

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting
February 22, 2023 12:00-2:00 PM (Zoom)**

Attending: Ken Ruit, Sheila Bosh, Judy Solberg, Pat Carr, Marc Basson, Namil Choi, Anja Selland (MS4), Jim Porter, John Shabb, Daniel Henry, Susan Zelewski, Rick Van Eck

Absent: Josh Wynne, Holly Brown-Borg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Kenneth Ruit, Committee Chair.	
Review of Minutes	Review of January 19, 2023 minutes. Minutes are posted to Blackboard.	Minutes approved.
Post ISA2 Student Review and DQIP Student Representative	<p>Anja Selland (MS4), presented an update. All committees have met and have drafted their action plans. Her report includes recommendations, action steps and responsible parties. Document has been posted to Blackboard. Follow up student/faculty meetings will be scheduled in March and April as schedules allow.</p> <p>Applications for the next student DQIP representative are due this Friday. Two applicants so far. A subset of DQIP members will be vetting those applications and making a selection.</p>	Add to March agenda.
Follow up GQ 21 and Mistreatment Definition	Element 3.6 was reviewed at FASRC last week. FASRC suggested that the conversation continue at DQIP. Dr. Zelewski and Michelle Montgomery have incorporated some training on mistreatment for the class of 2025. The class was given a “What is mistreatment” card. As part of their training, the students participated in three cases of role play and discussion. They also discussed things that fall into unprofessionalism – those things that aren’t “mistreatment” but make the student feel uncomfortable. Noted that the Med-Ed Portal has great information and examples. We may want to consider sending out to faculty as well.	Dr. Ruit and Dr. Zelewski will determine the appropriateness of sending the card to faculty.

	<p>Dr. Van Eck suggested that we may want to record the role-playing to build case examples. He noted that students need to practice this over and over to fully understand the definitions.</p> <p>Noted that the survey comments regarding unprofessionalism/mistreatment (from survey created and distributed by Anja Selland), have been further de-identified and have been sent to the campus deans (by Dr. Zelewski) for distribution to the hospital admins.</p>	<p>Dr. Zelewski will share feedback received. Add to March Agenda.</p>
Element 2.6 Update	<p>Dr. Ruit provided an update at the Faculty Council meeting last week. There is language proposed by Bylaws Committee, to represent the diversity and geographical distribution of faculty. Bylaws proposed change that each clinical science faculty member of the Faculty Council come from a different campus. The Nominating Committee is currently seeking peer nominations and self-nominations for available standing committee positions. Appointment by the Dean will take place if needed. Item will be on Faculty Council agenda in May.</p>	
Student Survey Update	<p>100% participation by all four medical program classes. The initial report breaks out all questions by cohort/year. Will need to break down some of the data by campus. Note this is not the final report. This is mostly quantitative at this point. Qualitative data will need to be added. Dr. Ruit requested Dr. Zelewski, Dr. Van Eck, OMA and Anja Selland all meet if schedules allow to review the data prior to the next DQIPP meeting. Further distribution pending OMA review.</p>	<p>Add to March Agenda.</p> <p>OMA will arrange meeting.</p>
GQ Dashboard Update	<p>Dr. Ruit reported that the draft of SMHS GQ Dashboard is completed. Next step to allow access to appropriate individuals for feedback. Plan to extend this in the future to the mid-year survey and other data sets.</p>	
LCME Survey Findings and Plan Table F.	<p>OMA will review Table f. and bring back to DQIP in March.</p>	<p>Add to March Agenda.</p>

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Submitted by Sheila Bosh, RN, Accreditation Manager

Approved by Dr. Kenneth Ruit, Committee Chair