

UNDSMHS Faculty Council (FC) Meeting Minutes
Monday, November 7, 2022
Zoom Meeting

Attending: See Attached Roster

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<p>Call meeting to order</p>	<p>Dr. Gary Schwartz, Chair, called the meeting to order at 3pm.</p>	
<p>Review/Approval of minutes: August 1, 2023.</p>	<p>The minutes were distributed beforehand for review.</p>	<p>Jon Allen moved to approve the August 1, 2023 minutes, seconded by Dr. Dennis Lutz. Motion passed unanimously.</p>
<p>Dean Wynne's update</p>	<p>Dr. Wynne discussed the pain caused by the discovery of remains found within SMHS and UND. He updated that the Repatriation Committee will be working on identifying the remains and will be returned as required. Treating this with the most respect and care as possible. Remains have been in possession for decades, leading to some may be impossible to identify clear donor intent.</p> <p>Dr. Ken Ruit gave an update from the Repatriation Committee. Some identifications could take years and SMHS has complied and worked with the committee to help identify bones. Dr. Ruit has looked at some plastic models for use in the future.</p> <p>Hybrid working policies may start coming out from UND on November 21, identifying policies and guidelines with UND.</p> <p>The School has a balanced budget leading up to the legislative session. The numbers speak to themselves in pertaining to the funds raised/granted to SMHS faculty. Growth, retirement, and turnover have led to a number of recruitments.</p> <p>Dr. Judy Solberg gave an update on the searches that are being contracted with a search firm and are in process: Chair, Indigenous Health Chair, Translational Research</p>	<p>Informational only</p>

	<p>Director, Center for Rural Health Program Director, Master of Public Health Deputy Director, INBRE</p> <p>Dr. Wynne called on faculty to nominate and encourage persons for these positions as appropriate and asked for feedback from faculty following interviews and as surveys come out.</p> <p>There will be a website developed for these searches for faculty to check status.</p> <p>The SMHS Strategic Plan is modeled after UND Strategic Plan, which is being revised. The rollout of UND Strategic Plan will be on Jan. 20, 2023. The calendar year 2023 will be the window for SMHS to take the UND Strategic plan and internalize for our SMHS Strategic Plan, which should be prepared by January 2024.</p>	
<p>Strategic Plan</p> <p>Goal 1 Dr. Janet Jedlicka</p> <p>Goal 2 Drs. Patrick Carr, Ken Ruit, and Rick Van Eck</p>	<p>Departments provided reports on how they are meeting goals as indicated in the UND SMHS Strategic Plan.</p> <p>UND SMHS Strategic Plan Goal 1: Those SMHS Units that have educational programs will expand upon their defined curricula and technical skill development requirements to include concepts that comprise UND's Essential Studies</p> <p>The Occupational Therapy (OT) department has been intentional in working with UND main campus to identify strategies to develop four year plan for students to be able to complete their bachelors degree within four years while at the same time being competitive and starting the OT program. They have built in pre-requisite schedules and validated essential studies. All students take a culture class focused on health care disparities, how to use culture in providing care and making sure not to stereotype or make assumptions. They complete a final paper on this.</p> <p>UND SMHS Strategic Plan Goal 2: The SMHS Units will expand their current systems of student support in order to ensure continued high graduation rates and to improve student satisfaction with the overall quality of their education.</p>	<p>Informational only</p>

<p>Goal 3 Dr. Brooke Solberg</p>	<p>They have implemented a unit of academic success and have a revised curriculum.</p> <p>The academic success program was designed to provide intentional expanded student support. There is a director of the academic success program and a learning specialist to coordinate what is academic success. Student wellness is also linked to academic success. There is great focus on year one students to help them manage medical school. They have year four students volunteering to take the lead on some tutoring opportunity and have become a UND student organization.</p> <p>UND SMHS Strategic Plan Goal 3: The SMHS will identify opportunities to deliver state-of-the-art technologies to enhance education.</p> <p>Medical Laboratory Science (MLS) has diverse topics within the program so they have incorporated teaching enhancement technology in each area. Some of the examples include digital slides, media lab simulators and software. The instructors monitor feedback on this use on the own and it is also looked at on the exit program survey. Faculty take advantage of the instruction development coursed on campus to help learn new technologies. The department also has their own instruction development meetings in which a faculty member can showcase technology they utilize.</p>	
<p>Policies</p>	<p>Policy 3.13 on Exposure to Environmental Hazards</p> <ul style="list-style-type: none"> - Had one faculty comment that suggested changing the policy name to use Environmental <i>Materials</i> vs. Environmental <i>Hazards</i>. <p>Discussed the definition of hazardous materials.</p> <p>Drs. Wynne and Judy Solberg indicated LCME requires an Environmental <i>Hazards</i> policy.</p> <p>Policy 3.6 Drug and Alcohol Screening and Education Policy</p> <p>Reviewed the editorial edits as completed by the Bylaws Committee.</p>	<p>Dr. Linda Ray made a motion to replace the word Hazards to Materials in policy 3.13, seconded by Dr. Barry Milavetz. After further discussion, Drs. Ray and Milavetz Linda rescinded their motion. This policy will go back to the Bylaws committee for further evaluation of these terms.</p> <p>Motion by Dr. Andy McLean to approve this policy as presented, seconded by Dr. Mary Ann Sens – motion passed unanimous.</p>

<p>Bylaws Review</p>	<p>Dr. Ruit presented the revisions made to the Bylaws document by the Bylaws Committee. This included clarifying duties and responsibilities of the Faculty Council.</p> <p>Changing: The FC shall provide oversight to the School's strategic plan to read; The FC shall develop, implement, and evaluate the School's strategic plan.</p> <p>Ensure insofar as possible that candidates represent the diversity of the faculty to read; Ensure insofar as possible the candidates represent the diversity and distribution of the faculty including regional campus representation.</p> <p>Diversity interpreted in broadest possible sense. Dr. Ruit recognized the work and the Bylaws Committee and their chair, Dr. Gary Schindler.</p>	<p>Motion by Dr. Dennis Lutz, second by Dr. David Schmitz to approve the Bylaws edits as presented. Motion passed unanimously.</p>
<p>Consent agenda items</p>	<p>None</p>	
<p>Other/informational</p>	<p>None</p>	
<p>Announcements</p>	<p>None</p>	
<p>Adjournment</p>	<p>Meeting adjourned at 4:25pm.</p>	<p>Drs. Barry Milavetz and Janet Jedlicka moved to adjourn the meeting.</p>

Submitted by Jeanette Gratton

Record of Attendance: November 7 2022
Faculty Council

Voting Members	Present	Absent	Excused
Allen, Jon	X		
Bakke, Becca	X		
Bande, Dinesh			X
Brown-Borg, Holly	X		
Chen, Xuesong	X		
Christianson, Mark	X		
Combs, Colin	X		
Crichlow, Candice			X
Dunlevy, Jane	X		
Dyke, Mac			X
Flom-Meland, Cindy	X		
Geiger, Jonathan	X		
Henry, Keith	X		
Jedlicka, Janet	X		
Jurivich, Donald	X		
Lou, Jau-Shin	X		
Lutz, Dennis	X		
McHugo, Jeanie	X		
McLean, Andrew	X		
Metzger, Jay	X		
Milavetz, Barry	X		
Morrell, Joshua	X		
Nagamoto-Combs, Kumi	X		
Ray, Linda	X		
Schmitz, David	X		
Schwartz, Gary	X		

Sens, Mary Ann	X		
Solberg, Brooke	X		
Solberg, Jon			X
Tiongson, Christopher			X
Vaughan, Roxanne	X		
Westereng, Steven	X		
Students Non-Voting			
TBD, BS			
TBD, HS			
Joel Zimmerman, MS	X		
Advisory Members			
Porter, Jim	X		
Ruit, Kenneth	X		
Others			
Wynne, Joshua	X		
Basson, Marc			X
Choi, Namil	X		
Gratton, Jeanette	X		
Solberg, Judy	X		
Zelewski, Susan	X		
Carr, Patrick	X		
Brissette, Catherine	X		
Relling, David	X		
Kalyanasundaram, Minnie Faith	X		
Van Eck, Rick	X		
Salentiny, Adrienne	X		
Anderson, Ashley	X		
Kelliher, Allison	X		
Tinguely, Stephen	X		