

UNDSMHS Faculty Council (FC) Meeting Minutes
Monday, November 2, 2020 3:00pm
Zoom Meeting

Attending: See Roster

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Dr. David Relling called the meeting to order at 3pm.	
Review/Approval of minutes from August 10, 2020	The minutes were distributed beforehand for review.	Dr. Barry Milavetz made a motion to approve the August 10, 2020 minutes, seconded by Dr. Jeanie McHugo – motion passed unanimously
Dean Wynne Update	<p>Dr. Wynne began his update with status of the Pandemic. There has been a spike in cases with students, faculty, and staff. Contact tracing and quarantining has brought the numbers down, but contact tracing was suspended for a bit to better contact positive cases. UND is helping with contact tracing. Discusses the performance of the antigen test. Dr. Wynne encouraged per UND policy and guidelines; mask wearing, using personal protection equipment, physical distancing, washing hands frequently, and not gathering in groups. Discussed our students in the clinical environment, they were removed in the spring for safety reasons. Discussed the PPE shortage. Discusses recent articles regarding reinfection of COVID.</p> <p>The legislature starts on January 5, 2021. The needs-based budget will be presented. Discussed if there will be a merit increase pool and if health insurance premiums will increase. The SMHS budget request has been presented the Office of Management and Budget.</p>	
Strategic Plan Goals Four and Five; Dr. David Relling Dr. Marc Basson Dr. Donald Warne	<p>UND SMHS Strategic Plan Goal 4: The SMHS will enhance basic, clinical, and translational health sciences discoveries while focusing on its stated purpose “of discovery of knowledge that benefits the people of this state and enhances the quality of their lives.” The SMHS will support Goal 4 by increasing its extramural funding by 10% per year based on a three-year rolling average.</p> <p>Dr. Marc Basson provided information on how this goal is being met: We have not managed to increase by a rolling average of 10%. I think that was a very ambitious goal at a time when NIH funding is not increasing anywhere near that. But we are increasing by a rolling average of about 5%</p>	If there is interest in the grant writing program, send an email to Dr. Barry Milavetz.

per year and this past year we topped 30 million for the first time. Our extramural federal funding was 30.6 million, which is a new record for SMHS something that you all should be very proud of. We are growing at a time while other institutions or not. One of the things we have done is written some big grants the CTR, as you know, and the COBRAs are all about supporting junior faculty. In addition to bringing their own money they allow us to do pilot grant and career development award support for our junior faculty to help them to get their own extramural funding. We have also made strategic new hires. We are also doing a lot to support our existing faculty with a grant writers circle. We have an aggressive program of pilot grant support that the research committee has helped design. With the Dean's support we instituted a year or so ago the meritorious Grant Award Program, which basically says if you submitted a grant to the NIH and now is restricted to the NIH and it got a pretty good score, whether you get funded or not it will give you some money. And the idea is that for those who got funded there is some extra money. That money gives you resources to take back to your lab to do the experiments, you need to do to rewrite the grant shore it up and hopefully get funded the next time around. We also what we used to call the mini sabbatical program. and what we do is we will offer up to \$10,000 to you for you to go away to somebody else's lab at another institution. Learn from them, build a bridge to that lab, and bring home to UNDSMHS a new technique that maybe you needed to really learn hands on that will then be the foundation you need to take your research to the next level and hopefully get new funding from it. There may be areas in which you are not able to get a grant, but you can still do scholarship.

UND SMHS Strategic Plan Goal 5: UND SMHS will foster a welcoming, safe, and inclusive environment across all campuses.

Dr. Warne provided an update from the Diversity Committee, which includes faculty, staff, and students. They have reviewed accreditation requirements for diversity and inclusion for each discipline. President Armacost has appointed a working group to address adversity and inclusion university wide. The AAMC as well is developing diversity, equity, and inclusion competencies. Dr. Warne serves on each of these committees in developing these plans.

Dr. Basson shared that in the medical program that diversity learning objectives have been added. Dr. Warne added that a diversity clinical elective is being worked on as well. Dr. Jurivich added that they are indeed also doing interprofessional education for diverse communities in trying to create geriatric annual wellness exams.

<p>School-wide policies Dr. David Relling Dr. Judy Solberg</p>	<p>Dr. Judy Solberg reviewed the policy on Exposure to Environmental Hazards for all SMHS students. This policy was created to encompass representation at the school and in the office of safety. Discussed the comments following a two-week comment period, Dr. Relling pointed out that in the policy related to students needing to cover the costs of any medical expenses is also consistent with our clinical agreements with SMHS.</p> <p>Discussed review update and assurance process for school wide policies with the passage of the policies on policies within SMHS. It calls for faculty council to oversee, or to review and then also to update any policies on an annual basis. There are about 10 policies that are related to the SMHS as a whole and those would be the responsibility of the faculty council there are about seven of those that currently require review and we are looking for a committee from the faculty council that would start to review those policies. Likely starting in January and then be able to submit those for legal review and then adoption. Beginning now on an annual basis by June 30 and then every year moving forward. Volunteers are sought at this point in time, that would be willing to serve on a committee that would start to develop a review process for the school wide policies and also to be willing to identify any opportunities for a new policy and that committee would also have a insight and oversight of development of new policies when it appears to be appropriate for SMHS as a larger entity. Ideally this group would consist of two people from health sciences, two from biomedical sciences, and two from clinical sciences.</p>	<p>Dr. Jon Allen moved to approve the Exposure to Environmental Hazards policy. Dr. Milavetz seconded the motion. The motion passed unanimously.</p> <p>A call for volunteers for this review committee. Those volunteering: Dr. Janet Jedlicka Dr. Susan Zelewski Dr. Gary Schwartz Dr. David Schmitz</p> <p>Dr. Combs will reach out to the biomedical sciences department as a whole to identify volunteers.</p>
<p>2019-2020 Standing Committee Reports Bylaws Nominations Research CPT</p>	<p>The standing committee reports were provided for review in advance of the meeting. No discussion or questions arose.</p>	<p>Dr. Barry Milavetz moved to adopt these reports as submitted, seconded by Dr. Lutz. Motion passed unanimously.</p>
<p>Consent agenda items</p>	<p>None</p>	
<p>Other/informational</p>	<p>Faculty and Staff engagement update – water cooler zooms were held to provide interaction with staff and faculty. There was not much interest to continue these. Next meeting to include Strategic Goals Six, Seven and Eight</p>	
<p>Announcements</p>	<p>None</p>	

Adjournment	Meeting adjourned at 4:04 pm	Dr. Lutz moved to adjourn the meeting, seconded by Dr Jurivich, all were in favor.
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Submitted via recording by Jeanette Gratton

Record of Attendance: November 2, 2020**Faculty Council**

Voting Members	Present	Absent	Excused
Allen, Jon	X		
Bande, Dinesh			X
Brown-Borg, Holly	X		
Chen, Xuesong		X	
Crichlow, Candice		X	
Christianson, Mark	X		
Clarens, Richard			X
Combs, Colin	X		
Dunlevy, Jane			X
Geiger, Jonathan	X		
Henry, Keith	X		
Jedlicka, Janet	X		
Jurivich, Donald	X		
Lou, Jau-Shin	X		
Lutz, Dennis	X		
McHugo, Jeanie	X		
McLean, Andrew	X		
Metzger, Jay	X		
Meyer, Mandy			X
Milavetz, Barry	X		
Oancea, Cristina	X		
Perry, Becca	X		
Relling, David	X		
Roller, Luke			X
Schmitz, David	X		
Schwartz, Gary	X		
Sens, Mary Ann	X		

Solberg, Brooke	X		
Solberg, Jon			X
Sticca, Robert	X		
Tiongson, Christopher	X		
Vaughan, Roxanne	X		
Westereng, Steven	X		
Students Non-Voting			
Riha, Nathan BS			X
Huschka, Hunter HS	X		
Palme, Amanda, MS	X		
Advisory Members/Others			
Wynne, Joshua	X		
Basson, Marc	X		
Porter, Jim	X		
Ruit, Kenneth			X
Mohr, Tom	X		
Gratton, Jeanette			X
Solberg, Judy	X		
Tinguely, Stephen	X		
Warne, Donald	X		
Van Eck, Rick	X		
Zelewski, Susan	X		
Bosch, Sheila	X		
Carr, Patrick	X		
Rosenberger, Thad	X		
Bjerke, Sara	X		