different insurance policy that will be offered to the residents. The different plan options were shared with the residency programs to disperse to the residents to make their choice of policy. Make sure residents are careful in choosing their plan as they are named similarly.	I.B.4.a).(2)
8. Curriculum and Evaluation	a) The same required AMA modules from last year will get assigned to new residents and fellows with a due date of July 5th. See below. Note the due date is earlier this year to stay consistent with the deadline provided in the Residents as Teachers policy. <ol style="list-style-type: none"> 1. Patient Handoffs 2. Physician Health: Physicians Caring for Ourselves 3. Resident Intimidation 4. Residents as Teachers 5. Sleep Deprivation: Your Life and Your Work 6. Working Effectively within an Interprofessional Team 7. Thriving Through Residency: the Resilient Resident 8. Cultural Competency 9. Patient Safety 10. Privacy and Confidentiality 11. Creating an Effective and Respectful Environment 12. Quality Improvement Practices. 	8a. Approved via consent agenda.	I.B.4.a).(4)

<p>9. Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.</p>	<p>a. Monitoring of 2/23/22 ACGME LON Orthopedic Surgery – Dr. Piatt (See Attachment 3)</p> <p>b. Monitoring of 4/8/22 ACGME LON Surgery – Dr. Johnson (See Attachment 4)</p> <p>c. 4/8/2022 Surgery ACGME LON (Corrected Letter)- Continued Accreditation effective 1/05/2022. Extended Citations: Responsibilities of Faculty; Evaluation of Residents/Fellows. New Citations: Performance on Board Exams; Service to Education Imbalance. Areas for improvement: Educational environment.</p> <p>d. 4/22/2022 Institutional Review ACGME LON-Continued Accreditation effective 1/18/2022. The Review Committee commended the institution for its demonstrated substantial compliance with the ACGME's Institutional Requirements and/or Institutional Requirements without any new citations.</p>	<p>9a. Dr. Piatt gave an update to the committee on the Orthopedics program LON. Continued accreditation. Citation included:</p> <ul style="list-style-type: none"> i. Multi-source evaluation. The form previously uploaded was an error. We corrected the form, which we had and updated the name. We will continue to improve that evaluation. ii. Scholarly activity for faculty – Need more involved in scholarly activity. Site visit occurred and they looked at old data which we had additional data compiled and we currently have more than met the requirement. Faculty list updated. <p>Ortho will continue to recruit more faculty involved in academics.</p> <p>No response needed on the following but the program will continue improvement on the following.</p> <ul style="list-style-type: none"> i. Teaching of healthcare disparity – need to do more work on this and next month will focus on this. This is a Sanford area of emphasis so natural avenue to improve. ii. Diversity within the program – Program 	<p>I.A.3.</p>
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		<p>Currently 33% are female in the program. Need to work at hiring more female orthopedic surgeons and people of color so resident mentors available.</p> <p>iii. Increasing responsibility for residents. Program has a policy and will work on emphasis within faculty development.</p> <p>iv. Resident well-being – Resident concerned at hard to stay anonymous within a small program. Now that the program is growing and enforce comfort level to report any concerns.</p> <p>Scholarly activity options from RRC (Ortho)</p> <ul style="list-style-type: none">• Book chapters• Research• Publications• Didactic lectures• Posters• QI presentations• Articles• Service on specialty committees• Peer reviewed publications• Grand Rounds• Workshop participations• Webinars <p>Discussions of scholarly activity</p> <ul style="list-style-type: none">• Contact your specialty specific RRC for their definition of scholarly activity.	
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- Surgery RRC seems to look for PubMed IDs – Librarians will set up auto search filter based on faculty name.
- Resident with rural upbringing is considered underrepresented group.

Dr. Piatt will report additional updates at the August meeting per GMEC policy.

9b. Dr. Johnson gave an update to the committee on the Surgery program LON. Dr. Johnson discussed the surgery RRC.

- i. Resident Survey on faculty participation – 97% positive response
- ii. Faculty feedback – unmasked evaluations.
- iii. Simple app. Smart phone application based on procedure completion and faculty evaluation of that procedure. 1200 total evaluations completed at end of the month.
- iv. Board pass rate – 2 step process. A number of 2020 residents not complete process due to Covid. All completed exam this spring. 2 failures on oral exam. 2021 grads 100% pass on written exam. 1 failure on oral exam. Based on 3-year average to resolve.
- v. Started mock oral board exam process and continue with grads to board certified.

		vi. Resident survey reviewed to clear any misunderstandings. Dr. Johnson will report additional updates at the August GMEC meeting. 9 c-d. Approved via consent agenda.	
10. Institutional Accreditation			I.B.4.b).(6)
11. Annual Institutional Review			
12. Oversight of programs changes			
13. Establishment of Policy and Procedures			I.B.4.b).(1)
14. Oversight of reductions and closures			IV.N.
15. Vendor interactions			IV.K
Adjournment	The meeting closed at 5:09.		
Future meeting schedules	The next meeting will be in June 2022.		

Minutes taken by Kristi Hofer, GME

Phanindra Antharam , MD, Geriatrics fellow	Resident member						X						
Daniela Kin, MD, Geriatrics fellow	Alternate Resident member												
Voting Members - Minot													
Peter Sandroni, MD, FMED	Program Director			X	X		X						X
Sohaib Hussaini, MD, R2, FMED	Resident member			X	X								
Priya Vora, MD, R1, FMED	Alternate Resident member						X					X	X
Voting Members - Williston													
Peter Sandroni, MD, FMED	Program Director			X	X		X						
Amit Babra, MD, Williston RTT	Resident member												
Amarjot Mann, MD, Williston RTT	Alternate Resident member				X		X	X		X	X	X	
Voting Members - Bismarck													
Jeff Hostetter, MD, FMED	Program Director		X	X	X		X	X		X	X	X	
Ranon Cook, MD, FMED Bismarck	Resident member		X		X			X					
Sumaiya Thakor, MD, FMED Bismarck	Alternate Resident member		X		X			X		X	X	X	
Voting Members - Hettinger													
Jeff Hostetter, MD, FMED	Program Director			X	X		X	X		X	X	X	
Janak Patel, MD, FMED	Resident representative												
Michael Luckow, MD, FM	Alternate Resident member												
Advisory Members													
* (Assoc/Asst PD become voting when PD is Absent)													
Marc Basson, MD , PhD, MBA	Senior Assoc. Dean of Medicine & Research		X		X					X	X	X	
Cathy Houle, MD, FMED	Site Director Hettinger				X		X	X		X		X	
James Roerig, Pharm.D., Psychiatry	Associate PD, Clerkship Director*												
Hailey Schepp, MPA	Sanford Health representative				X		X					X	
Paul Mariani, MD, VA Medical Center	Designated Educational Official VA GMEC Appointee												
Curtis Small, MD, Site Director, FMED Rural	CHI St. Alexius Health, Williston GMEC Appointee					X							

Tonya Murphy, Surgery Residency	Program Coordinator (Fargo)										X	X	
Angie Flesberg, Surgery	Manager			X	x		X	X					
Carla Mosser, Internal Medicine	Manager				X		X	X		X	X	X	
Karen Rude, FMED Minot	Program Coordinator (Minot)		X	X	X		X	X		X			
Beth Ambrosio, Internal Medicine	Program Coordinator		X	X	X			X		X		X	
Ashley Jochim, Transitional Year	Program Coordinator		X	X	x			X		X	X		
Scott McNamee, Psychiatry	Manager and PC		X	X	X		X	X			X		
Cecilia Hospidales, FMED Fargo	Program Coordinator (Fargo)		X	X	X		X	X		X	X		
Sara King, Orthopedics	Program Coordinator (Fargo)			X	x			X			X	X	
Tammy Hruby, FMED Hettinger	Site Coordinator (Hettinger)		X					X				X	
Greta Loritz, FMED			X		X		X	X		X			
Kesha Pradi, FMED	Program Coordinator Bismarck											X	
Ryan Brunetto, FMED Williston	Site Coordinator (Williston)				X			X					
Meghan Jeanotte, Geriatrics	Assistant (GF)												
Gunjan Manocha, Geriatrics Fargo	Program Coordinator (GF)												
Lisa Jorissen, Neurology	Program Coordinator		X	X	X		X				X	X	
Ashley Anderson	GME & Neurology		X	X	X		X	X			X	X	
Kristi Hofer, GME Office	Admin Officer, GME & SE Campus		X					X		X	X	X	
Guests													
Dinesh Bande, MD, IMed	Chair, Internal Medicine		X	X						X			
Susan Zelewski, MD, NE Campus	Campus Dean, Clinical Curriculum			X	X					X	X		
David Schmitz, MD, FMED	Chair, FMED		X	X	X		X	X		X	X		
Andrea Ludwig, HemOnc	PC future HemOnc fellowship						X	X		X			
Matthew Tinguely, MD, HemOc	PD future HemOnc fellowship									X			
Kayla Burchill, MD, Surgery	Assistant PD, Surgery												
Mentor Ahmeti, MD, Surgery	Assistant PD, Surgery (voting member if Dr. Johnson not present)			X	X					X	X	X	

