

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting  
September 20, 2023 1:00-3:00 PM (Zoom)**

**Attending:** Ken Ruit, Sheila Bosh, Judy Solberg, Pat Carr, John Shabb, Rick Van Eck, Jim Porter, Madison Burgard (MS3), Daniel Henry, Holly Brown-Borg, Josh Wynne, Susan Zelewski

**Absent:** Lindsey Martens (MS2), Dakota Snustad (MS3), Namil Choi

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>Call meeting to order</b>	Meeting was called to order by Dr. Kenneth Ruit, Committee Chair.	
<b>Review of Minutes</b>	Review of August 16, 2023 minutes. Minutes posted to Blackboard. Minutes approved with Dr. Zelewski abstaining.	Minutes approved.
<b>Post ISA2 Student Review Committees and Student Survey Update</b>	<p>Madison Burgard shared the ISA Committee updates. The update document has been posted to Blackboard.</p> <p>Dr. Ruit asked Madison her impression of how she thinks students will be responding to questions on PCL on the Annual Student Engagement Survey. She commented that some students may have concerns that the time spent making the presentation may not have been in line with how much the work contributed to their learning; noting that some are spending hours on some of the FLO’s.</p> <p>Dr. Ruit also asked Madison if she thinks that students will recognize the changes and if their responses will indicate their recognition of said changes. Madison commented that the 2<sup>nd</sup> year phase 1 students are probably the only ones that may recognize the improvement. Dr. Carr commented that the amount of time has decreased with the new curriculum. They’ve also transitioned to a new style of PCL which faculty had hoped students would find beneficial.</p> <p>Dr. Ruit asked Madison about Teams and communication. She commented that they’re using both Teams and One Drive which isn’t helping. Using one format would be beneficial. Based on discussions in the communication committee meetings she said that there hasn’t been any other feedback about things that need to be fixed or improved on in the area of communication. Dr. Zelewski commented that each campus has their own communication method.</p>	Add to October Agenda.

	<p>The student committees are also working on reviewing the questions for the Annual Student Engagement Survey. Dr. Zelewski asked that they return their comments and suggestions to Dr. Van Eck within the next couple weeks. Discussed an incentive program for this survey. Suggested that we replicate what we used the last time. SAA will need to run that program.</p>	<p>Dr. Porter will check with Emily to see what was previously done for incentives.</p>
<b>GQ Dashboard Update</b>	<p>Leadership and staffing changes at UND analytics have impacted our progress. Matt Berosik, is the Interim Chief Data Officer who Dr. Ruit will now be working with.</p>	<p>Add to October Agenda.</p>
<b>MSQ and Y2Q Updates</b>	<p>As of Sept 5<sup>th</sup>, 81.3% of students at SMHS have completed the Matriculating Student Questionnaire (MSQ). The national completion rate is currently 61.9%. Survey remained open through Sept 15<sup>th</sup> so expect that our numbers have increased.</p> <p>Year 2 Questionnaire (Y2Q) will launch Oct 1. Changes to the survey: they are discontinuing a question on student utilization of online medical education courses/lectures, online videos, and other online content. They also eliminated the question about when students took the USMLE Step 1 exam.</p>	
<b>DEI Standing Agenda Item</b>	<p>The October 26th Curriculum Retreat Keynote Speaker will be Dr. David A. Acosta, Chief Diversity and Inclusion Officer, AAMC. All are welcome to attend.</p> <p>Dr. Van Eck reported that at the last DEIC meeting they discussed the proposal for steps for mapping the existing curriculum with DEI. They decided that a faculty survey and/or faculty interviews would allow for a better sense of where DEI is being taught, as well as to gauge faculty understanding of diversity topics. Michelle Montgomery is putting together a timeline to complete this.</p> <p>Dr. Wynne asked Madison if students feel that we're making significant progress, and if there's been an increase in their comfort level in caring for diverse patients. Madison commented she has used the interpretation services in the elective rotations, e.g., OB and ER electives. She pointed out that some electives may expose students to more diversity. If a student hasn't taken those electives, they may be missing out on some of that. It was suggested that some communication and dialog on what diversity encompasses may be beneficial. Some people may not recognize that socioeconomic challenges and rural family medicine are part of DEI.</p>	<p>Add to October Agenda.</p>

<p><b>Element Review Plan AY2023-24 and Status Report</b></p>	<p>Subcommittees have started their work in reviewing their respective elements for the status report. Dr. Ruit has begun constructing the draft response. As previously noted, Dr. Ruit highlighted the data tables with the color coding: 20% or higher dissatisfaction in red, 15-20% in yellow, and below 15% in green.</p> <p>Standard 9 and 11 are NC (Noncompliant).</p> <p>Element 2.4 Awareness of Student Concerns the Office of the Associate Dean for Student Affairs, M2's still red, others now green.</p> <p>Responsiveness to Student Concerns Office of the Associate Dean for Student Affairs, M2's red, M3's yellow and others green.</p> <p>Dr. Zelewski commented that the Phase 2 campus has been used in the past. Dr. Ruit commented that we should be consistent and use the Phase 2 campus as this is also the way it's done for the GQ.</p> <p>Element 2.6 There is no survey data for this element. Working on narrative response.</p> <p>Element 3.2 Starting to see some changes in the M1's with only 6% dissatisfaction. All other cohorts still above 20%. We'll need to explain that the epidemiology course was required in the old curriculum, and in the transitional curriculum and in the new curriculum as well. We'll also need to write about the changes in the REMS experience that is part of 2.0. This may be the clinical epidemiology course that was incorporated into 2.0. The secretary mistakenly assumed that this was a new course.</p> <p>5.6 Seeing improvement. Will need to talk specifically about all campuses except the SW.</p> <p>5.11 Study space still red in GF. Dr. Zelewski reported that the big lounge at Altru is now closed for abatement of asbestos. It will be closed at least 12 weeks. Students do still have their smaller old space and lockers. Lounge space is slated for the new hospital. She is trying to get info from Minot. Sanford Fargo is putting in some more computer workstations. She will follow up on this.</p> <p>6.3 Improvement with adequacy for time for self-directed learning. M2 and M3 yellow, others green. Suspect much of this may be interpretation and semantics.</p> <p>7.1 2023 GQ data improved with Biochemistry and Immunology green, previously red.</p> <p>7.6 GQ improved, previously red, now yellow. Student survey M2's red, M1's and M4's yellow.</p> <p>8.3 M3's yellow all others green.</p> <p>8.5 M2's still red, others green.</p> <p>8.8 M3's yellow, others green.</p> <p>9.7 Improved, all green.</p> <p>9.9 No data, policy changes approved and implemented.</p> <p>11.1 All green</p>	<p>Add to October Agenda.</p>
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	<p>11.2 M2's Red, all others green</p> <p>Initial draft of the status report due in December.</p>	
<p><b>AAMC Secretariat Webinar Element 3.3</b></p>	<p>OMA attended this webinar. Handouts have been posted to BB. Will await any future white papers and the next iteration of the DCI. Dr. Wynne advised that we “stay the course” and continue to do what we’ve been doing which to the best of our knowledge is appropriate, necessary and legal.</p>	
<p><b>Announcements/Next Meeting</b></p>	<p>Next Meeting October 18, 2023.</p>	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Kenneth Ruit, Committee Chair