

**UND School of Medicine & Health Sciences
Graduate Medical Education Committee**

Via Zoom

March 8th, 2022

Meeting Minutes

Topic	Discussion	Action/Resolution	ACGME Require
1. Call to order	The meeting called to order at 4:00PM.		I.A.5.a)
2. Review of Minutes	a) Approval of January 11, 2022 minutes	A motion was made to approve via consent agenda (Hostetter/ Lunde). The motion was approved by the full committee.	I.B.3.b)
3. Announcements			I.B.4.a).(2)
4. Stipends and position allocation review and recommendations	<p>a) Resident stipend increase recommendation.</p> <p>Dr. Becker has not received final confirmation on this, but appears at this point possibly a 1.5% raise for 22-23 year. This was the raise they got last year. Per GMEC requirements, the GMEC needs to make a recommendation for salary and for benefits as well.</p> <p>There was some discussion about the following:</p> <ol style="list-style-type: none"> 1. Stipend percent raise being too low for residents in relation to cost of living. 2. Higher stipends help with recruitment 3. Whether or not a recommendation of higher than 1.5% would be approved or in the budget. 4. Atypical for resident increases to be different than salary. 5. Dr. Cuto thought suggesting higher percentage, like 3%. 6. Current resident health coverage does not cover routine exams. 	<p>A motion was made to recommend at least a 1.5% increase in accordance with medical school and legislative requirements and to continue current benefit package for next academic year. (Hostetter/Becker)</p> <p>Approved - 4 Opposed – 6 Motion did not pass</p> <p>Amendment to recommend 3% minimum stipend increase and to continue current benefit package for next academic year. (Johnson/Raum)</p> <p>The motion passed by the full committee.</p>	I.B.4.b).(2)

	<p>7. current plan is low in cost and still covers big ticket items such as childbirth or surgeries.</p> <p>8. How dental and vision insurance plans worked and that a certain % of residents needed to participate.</p> <p>9. Further discussion or amendments – Dr. Olson – Desai – request for the inclusion of vision and dental. Dr. Lunde: Wellness stipend opportunity as a possibility?</p>	<p>One resident wants the opportunity to discuss vision and dental options at a later time</p>	
<p>5. Communication with GMEC</p>	<p>a) Re-establishment of Gold Humanism Honor Society (GHHS) at UND SMHS– Dr. Jon Allen, Director of UND Simulation Center and Caleb Ellingson, MS3. Thank you to Drs. Raum and Lou who have volunteered to serve on the selection committee. Looking for additional volunteers. See email from Kim Becker to PD’s on 2-15-22 for more information.</p> <p>b) Resident Teaching Opportunities – Dr. Jon Allen, Director of UND Simulation Center (See Attachment 4)</p> <p>Dr. Allen (Director of Simulation Center) – Dr. Allen addressed the committee to ask for assistance with simulation. He told the committee that Tele-medicine is one way for residencies to get involved and residents have helped in the past. If there is an interest, get a hold of Kim Becker, Jon Allen, or David Schmitz.</p> <p>c) Demonstration of resources and solicit feedback from the group on current library usage (or lack thereof) and future partnerships – Erika M Johnson, MLIS, Head of Library Resources, Senior Research & Education Librarian.</p> <p>Erika Johnson (Director, Health Sciences Library) – discusses new resources on medical library home</p>	<p>5a) Dr. Johnson (Surgery) / Dr. Lunde (Family Medicine) / Dr. Lou (Neurology) / Dr. Raum (Internal Medicine) / Dr. Alberto (Transitional Year) volunteered for the committee.</p>	

	<p>page.</p> <ul style="list-style-type: none"> d) Access Medicine. Added specialized modules such as those under the McGraw Hill tab. Program also contains study tools and questions. Always newest edition. e) Board Vitals. Access to STEP study modules. Shelf exams for different specialties. Also available, tools for each residency board exams. Not currently subscribed but can be if there is interest. (Dr. Olson says there might be interest for his residents) f) UND Exam Preparation Guide. https://libguides.und.edu/exam-prep. Tools / Exam prep that can be printed and shared. <p>Erika Johnson (Director, Health Sciences Library) – Resources and programs available, such as journal club for helping with resident research physician research. Wants to know what GMCC thinks should be available for residents (can email at: Erika.m.johnson@und.edu to discuss). Journal club: https://libguides.und.edu/fargolibrarian/journalclub</p> <ul style="list-style-type: none"> g) 2022-2023 Resident/Fellow contract – UND Legal approved (See Attachment 5). h) Resident / Fellow Contract for 2022-2023: no substantive changes from last year. Legal has already approved. i) Dr. Johnson (surgery) – In relation to ACGME letter non-board pass rate issue. Two new portions added. Many residents did not take board exam because of COVID. Seven residents will take board exams in the next couple of weeks. Numbers will dramatically improve this coming year. Dr. Johnson will give update again in May. j) Graduation activities. <i>Table to April because of time.</i> Waiting for updates from the Dean’s Office. k) Internal survey disseminated to all residents/fellows in January 2022. DIO met with residents/fellows from each individual program in February 2022 to review results. A summary was provided to the respective 	<p>5g) Motion was made to approve the 22-23 resident/fellow contract (Johnson/Raum).</p> <p>No further discussion The motion passed by the full committee.</p> <p>5k-5m approved via consent agenda</p>	
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	<p>Program Director. Aggregate results for all programs are provided in Attachment 1.</p> <p>l) Focused special review will occur on March 9, 2022 with Internal Medicine regarding board pass rates.</p> <p>m) Thank you and best wishes to outgoing Program Coordinators:</p> <ul style="list-style-type: none"> i. Surgery administrative team changes (See Attachment 2) ii. Greta Loritz is resigning, and her last day will be 3/15/22. 		
6. Resident duty hours	a) MedHub Duty Hours Institutional Summary: December 2021 and January 2022. (See Attachment 3)	Approved via consent agenda	III.B.5
7. Quality of GME Learning and Working Environment			I.B.4.a).(2)
8. Curriculum and Evaluation			I.B.4.a).(4)
9. Oversight of program accreditation: Review of accreditation letters, monitoring of action plans for correction of citations and areas of noncompliance.	<ul style="list-style-type: none"> a. 1/14/2022 Transitional Year ACGME LON-Continued Accreditation effective 12/08/21. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations. b. 1/25/2022 Family Medicine - Minot ACGME LON-Temporary increase approved for 1 resident(s) 01/24/2022 - 07/29/2022. c. 2/2/2022 Family Medicine - Hettinger ACGME LON-Continued Accreditation effective 1/26/2022 The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements any new citations. d. 2/2/2022 Family Medicine - Fargo ACGME LON-Continued Accreditation effective 1/26/2022. The Review Committee commended the program for its 	9a-9i approved via consent agenda	I.A.3.

	<p>demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations.</p> <p>e. 2/2/2022 Family Medicine - Bismarck ACGME LON-Continued Accreditation effective 1/26/2022. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations.</p> <p>f. 2/4/2022 Family Medicine - Williston ACGME LON-Continued Accreditation effective 1/26/2022. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations.</p> <p>g. 2/23/22 Orthopedic Surgery LON (See Attachment 4)</p> <p>h. 2/28/2022 Geriatric Medicine ACGME LON-Continued Accreditation effective 1/21/2022. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations</p> <p>i. 2/28/2022 Internal Medicine ACGME LON-Continued Accreditation effective 1/21/2022. The Review Committee commended the program for its demonstrated substantial compliance with the ACGME's Program Requirements and/or Institutional Requirements without any new citations.</p>		
10. Institutional Accreditation			I.B.4.b).(6)
11. Annual Institutional Review			
12. Oversight of programs changes			

13. Establishment of Policy and Procedures			I.B.4.b).(1)
14. Oversight of reductions and closures			IV.N.
15. Vendor interactions			IV.K
Adjournment	The meeting closed at 5:02.		
Future meeting schedules	The next meeting will be in April 2022.		

Minutes taken by Ashley Anderson, GME

2021-2022		Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun
Graduate Medical Education Committee													
**Need 12 votes for majority (one resident vote of those required)													
Voting Members - Fargo/or Grand Forks sites													
Kim Becker, DIO	DIO		X	X	X		X	X		X			
David Theige, MD	Quality Improvement/Safety Officer Sanford		X	X			X	X		X			
Jennifer Raum, MD, Internal Medicine	Program Director		X		X		X	X		X			
Robert Olson, MD, Psychiatry	Program Director		X	X	X		X	X		X			
Neville Alberto, MD, Transitional Year	Program Director		X	X				X		X			
Stefan Johnson, MD, Surgery	Program Director		X	X	X		X	X		X			
Bruce Piatt, MD, Orthopedics	Program Director		X	X	X		X	X		X			
Lindsey Dahl, MD, Geriatrics	Program Director			X			X						
Lara Lunde, MD, Fargo FM	Program Director		X	X			X	X		X			
Jau-Shin Lou, MD, Neurology	Program Director		X		X		X	X		X			
Katrina Lybeck, MD, Internal Medicine	Resident member		x		x		X	X		X			
Umama Zareen, MD, Internal Medicine	Alternate representative												
Jinal Desai, MD Psychiatry	Resident member		X	X	X			X		X			
Jessica McLaughlin, MD, Psychiatry	Alternate Resident member			X			X						
Andrew Sefain, MD, Neurology	Resident member			X	X		X	X		X			
Joshua Blotter, MD, Neurology	Alternate Resident member												
Eric Curto, MD, Surgery	Resident member						X	X		X			
Anthony Duncan, Surgery	Alternate Resident member			X			X						
Anastasia Schroeder, MD, Transitional Year	Resident member		X	X	X		X	X		X			
Yesha Shukla, MD, FMED, Fargo	Resident member			X	X			X		X			
Israar Mohammed, MD, FMED, Fargo	Alternate Resident member												
Julia Matera, MD, Orthopedics	Resident member		X	X	X		X	X		X			

Kelly McKnight, MD, Orthopedics	Alternate Resident member												
Phanindra Antharam , MD, Geriatrics fellow	Resident member						X						
Daniela Kin, MD, Geriatrics fellow	Alternate Resident member												
Voting Members - Minot													
Peter Sandroni, MD, FMED	Program Director			X	X		X						
Sohaib Hussaini, MD, R2, FMED	Resident member			X	X								
Priya Vora, MD, R1, FMED	Alternate Resident member						X						
Voting Members - Williston													
Peter Sandroni, MD, FMED	Program Director			X	X		X						
Amit Babra, MD, Williston RTT	Resident member												
Amarjot Mann, MD, Williston RTT	Alternate Resident member				X		X	X		X			
Voting Members - Bismarck													
Jeff Hostetter, MD, FMED	Program Director		X	X	X		X	X		X			
Ranon Cook, MD, FMED Bismarck	Resident member		X		X			X					
Sumaiya Thakor, MD, FMED Bismarck	Alternate Resident member		X		X			X		X			
Voting Members - Hettinger													
Jeff Hostetter, MD, FMED	Program Director			X	X		X	X		X			
Janak Patel, MD, FMED	Resident representative												
Michael Luckow, MD, FM	Alternate Resident member												
Advisory Members													
* (Assoc/Asst PD become voting when PD is Absent)													
Marc Basson, MD , PhD, MBA	Senior Assoc. Dean of Medicine & Research		X		X							X	
Cathy Houle, MD, FMED	Site Director Hettinger				X		X	X		X			
James Roerig, Pharm.D., Psychiatry	Associate PD, Clerkship Director*												
Hailey Schepp, MPA	Sanford Health representative				X		X						

Paul Mariani, MD, VA Medical Center	Designated Educational Official VA GMEC Appointee												
Curtis Small, MD, Site Director, FMED Rural	CHI St. Alexius Health, Williston GMEC Appointee				X								
Angie Flesberg, Surgery	Program Coordinator (Fargo)			X	x		X	X					
Carla Mosser, Internal Medicine	Manager				X		X	X		X			
Karen Rude, FMED Minot	Program Coordinator (Minot)		X	X	X		X	X		X			
Beth Ambrosio, Internal Medicine	Program Coordinator		X	X	X			X		X			
Ashley Jochim, Transitional Year	Program Coordinator		X	X	x			X		X			
Scott McNamee, Psychiatry	Manager and PC		X	X	X		X	X					
Cecilia Hospidales, FMED Fargo	Program Coordinator (Fargo)		X	X	X		X	X		X			
Sara King, Orthopedics	Program Coordinator (Fargo)			X	x			X					
Tammy Hruby, FMED Hettinger	Site Coordinator (Hettinger)		X					X					
Greta Loritz, FMED	Program Coordinator (Bismarck)		X		X		X	X		X			
Ryan Brunetto, FMED Williston	Site Coordinator (Williston)				X			X					
Meghan Jeanotte, Geriatrics	Assistant (GF)												
Gunjan Manocha, Geriatrics Fargo	Program Coordinator (GF)												
Lisa Jorissen, Neurology	Program Coordinator		X	X	X		X						
Ashley Anderson	GME & Neurology		X	X	X		X	X					
Kristi Hofer, GME Office	Admin Officer, GME & SE Campus		X					X		X			
Guests													
Dinesh Bande, MD, IMed	Chair, Internal Medicine		X	X						X			
Susan Zelewski, MD, NE Campus	Campus Dean, Clinical Curriculum			X	X					X			
David Schmitz, MD, FMED	Chair, FMED		X	X	X		X	X		X			
Andrea Ludwig, HemOnc	PC future HemOnc fellowship						X	X		X			

Matthew Tinquely, MD, HemOc	PD future HemOnc fellowship									X			
Kayla Burchill, MD, Surgery	Assistant PD, Surgery												
Mentor Ahmeti, MD, Surgery	Assistant PD, Surgery			X	X					X			
Chris Tiongson, MD, Pediatrics	Pediatric Residency PD (pending submission/approval)				X		X	X					
Sarah Julsrud, Pediatrics	Program Coordinator				X		X						
Cornelius Dyke, MD, Surgery	Chair, Surgery						X						