

**UND SMHS Faculty Accreditation Standards Review Committee (FASRC) Meeting Minutes**  
**Wednesday June 14, 2023 10:00 AM-11:30 AM Zoom Meeting**

**In Attendance:** Ken Ruit, Sheila Bosh, Marc Basson, Judy Solberg, Namil Choi

**Absent:**

<b>AGENDA ITEM</b>	<b>SUMMARY</b>	<b>ACTION/FOLLOW-UP</b>
<b>Call meeting to order</b>	Meeting was called to order by Dr. Ken Ruit, Committee Chair.	
<b>Review of Minutes</b>	May 8, 2023 minutes were reviewed. Minutes posted to Blackboard	Minutes approved.
<b>Student Survey Data Comparison Review</b>	<p>Dr. Ruit highlighted the data with 20% or higher dissatisfaction in red, 15-20 % in yellow, and below 15% in green. This document has been posted to Blackboard. There is one more student survey before our report is due to the LCME. Noted overall improvement in most areas. Also noted that M2's are the most dissatisfied in all areas. This may be due to the fact that they were the first class participating in the new curriculum and starting during COVID may also have been more challenging for them. Dr. Ruit proposed that we change the name of the Mid-year Survey to the "Annual Survey of Student Engagement".</p> <p>2.4 (AD Student Affairs) Awareness of Student Concerns. Class of 2025 red. Class of 2024 yellow. (AD Med Curriculum) Awareness of Student Concerns. Class of 2025 yellow.</p> <p>3.2 Support for Participation in Research. Class of 2023 yellow, Class of 2025 &amp; 26 red. Expect that we will see improvement going forward.</p> <p>5.6 &amp; 5.11. Still concerns with the spaces at the hospitals and clinical sites Noted that there is space available but there may be a lack of awareness of what space(s) exist. Same for secure storage and study spaces. This has been added to campus and clerkship orientations. Focus is on awareness.</p>	

<p><b>Plan for FASRC Element Review for 2023-24</b></p>	<p>FASRC will be responsible for reviewing these five elements: 2.4, 2.6, 3.2, 5.6, &amp; 5.11. The review schedule is posted to Blackboard. Element review tentatively scheduled to begin in August.</p>	
<p><b>Annual Element Review</b></p>	<p>Noted that all elements reviewed today were found to be satisfactory in the 2022 Survey.</p> <p><b>Element 5.9 Information Technology Resources/Staff.</b> Reviewed by Dr. Ruit. Narrative responses are appropriate at this time. New DCI tables 5.9-1a and 5.9-1b have been populated with data from 2022-23 Annual Survey of Student Engagement. Data in Table 5.9-2 are unchanged. Table 5.9-3 will need updating. No other changes necessary. Will need to make sure that we can break out the data by campus going forward.</p> <p><b>Element 5.10 Resources Used by Transfer/Visiting Students.</b> Reviewed by Namil Choi. The current narration says that "together the associate dean for student affairs and admissions, the campus deans and clinical department chairs determine the number of visiting students accepted for electives". The policy highlights the role of the department and campus for the visiting student decision, but AD SAA's role is unclear. In narrative a. the reviewer notes that Although SAA plays a pivotal role, the policy does not clearly state the role of ADSAA as a decision-maker. Instead, the policy says as below.  (1) For students from LCME schools, the department is the key decision-maker (1.g/h/i).(2) For students from international or non-LCME schools, department and campus grant the final decision (2.e). Our responses indicated that together the associate dean for student affairs and admissions, the campus deans and clinical department chairs determine the number of visiting students accepted for electives. This will require additional review and changes to the narrative. Narrative b. we may want to add that the number of learners in each elective is established prior to enrollment or scheduling. Narrative c. No tables and no other concerns.</p> <p><b>Element 5.12 Required Notifications to the LCME.</b> Reviewed by Sheila Bosh. Noted that that we will need to ensure that we have an accurate and consistent process for gathering the data to complete the tables regarding admissions. We need to be able to clearly differentiate between admitted and enrolled.  No other changes at this time.</p>	

<b>Next Meeting/Announcements</b>	Next meeting August 14, 2023	

**Submitted by Sheila Bosh, RN, Accreditation Manager**  
**Approved by Dr. Ken Ruit, FASRC Committee Chair**