

**SMHS Dean's Quality Improvement Panel (DQIP) Meeting  
April 19, 2023 1:00-3:00 PM (Zoom)**

**Attending:** Ken Ruit, Sheila Bosh, Josh Wynne, Judy Solberg, Pat Carr, Marc Basson, Namil Choi, Anja Selland (MS4), John Shabb, Daniel Henry, Susan Zelewski, Rick Van Eck, Lindsey Martens (MS2) Madison Burgard (MS3) Dakota Snustad (MS3), Holly Brown-Borg, Jim Porter

**Absent:**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>Call meeting to order</b>	Meeting was called to order by Dr. Kenneth Ruit, Committee Chair.	
<b>Review of Minutes</b>	Review of March 15, 2023 minutes. Minutes posted to Blackboard.	Minutes approved.
<b>Welcome New Student Reps</b>	Lindsey Martens (MS2), Madison Burgard (MS3) and Dakota Snustad (MS3) have joined the committee as new student reps. They will continue the work that the ISA committees have started and will replace Anja Selland on DQIP. Thank you to Anja Selland for her leadership. Anja will be graduating in May.	
<b>Post ISA2 Student Review and DQIP Student Representative</b>	<p>Anja Selland shared a Powerpoint and her summary of updates for the ISA2 Review Committees.</p> <p>Mentorship Committee updates: Mark Raymond (Class of 2025) will be taking over as lead of the committee. He is also on SASRC. He and the committee are working with Emily Evers to develop a career counseling packet. Emily has done a great job connecting students with specialty mentors (using an email template). Jacob Stern continues to work with the Mentorship Program listing. They are also proposing Student Run Heads-Up Meetings. This was a recommendation that came from student feedback. Students in Phase 1 and Phase 2 are welcome to attend.</p> <p>Career Advising Committee Updates: Reviewed ISA Q37 on Adequacy of Career Advising. Still some dissatisfaction for the class of 2025 at 25% on the mid-year. All other areas have shown improvement. Students are much more satisfied with the counselors. There is still some dissatisfaction with the guidance regarding residency applications in the class of 2025</p>	Add to May Agenda

	<p>at 26% dissatisfaction. Though it's noted that in all available categories, overall dissatisfaction has decreased from the ISA1 to the ISA3 (Mid-year Survey). Current topics with isolated dissatisfaction above 20% are all already being addressed: Adequacy of Career Advising – Class of 2025 21.6% dissatisfied; Adequacy of advice about elective choices – Class of 2025 25% dissatisfied; Appropriate info and guidance for residency applications – Class of 2025 25.8% dissatisfied. Qualitative comments will be reviewed for thematic analysis.</p> <p>Academic Advising Committee Updates: Dr. Carr has been working closely with Mark Raymond, Abigail Pleiss, and Emily Evers. There are mandatory meetings with each student. Emily has created a template that will be utilized for each meeting. They have two academic counselors in place and are looking for a third. For each meeting, there will be a theme and the template will be used to include the date, what was discussed, and a student-selected series of topics. Possible that some of the resources could be student-selected as well, e.g., what are high-yield study materials. Noted no dissatisfaction above 20%.</p> <p>Communications Committee Updates: Maddie Klein and Madison Burgard will take over as leads for this committee. The committee had a detailed discussion on the utilization of Microsoft Teams. Uncertain at this time if a decision has been made regarding the use of Teams. Noted that we are connected to resources for training on campus once students are ready to go. They are also working to ensure that UMEC representatives have clear roles. Anja commented that the current reps have this understanding, however, students are not good about reading emails. The committee is also focused on revamping the Student Council. All students will be required to meet once a unit for the purpose of sharing updates and discussion. Plan for a more comprehensive summary to be emailed out to all students, rather than multiple communications. Proposed that this includes all 3 phases. The class of 2026 student council has agreed to pilot student government at UND SMHS to improve communication amongst students. The hope is to evaluate whether this should be incorporated as a new standard for the class of 2027. Other items they've discussed include Sensitivity Training. Natisha Corum &amp; Michelle Montgomery working with Dr. McLean on this project. There is now a class wide LEO course to house documents - it's up and live it has the UMEC, P1C, P2P3C dates and zoom links all in the calendar, Research committee no updates.</p>	<p>Sheila Bosh will reach out to Madison and Maddie. Update will be provided at the May meeting.</p>
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	<p>In a previous meeting, it was noted that the DEI ISA Review Committee efforts/recommendations had been handed over to the DEI Curriculum Committee. One suggestion was to include an INMED rep on the DEI curriculum committee. Another thought was to develop an elective course that would help address the diversity concerns. This was brought to Indigenous Health who will work towards moving this forward. Dr. Henry announced that the Sim Center has since ordered five new skins with different pigment colors.</p> <p>Dr. Van Eck shared a document that one of the Med-Ed students came across. The document is an AAMC white paper on Diversity, Equity, and Inclusion competencies Across the learning Continuum. Dr. Van Eck would be interested in hearing what students think the needs are and what they would like to see included in the curriculum.</p> <p>In follow up to a discussion at a previous meeting, the ISA 2 Review Committees looked at the data on spaces on clinical sites. Student Spaces Class of 2024 over 20% dissatisfaction. Concerns at GF and Bismarck campuses with over 20% dissatisfaction. Secure storage Class of 2024 dissatisfied with class of 2023 close behind. Bismarck campus has highest level of dissatisfaction.</p> <p>Relaxation Space Class of 2024 over 20% dissatisfaction with Bismarck again noted as the highest.</p> <p>Many of the comments are similar to those in the past. Anja Selland suggested a few more lockers at Sanford and CHI in Bismarck. Dr. Zelewski sent those comments to the surgery department for review. Slides will be added to the Phase 2 Phase 3 orientation in the standardized PowerPoint.</p>	<p>Dr. Zelewski will add slides to the orientation PowerPoint.</p>
<b>Student Survey Update</b>	<p>Committee is encouraged to review the reports that were previously posted to Blackboard (Meeting March 15), prior to the next meeting. Element review concludes today. Formal review will occur tentatively in May and June. In follow up from previous minutes noted that the reports haven't been shared with UMEC and the P1C and P2/3 committees. This will occur after DQIP review.</p>	<p>Add to May Agenda.</p> <p>Dr. Zelewski and Dr. Van Eck will share reports following DQIP Review.</p>
<b>GQ Dashboard Update</b>	<p>Dr. Ruit is working with UND analytics to address data accuracy issues that were discussed at previous meeting. Amanda Moske and her team will be sending DQIP access details via email. The team would like to look at Dashboard access via a website. E.g., OMA page. Dr. Ruit is also working with UAP establishing a template for ISA Annual Survey.</p>	<p>Dr. Ruit will arrange for DQIP access and confirm accuracy of data on dashboard.</p> <p>Add to May Agenda.</p>

<p><b>LCME Survey Findings and Plan Table F.</b></p>	<p>OMA is working on linking cells (on table F.) to relevant data. The draft document will be shared at a future meeting.</p> <p>OMA is looking at Accreditation Software solutions, from external vendors as well as internal UND software.</p> <p>Dr. Ruit stressed the importance of data and data analysis as we soon approach the one-year mark prior to our submission to the LCME in August 2024.</p>	<p>Add to May Agenda.</p>
<p><b>Monitoring Table Element Review</b></p>	<p><b>Element 12.3 Personal Counseling/Well-Being Programs.</b> Reviewed by Dr. Porter. Not a cited element. Past DCI answers all questions with the exception of campus specific data. <i>Schools with regional campus(es) should provide the information by campus.</i> Tables are complete but will need to be updated. No other changes.</p> <p>This concludes the current Table f. element review.</p>	
<p><b>Announcements/Next Meeting</b></p>	<p>Dean Wynne announced that the LCME continues to make progress on how we can most effectively integrate student feedback into the review process. How to integrate it with observational data, e.g., lockers. More to report in subsequent meetings.</p> <p>Next Meeting May 17, 2023</p>	

Submitted by Sheila Bosh, RN, Accreditation Manager

Approved by Dr. Kenneth Ruit, Committee Chair