

**UND SMHS Educational Accreditation Standards Review Committee (EASRC) Meeting
Wednesday February 15, 2022 4:30 – 6:00 pm via Zoom**

Attending: Ken Ruit, Sheila Bosh, Pat Carr, Susan Zelewski, Rick Van Eck, Jim Porter, Kurt Borg, Bryon Grove

Absent: Erika Johnson, Bryan Delage

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Ken Ruit, Committee Chair.	
Review of Minutes	December 21, 2022 minutes were reviewed and are available on Blackboard. It's noted that EASRC did not meet in January due to scheduling conflicts.	Minutes approved.
Old Business: Element 6.6	<p>In a previous meeting we reviewed Element 6.6. We discussed the possibility of enhancing our tracking of service learning through the utilization of badging. At that time Dr. Van Eck mentioned that the badging process was undergoing upgrades. We made note to circle back to this topic at a future meeting. It was noted that Narrative b. asks us to <i>Provide school data, as available, on the level of students' participation in service-learning and/or community service activities.</i></p> <p>Today Dr. Van Eck reported that we are in the process of soliciting proposals and looking for someone to champion the project. The full proposal will need to be approved by the CEMC. We would need to determine if badging would be optional or mandatory. If mandatory, would that be at a particular level? i.e., Level One competency is mandatory, and level 2 is optional. Discussed whether we would need to track minimal level of accomplishment, or everything the student is doing. Badging in MD program requires 3 levels per Dr. Van Eck. Competencies would be developed in Anthology Milestones (badging software). This software automates workflows and reporting. Decision to add this topic to the career advising template. Students will be asked to upload their updated list once a year. Service-learning competency would be discussed at meetings with their career advisor. This new process will be discussed with the campus deans prior to implementation. Dr. Porter stressed the importance of keeping things consistent across campuses.</p>	Add update of student service learning/community service activities to the career advising template
Element Review	Element 8.2 Use of Medical Educational Program Objectives , Reviewed by Dr. Van Eck. This was not a cited element in 2022.	Add to March Agenda.

	<p>Minor updates for date and time status of processes plus possible new initiatives and minor additions for completeness, only.</p> <p>Element 8.3 Curricular Design, Review, Revision/Content Monitoring, Reviewed by Dr. Van Eck. Satisfactory with Monitoring. Questions remain the same and responses meet the requirements for the element, so no corrections required. We may want to modify the discussion to include language that reflects our awareness of the “Coordination/integration of content in the pre-clerkship curriculum” which was mentioned in the LCME findings; specifically (ISA Q54). Tables are complete and accurate. We will need to presumably demonstrate improved ISA data on satisfaction with the “Coordination/integration of content in the pre-clerkship phase” (ISA Q54) for the class of 2025, who are currently in Unit 8 and will complete it on January 24. Dr. Van Eck updated the response to reflect current document which combines Phase Goals and Phase Evaluation Metrics (two parts of the same document). All three phases can likely be combined into one document and referenced consistently throughout. In narrative a. Phase 3 we should add a description of the phase goals portion specifically here (one paragraph). He also suggests that we add the Curriculum as a Whole Report to supporting documents.</p> <p>Element 8.4 Evaluation of Educational Program Outcomes, Reviewed by Dr. Grove. Noted new question for narrative a. <i>Summarize process used for evaluating whether students in aggregate are achieving each of the medical education program objectives (EPOs)</i>. Dr. Van Eck commented that we can write the response from the curriculum as a whole report and content from element 8.3. The other two narrative questions in 2022 are essentially the same though the lettering is different now with the addition of new question in narrative a. for 2023-24. There is no request for supporting documents in the new DCI. Reviewer unable to fully complete the review due to transcription errors. Will circle back to this at the next meeting in March.</p> <p>Element 8.6 Monitoring of Completion of Required Clinical Experiences, Reviewed by Dr. Zelewski. Updated the statistics, no other changes.</p> <p>Element 8.5 Medical Student Feedback, Reviewer Dr. Carr. Satisfactory with Monitoring. Deferred due to time constraints.</p>	<p>Add to March agenda</p>
<p>Next Meeting</p>	<p>March 15, 2023</p> <p>Elements for Review 8.5 PC, 8.7 BD, 7.3 BG, 8.8 RVE, 9.1 SZ, 9.2 KR, Circle back to 8.4.</p>	

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Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Ken Ruit, EASRC Chair