

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting
March 15, 2023 1:00-3:00 PM (Zoom)**

Attending: Ken Ruit, Sheila Bosh, Josh Wynne, Judy Solberg, Pat Carr, Marc Basson, Namil Choi, Anja Selland (MS4), John Shabb, Daniel Henry, Susan Zelewski, Rick Van Eck

Absent: Holly Brown-Borg, Jim Porter

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Kenneth Ruit, Committee Chair.	
Review of Minutes	Review of February 22, 2023 minutes. Noted that clarification needed in previous minutes regarding which survey comments were de-identified and distributed to campus deans (Agenda Item: GQ21). Minutes amended to reflect that the survey comments are from the survey created and distributed by Anja Selland (MS4) regarding student mistreatment/unprofessionalism. Minutes posted to Blackboard.	Minutes approved.
Post ISA2 Student Review and DQIP Student Representative	<p>DEI ISA Review Committee efforts/recommendations have been handed over to the DEI Curriculum Committee. Students from the three other committees plan to meet again with faculty in April.</p> <p>A subcommittee of DQIP met last week to vet the student applicants for the new DQIP representative. Decision to appointment two students from class of 2024 and one student from class of 2025. The new reps are Dakota Snustad, 2024; Madison Burgard, 2024; and Lindsey Martens, 2025. They will replace Anja Selland when she graduates.</p>	Add to April Agenda
Follow up GQ 21 and Mistreatment Definition	Comments are being distributed to campus deans and clinical chairs and then will be shared with Health System Administrators. Dr. Zelewski commented that the Altru CEO was very enthusiastic about addressing this. He voiced concern about the comments that students made about possibly not wanting to return to ND to practice. He will be working with Dr. Zelewski to address issues with specific providers.	

<p>Student Survey Update</p>	<p>Two reports have been posted to Blackboard for committee review - Quantitative Report by Cohort with Minimal Comments and 3rd Year Campus Report. It's noted that the 3rd year campus report was incorrectly named, and actually contains 4th year data. Report will be renamed and posted to Blackboard. Noted that numbers that don't match the numbers in Qualtrics are most likely from students who started survey and didn't finish and then started again. Numbers were adjusted to reflect the number of students who completed the entire survey. Questions in the survey are tagged to reflect their source, e.g., ISA, GQ, and student generated questions. Survey was administered in December 2022 and was concluded on January 31, 2023. 100% response rate.</p> <p>A cursory review of the survey data shows that study spaces at hospital/clinic sites are still areas of concern for student dissatisfaction. Altru has addressed this issue yet students are dissatisfied with the location of the space. Noted this may be difficult to fix given the layout of the facility and the resources available. Anja Selland will add this topic to the ISA review committee groups and ask for further feedback.</p> <p>Noted much improvement in research and adequacy for career advising for the Class of 2026. Counseling electives 2023 better, 24, 25, & 26 some dissatisfaction Class of 2025 feedback on courses, adequacy of caring for patients from different backgrounds are still areas of concern. Overall quality of education, noted class of 2024 lower satisfaction than other classes.</p> <p>Dr. Ruit encouraged the committee to look at the report and familiarize themselves with the numerical data. Further breakdown and review will occur at a future meeting. The comments will be de-identified and the reports will be shared with UMEC and the P1C and P2/3 committees.</p>	<p>Dr. Van Eck will rename the report and Sheila will post it to Blackboard.</p> <p>Anja Selland will bring topic to Student ISA 2 Review Committees. Add to April Agenda.</p> <p>Dr. Van Eck/Dr. Zelewski will send reports to UMEC and Phase 1 and Phase 2/Phase 3 (P2P3C Committees).</p>
<p>GQ Dashboard Update</p>	<p>Dr. Ruit shared a draft view of the GQ Dashboard. He will be arranging access for DQIP members. He asked all to view the site and provide him with feedback.</p> <p>Dr. Zelewski asked that we add the current GQ question number. She also commented that the response rate seems low. Dr. Ruit will review the data and confirm the accuracy. Dr. Basson suggested that access be granted to faculty and students once we confirm that all data is accurate. He would like to see other data added, e.g., Step one and Step 2 pass rates and scores, match rates, CBSC scores, and possibly curriculum evaluation reports. Dr. Van Eck commented that there are reports in LEO. Anthony Ferre has been working with those. He suggested that we consider cross-training him.</p>	<p>Dr. Ruit will arrange for DQIP access and confirm accuracy of data on dashboard.</p>

<p>LCME Survey Findings and Plan Table F.</p>	<p>OMA is working on linking cells (on table F.) to relevant data. The draft document will be shared at a future meeting.</p>	<p>Add to April Agenda.</p>
<p>Monitoring Table Element Review</p>	<p>Element 9.5 Narrative Assessment, Reviewed by Dr. Van Eck. Not a cited element. No changes needed.</p> <p>Element 9.8 Fair and Timely Summative Assessment, reviewed by Dr. Zelewski. Not a cited element. Tables have been updated. No problems identified. 100% compliance for Clerkships and AI's.</p> <p>Element 12.3 Personal Counseling/Well-Being Programs, deferred as reviewer absent. Reviewer Dr. Porter.</p> <p>12.6 Student Health and Disability Insurance, Reviewed by Namil Choi, not a cited element. No changes in the 2023-24 DCI. Noted that The UND Coordinator resigned in 2022, and as of January 2023, there is no replacement yet. Instead, UND Student Health Services ("SHS") guides UND students to contact "ND Navigators" in Minot State University. The change is posted on the SHS website with a link to contact the Minot state navigator. We will need to update the narrative to ensure that it reflects the current process and include how this is communicated to students.</p> <p>12.8 Student Exposure Policies/ Procedures, reviewed by Dr. Solberg, not a cited element. Will need to update data as it becomes available. Reviewer questions accuracy of this statement in the 2022 DCI - <i>UND requires all employed faculty and students to complete education modules annually that address how to prevent exposure to infectious diseases as well as the procedural steps to take if exposure should occur</i>. Noted that students attest annually in Leo that they have read the policy. The online training modules for both environmental exposures and blood borne pathogens are supplied by the main Safety Office and are monitored by Dr. Zelewski. Concluded that the statement should be revised by omitting any reference to faculty as the question specifically asks us about students; "Describe when in the course of their education medical students learn how to prevent exposure to infectious diseases".</p>	<p>Add 12.3 to April Agenda.</p>

Announcements/Next Meeting	Dean Wynne announced that he will be attending the national LCME meeting in June. He requested that committee members contact him directly regarding elements of concern that they would like him to bring forward for discussion at the upcoming meeting. Dr. Ruit suggested that issues of/expectations for due process associated with Element 9.9 be better defined by the LCME. Next Meeting April 19, 2023. Elements to review 12.3 JP	
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Submitted by Sheila Bosh, RN, Accreditation Manager

Approved by Dr. Kenneth Ruit, Committee Chair