

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee
Via Zoom
April 12, 2022**

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Require
1. Call to order	The meeting was called to order at 4:00PM.	A motion was made to approve the consent agenda. (Hostetter/Olson). The full committee approved the motion.	I.A.5.a)
2. Review of Minutes	a. Approval of March 8, 2022, GMEC meeting minutes.	Approved via consent agenda	I.B.3.b)
3. Announcements			I.B.4.a).(2)
4. Stipends and position allocation review and recommendations			I.B.4.b).(2)
5. Communication with GMEC	<p>a. Review of <i>TeachingMedicine.com</i> (See: https://www.teachingmedicine.com/) – Dr. Jason Waechter, MD, FCP(C)-Founder of TeachingMedicine.com, Associate Professor at University of Calgary, Cardiac Anesthesiologist/Intensive Care physician; Dr. Jon Allen, Director of UND Simulation Center.</p> <p>Dr. Waechter presented an introduction to teachingmedicine.com. Currently there is a pilot project at UND. There was discussions with residency programs if it could be utilized with the R1 residents. Comments included:</p>		

	<ul style="list-style-type: none"> • Range of topics? • No Psychiatry cases built but diagnosis in some cases. • Utilization of simulation could assist and be beneficial. • Dr. Dahl said could be a good project for fellows to help with creating and developing a geriatric scenario/case. • Dr. Allen would like to invite attendance at clinical reasoning workshops which are approximately 1 hours long. Held via zoom. • For additional information, please contact Dr. Jon Allen. <p>b. Update regarding annual recommendations to the Sponsoring Institution’s administration regarding resident/fellow stipends – See 7a</p>		
6. Resident duty hours	a. MedHub Duty Hours Institutional Summary: February 2022 for all programs except FM Bismarck, FM Minot, and FM Williston that are: 1/10/2022-2/6/2022. (See Attachment 2)	Approved via consent agenda	III.B.5
7. Quality of GME Learning and Working Environment	<p>a. Follow up to March Resident/Fellow Forum & March GMEC: Vision, dental, health insurance – Mr. Namil Choi, COO, UNDSMHS and Associate Dean, Administration and Finance provided a PowerPoint presentation as an update to discussions that residents had re: health insurance, dental, and vision insurance.</p> <ul style="list-style-type: none"> • Dual insurance plans for the next academic year can be offered. Residents can switch plans the next academic year. • Each plan must have at least 3 members to offer the plan. • Mr. Choi would be happy to look for a competitive provider for dental or vision insurance for residents to purchase insurance at their expense. 	A handout was provided by Mr. Choi and was distributed to programs.	I.B.4.a).(2)

	<ul style="list-style-type: none"> • Yesha asked, if possible, a list of covered preventative care services may be obtained. • 2% Resident stipend increases approved by Administration 		
8. Curriculum and Evaluation			I.B.4.a).(4)
9. Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.	<p>a. 3/7/2022 Surgery ACGME LON-Continued Accreditation effective 1/05/2022. Extended Citations: Responsibilities of Faculty; Evaluation of Residents/Fellows. New Citations: Performance on Board Exams; Service to Education Imbalance. Areas for improvement: Educational environment.</p> <p>b. 4/4/2022 Psychiatry ACGME LON-Continued Accreditation effective 2/11/2022. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations</p> <p>c. Pediatrics (See Attachment 3) – Dr. Tiongson provided general information on the new pediatric residency program and an update to the pediatric residency application that will be submitted to the ACGME. Important dates/info.</p> <ul style="list-style-type: none"> • Starts July 2024 • 4 residents per year • 3-year residency program • 2 required away rotations not available in Fargo. • Psychiatry continuity clinic in Year 3 every/other week half day. <p>d. Forensic Pathology Fellowship (See Attachment 4) – Dr. Sens provided an overview of the Forensic Pathology Fellowship program. Important information:</p> <ul style="list-style-type: none"> • 1 year program • Coupled with an MPH degree 	<p>9a. Approved via consent agenda 9b. Approved via consent agenda</p> <p>9c. A motion was made to approve the Pediatric residency application with Dr. Becker providing final review and ability to make editorial changes prior to submission. (Piatt/Hostetter).</p> <p>Roll call vote for approval. An e-vote was sent to the committee members with the applications for full approval.</p> <p>The full committee approved the motion on 4/13/22 via e-vote.</p> <p>9d. A motion was made to approve the Forensic Pathology Fellowship Program application with Dr. Becker providing final review and ability to make editorial changes prior to submission. (Hostetter/Piatt).</p> <p>Discussion:</p> <ul style="list-style-type: none"> • Fill rate in fellowship programs. • Total number of slots in fellowships across the country. 	I.A.3.

	<ul style="list-style-type: none"> Addresses severe shortage of Forensic Pathologists. 	<p>Roll call vote for approval. An e-vote was sent to the committee members for full approval.</p> <p>The full committee approved the motion on 4/13/22 via e-vote.</p>	
10. Institutional Accreditation			I.B.4.b).(6)
11. Annual Institutional Review			
12. Oversight of programs changes			
13. Establishment of Policy and Procedures	b. Graduation activities (See Attachment 5) – Dr. Becker asked that everyone review the email from Dr. Wynne re: mask policy and graduation activities.		I.B.4.b).(1)
14. Oversight of reductions and closures			IV.N.
15. Vendor interactions			IV.K
Adjournment	The meeting closed at 5:09.		
Future meeting schedules	The next meeting will be in May 2022.		

Minutes taken by Kristi Hofer, GME

Phanindra Antharam , MD, Geriatrics fellow	Resident member						X						
Daniela Kin, MD, Geriatrics fellow	Alternate Resident member												
Voting Members - Minot													
Peter Sandroni, MD, FMED	Program Director			X	X		X						
Sohaib Hussaini, MD, R2, FMED	Resident member			X	X								
Priya Vora, MD, R1, FMED	Alternate Resident member						X				X		
Voting Members - Williston													
Peter Sandroni, MD, FMED	Program Director			X	X		X						
Amit Babra, MD, Williston RTT	Resident member												
Amarjot Mann, MD, Williston RTT	Alternate Resident member				X		X	X		X	X		
Voting Members - Bismarck													
Jeff Hostetter, MD, FMED	Program Director		X	X	X		X	X		X	X		
Ranon Cook, MD, FMED Bismarck	Resident member		X		X			X					
Sumaiya Thakor, MD, FMED Bismarck	Alternate Resident member		X		X			X		X	X		
Voting Members - Hettinger													
Jeff Hostetter, MD, FMED	Program Director			X	X		X	X		X	X		
Janak Patel, MD, FMED	Resident representative												
Michael Luckow, MD, FM	Alternate Resident member												
Advisory Members													
* (Assoc/Asst PD become voting when PD is Absent)													
Marc Basson, MD , PhD, MBA	Senior Assoc. Dean of Medicine & Research		X		X					X	X		
Cathy Houle, MD, FMED	Site Director Hettinger				X		X	X		X			
James Roerig, Pharm.D., Psychiatry	Associate PD, Clerkship Director*												
Hailey Schepp, MPA	Sanford Health representative				X		X						
Paul Mariani, MD, VA Medical Center	Designated Educational Official VA GMEC Appointee												
Curtis Small, MD, Site Director, FMED Rural	CHI St. Alexius Health, Williston GMEC Appointee					X							

Tonya Murphy, Surgery Residency	Program Coordinator (Fargo)										X		
Angie Flesberg, Surgery	Program Coordinator (Fargo)			X	x		X	X					
Carla Mosser, Internal Medicine	Manager				X		X	X		X	X		
Karen Rude, FMED Minot	Program Coordinator (Minot)		X	X	X		X	X		X			
Beth Ambrosio, Internal Medicine	Program Coordinator		X	X	X			X		X			
Ashley Jochim, Transitional Year	Program Coordinator		X	X	x			X		X	X		
Scott McNamee, Psychiatry	Manager and PC		X	X	X		X	X			X		
Cecilia Hospidales, FMED Fargo	Program Coordinator (Fargo)		X	X	X		X	X		X	X		
Sara King, Orthopedics	Program Coordinator (Fargo)			X	x			X			X		
Tammy Hruby, FMED Hettinger	Site Coordinator (Hettinger)		X					X					
Greta Loritz, FMED	Program Coordinator (Bismarck)		X		X		X	X		X			
Ryan Brunetto, FMED Williston	Site Coordinator (Williston)				X			X					
Meghan Jeanotte, Geriatrics	Assistant (GF)												
Gunjan Manocha, Geriatrics Fargo	Program Coordinator (GF)												
Lisa Jorissen, Neurology	Program Coordinator		X	X	X		X				X		
Ashley Anderson	GME & Neurology		X	X	X		X	X			X		
Kristi Hofer, GME Office	Admin Officer, GME & SE Campus		X					X		X	X		
Guests													
Dinesh Bande, MD, IMed	Chair, Internal Medicine		X	X						X			
Susan Zelewski, MD, NE Campus	Campus Dean, Clinical Curriculum			X	X					X	X		
David Schmitz, MD, FMED	Chair, FMED		X	X	X		X	X		X	X		
Andrea Ludwig, HemOnc	PC future HemOnc fellowship						X	X		X			
Matthew Tinguely, MD, HemOc	PD future HemOnc fellowship									X			
Kayla Burchill, MD, Surgery	Assistant PD, Surgery												
Mentor Ahmeti, MD, Surgery	Assistant PD, Surgery (voting member if Dr. Johnson not present)			X	X					X	X		

