

UNDSMHS Faculty Council (FC) Meeting Minutes
Monday, February 6, 2023
Zoom Meeting

Attending: See Attached Roster

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
|--|---|--|
| <p>Call meeting to order</p> | <p>Dr. Gary Schwartz, Chair, called the meeting to order at 3pm.</p> | |
| <p>Review/Approval of minutes: November 7, 2022.</p> | <p>The minutes were distributed beforehand for review.</p> | <p>Dr. Dennis Lutz moved to approve the November 7, 2022 minutes, seconded by Dr. Jou Shin-Lou. Motion passed unanimously.</p> |
| <p>Dean Wynne's update</p> | <p>Dr. Wynne summarized where things stand in the legislative session. Testimony has been given to the House and Senate Appropriations Committees. The budget request was reviewed. SMHS had a student credit hour production increase, which results in an increase in our budget. The House is considering our suggestion that they consider an addition to SMHS building for an allied health addition. This would allow more shared resources with the college of nursing and professional disciplines. Discussed house bill 1446 and how it relates to tenure, for those who do not meet criteria and not being able to renew contracts, this could be a pilot program.</p> | <p>Informational</p> |
| <p>Strategic Plan</p> <p>Goal 4</p> <p>Dr. Ken Ruit</p> | <p>Departments provided reports on how they are meeting goals as indicated in the UND SMHS Strategic Plan.</p> <p>UND SMHS Strategic Plan Goal 4: The SMHS will enhance basic, clinical, and translational health sciences discoveries while focusing on its stated purpose "of discovery of knowledge that benefits the people of this state and enhances the quality of their lives." The SMHS will support Goal 4 by increasing its extramural funding by 5% per year based on a three-year rolling average.</p> <p>Dr. Ruit gave an example of a grant that was completed collaboratively with units reporting to the education and faculty affairs office and other departments. He highlighted the simulation center and library resources.</p> | <p>Informational</p> |

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| <p>Goal 5 Dr. Janet Jedlicka</p> <p>Goal 6 Dr. Steven Westereng</p> | <p>UND SMHS Strategic Plan Goal 5: UND SMHS will foster a welcoming, safe, and inclusive environment across all campuses.</p> <p>Dr. Jedlicka gave examples of how the O.T. department fosters a welcoming, safe, and inclusive campus climate, tying this into recruitment efforts as well. They have been very intentional to increase the warmth and sense of belonging for people from all backgrounds.</p> <p>UND SMHS Strategic Plan Goal 6: The SMHS will determine how we may better meet the educational needs of active duty and reserve personnel, veterans, and their families.</p> <p>Dr. Westereng shared how their department has had military personnel in their program. To assure they meet all requirements, you have to be flexible with the clinical aspects, taking into account their unique schedules. Communication and advance planning is key.</p> | |
| <p>2023 Nominations process, post LCME visit Dr. Kenneth Ruit</p> | <p>Following the April 2022 LCME visit it was found that there was limited representation from faculty on the regional campuses on major standing committees in the school. We met this Standard, but it is being monitored to ensure efforts to better integrate faculty from all the campuses, especially Minot and Bismarck.</p> <p>Discusses how the regional distribution of faculty will be represented on these faculty Government committees, either for the school or the medical education program:</p> <ul style="list-style-type: none"> <input type="checkbox"/> Faculty Council <input type="checkbox"/> Undergraduate Medical Education Committee <input type="checkbox"/> Medical Student Admissions Committee <input type="checkbox"/> Medical Student Academic Performance Committee <input type="checkbox"/> Phase 2 and Phase 3 Committee <p>The Bylaws Committee is finalizing proposed language for the school’s bylaws describing membership on the Faculty Council. First of all, where we are going to propose amended language that, says the clinical faculty members on Faculty Council will represent different campuses. The nominating committee will work on how Candidate names appear for election to committees, reflecting the diversity of the faculty, as well as the geographical distribution of the faculty.</p> | <p>Informational</p> |

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| <p>Policies Dr. Judy Solberg</p> | <p>Policy 3.13 on Exposure to Environmental Hazards This policy was presented at the last meeting and returned to the Bylaws Committee for consideration of a name change; Environmental <i>Materials</i> vs. Environmental <i>Hazards</i>. At our last Faculty Council, we received a comment that occurred during the two-week open comment period where we were reviewing the exposure to environmental hazards policy. There was suggested wording to change the wording and the policy from environmental hazards to environmental materials. Faculty Council sent that back to the Bylaws Committee to review, and the Bylaws committee did review that request. After discussion and reviewing all of the materials the Bylaws Committee retained the phrase environmental hazards to better align with the LCME accreditation standards, so the policy will remain as such to retain the words environmental hazards.</p> | <p>Informational</p> |
| <p>SMHS Strategic Plan development process Dr. Gary Schwartz</p> | <p>Asked for volunteers to help draft the new strategic plan The UND strategic plan will be used as the foundation and will be internalized for the SMHS. A notice will go out to faculty.</p> | |
| <p>Consent agenda items</p> | <p>None</p> | |
| <p>Other/informational</p> | <p>None</p> | |
| <p>Announcements</p> | <p>None</p> | |
| <p>Adjournment</p> | <p>Meeting adjourned a 4:02pm.</p> | <p>Drs. Roxanne Vaughn and Donald Jurivich moved to adjourn the meeting.</p> |

Submitted by Jeanette Gratton

Record of Attendance: February 6, 2023**Faculty Council**

| Voting Members | Present | Absent | Excused |
|-----------------------|----------------|---------------|----------------|
| Allen, Jon | | | X |
| Bakke, Becca | X | | |
| Bande, Dinesh | | | X |
| Brown-Borg, Holly | X | | |
| Chen, Xuesong | X | | |
| Christianson, Mark | X | | |
| Combs, Colin | X | | |
| Crichlow, Candice | | | X |
| Dunlevy, Jane | X | | |
| Dyke, Mac | | | X |
| Flom-Meland, Cindy | X | | |
| Geiger, Jonathan | X | | |
| Henry, Keith | X | | |
| Jedlicka, Janet | X | | |
| Jurivich, Donald | X | | |
| Lou, Jau-Shin | X | | |
| Lutz, Dennis | X | | |
| McHugo, Jeanie | X | | |
| McLean, Andrew | X | | |
| Metzger, Jay | X | | |
| Milavetz, Barry | X | | |
| Morrell, Joshua | X | | |
| Nagamoto-Combs, Kumi | X | | |
| Ray, Linda | X | | |
| Schmitz, David | X | | |
| Schwartz, Gary | X | | |
| Sens, Mary Ann | X | | |

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| Solberg, Brooke | X | | |
| Solberg, Jon | | | X |
| Tiongson, Christopher | | | X |
| Vaughan, Roxanne | X | | |
| Westereng, Steven | X | | |
| Students Non-Voting | | | |
| Nelofnr Nargis, BS | | | X |
| Natasha Minar, HS | X | | |
| Joel Zimmerman, MS | X | | |
| Advisory Members | | | |
| Porter, Jim | X | | |
| Ruit, Kenneth | X | | |
| Others | | | |
| Wynne, Joshua | X | | |
| Choi, Namil | X | | |
| Gratton, Jeanette | X | | |
| Solberg, Judy | X | | |
| Zelewski, Susan | X | | |
| Carr, Patrick | X | | |
| Brissette, Catherine | X | | |
| Kalyanasundaram, Minnie Faith | X | | |
| Bates, Sandy | X | | |
| Hofer, Kristi | X | | |
| Johnson, Erika | X | | |
| Christianson, Sandy | X | | |
| Ranisate, Allison | X | | |
| Westwall, Sara | X | | |
| Hagge, Amanda | X | | |
| Olson, Devon | X | | |
| Lutz, Kassie | X | | |
| Gilbert-Redman, Jessica | X | | |