

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting
April 13, 2022 1:00-3:00 PM (Zoom)**

Attending: Steve Tinguely, Pat Carr, Marc Basson, Ken Ruit, Jim Porter, Rick Van Eck, Susan Zelewski

Absent: Bryon Grove, Ryan Norris (MS4), Sheila Bosh, Josh Wynne, Judy Solberg, Namil Choi

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
|------------------------------|--|--|
| Call meeting to order | Meeting was called to order by Dr. Stephen Tinguely, Committee Chair. | |
| Review of Minutes | Reviewed minutes from March 30, 2022 | Minutes approved. |
| Table 1.1 f | <p>Table f: columns 4 and 5 may need revision. DQIP does not take action on curricular matters, UMEC does that.</p> <p>DQIP “owns”/responsible for ISA2 and annual student surveys. DQIP should review the entire survey but focus on questions that reach a certain threshold (e.g. 20% dissatisfaction). DQIP may request other committees / groups to address problems identified in that review. DQIP will review the Elements identified in table f and update table annually.</p> <p>A parallel process takes place with the annual survey.</p> <ul style="list-style-type: none"> • DQIP subcommittee plus students create annual survey. (October- November) • Survey distributed annually in late November. • DQIP subcommittee and students collect/ analyze data (December- February) • Students determine themes and create student committees (March – September) | Dr. Tinguely will send the table to Dr. Wynne for his review and recommendation. |

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| Post ISA 2 Review & Plans for Ongoing Student Engagement | OMA met with Anja Selland (MS3) and Megan Corn (MS2) to discuss ongoing student engagement. From that meeting, it was decided that we should meet with the first-year class leaders, as well as the Dr. Porter, Emily Evers and Michelle Montgomery to talk about the role of student leaders, ongoing student support for the annual student survey and continued work on ISA recommendations. Dr. Zelewski may also attend if her schedule allows. Meeting outcomes will be shared at a future meeting. | Add to May agenda. |
| Announcements/Next Meeting | May 11, 2022. | |

Submitted by Sheila Bosh, RN, Accreditation Manager

Approved by Dr. Stephen Tinguely, Chief Accreditation Officer