

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting
October 18, 2023 1:00-3:00 PM (Zoom)**

Attending: Ken Ruit, Sheila Bosh, Judy Solberg, Pat Carr, John Shabb, Rick Van Eck, Jim Porter, Holly Brown-Borg, Susan Zelewski, Joshua Wynne, Lindsey Martens (MS2)

Absent: Dakota Snustad (MS3), Madison Burgard (MS3), Daniel Henry, Namil Choi

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call meeting to order	Meeting was called to order by Dr. Kenneth Ruit, Committee Chair.	
Review of Minutes	Review of September 20, 2023 minutes. Minutes approved with Dr. Zelewski abstaining. Minutes posted to Blackboard.	Minutes approved.
LCME Take Aways	<p>Dr. Wynne recently participated in a virtual site visit at a large urban institution. He shared some takeaways from the visit.</p> <p>Students had a feeling that when they brought an issue up, it didn’t seem that administration was hearing them or acting on it. They implemented a “You said, we did” concept, which worked very well for them. Sheila Bosh commented that this concept was discussed with 3rd and 4th year class presidents a couple years ago. At that time, the student leadership preferred to use an anonymous feedback link. She noted that the current students may have other thoughts, and discussion would be beneficial.</p> <p>At the visited school, students who engaged in research received a stipend. Dr. Wynne is uncertain if there were financial aid implications for this. Dr. Ruit commented that there are professional development funds available at the SMHS. Dr. Zelewski commented that REMS funding isn’t available to students who use non-UND preceptors. Dr. Wynne recommended bringing a proposal forward.</p> <p>At the school he visited, every medical student was assigned a personal librarian. Dr. Ruit commented that he will bring this consideration to our library resources people.</p>	
Post ISA2 Student Review Committees and Student Survey Update	Lindsey Martens shared the ISA Committee updates. The update document has been posted to Blackboard. Please review the document for full details. Some of the updates are listed below.	Add to November Agenda.

	<p>Pre-Clerkship Group: Kate Tomzcik is working on distributing the flier created with PCL tips throughout the medical school. Recommended survey question changes – see doc posted to BB for specifics.</p> <p>Communication committee: No new updates. Recommended survey questions changes- see doc posted to BB.</p> <p>Mentorship Committee:</p> <ul style="list-style-type: none"> - Need: Students wanted tutoring availability during Phase I. <ul style="list-style-type: none"> o Response: There is a Student Tutoring Committee run by the MS4’s that is getting underway. Polled feedback from the MS2’s is overwhelmingly in support of the system thus far. - Need: MS1 Students need more info on third party study resources. <ul style="list-style-type: none"> o Response: Dr. Carr, Dr. Porter, Dr. K, and Class Liaisons were contacted about this, and the conclusion was that there is adequate information. Dr. Carr has access to a list of preferred study resources created by the MS3s and Joel has created a document detailing basic ANKI usage. - Need: Students wanted better access to recent alumni lists. <ul style="list-style-type: none"> o Response: Class Alumni representatives were contacted and asked to remind their classes of where recent alumni lists are posted on One Drive and of their existence in general. - Need: There is continued desire for more access to subspecialty mentors. Response: Emily Evers now has a system to access the entire Sanford network of physicians for shadowing opportunities and thinks that she can use it to connect students to mentors via zoom, phone, etc. She is going to make a note of this on the Career Counselor Forms so that if there is trouble finding a mentor the counselors will refer the student to Emily for help. Additionally, Emily will contact Dr. Engum regarding accessibility of the Sanford Mentorship. - Need: Students have reported getting ghosted by mentors. <ul style="list-style-type: none"> o Response: Emily will ask students to report such events to her and will poll students on their overall experience with the current mentorship system. - Need: There isn’t enough time during phase I for shadowing. <ul style="list-style-type: none"> o Response: Emily Evers will continue to remind students prior to breaks that it will be a great time for students to shadow. 	
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	<p>Research Committee: Research Student Interest Group has officially registered as a UND student interest group. Dr. Sletten and Dr. Combs are currently working on updating the UNDSMHS research website to make it easier for students to find research opportunities and learn about ongoing research projects at UNDSMHS. Committee recommended changes to survey questions – see doc posted to BB.</p> <p>Dr. Zelewski mentioned to Lindsey that the first-year students think that shadowing needs to go on their residency applications and don't fully understand that it's considered career (specialty) exploration. Some students think that it's required. She asked that this be communicated back to the Mentorship Committee. She also commented that shadowing is discussed at career counseling sessions where it may need to be explained further.</p>	
GQ Dashboard Update	No updates.	Add to November Agenda.
MSQ and Y2Q Updates	<p>80% of our students have already started or completed the Y2Q Survey which opened Oct 1 (class of 2026). The survey will remain open until Jan 2, 2024.</p> <p>As of Sept 5th, 81.3% of students at SMHS have completed the Matriculating Student Questionnaire (MSQ). The national completion rate is currently 61.9%. Survey remained open through Sept 15th.</p>	
DEI Standing Agenda Item	<p>The October 26th Curriculum Retreat Keynote Speaker will be Dr. David A. Acosta, Chief Diversity and Inclusion Officer, AAMC. All are welcome and encouraged to attend.</p> <p>Dr. Brown-Borg is currently talking with faculty regarding DEI activities. She and others have been meeting with 3-4 Biomedical faculty at a time. They are asking the faculty if they are teaching DEI or social determinants of health. Responses have been mostly "no". She said she feels they are creating an awareness, which is progress. They will meet with other faculty as time allows.</p> <p>Two candidates are on campus this week interviewing for the Assoc Dean of DEI.</p>	Add to November Agenda.

Element Review Plan AY2023-24 and Status Report	Drafts have been created by Dr. Ruit. He will be distributing those drafts to specific individuals who are the content experts. The narrative draft report is due the end of December.	Add to November Agenda.
Updates on Minot and Altru for status report	<p>Dr. Zelewski reported that there is no dedicated student study space in the new Minot hospital, however, there are available spots for student use. The campus deans checked with the students and there are no concerns. Pictures were taken of the available spaces. The availability of space(s) has been communicated to the students.</p> <p>Altru lost space due to asbestos abatement. They have two patient rooms that they are using in the interim. Dr. Zelewski will tour the new hospital in 4 weeks and hopes to have an opportunity to comment on the space.</p>	
Review of draft Annual Student Engagement Survey (ASES)	<p>Dr. Van Eck shared the draft survey. ISA questions are in the same order as on the original ISA.</p> <p>Will need DCI associated element for Q20 & 21.</p> <p>Q68 patients from different backgrounds and GQQ12 the same content with different metrics.</p> <p>Need to make sure that all questions that are needed for the status report are included.</p> <p>Added question re CSPR documentation (note writing activity implemented this year), that will need to be reworded Q303, 304 and 307.</p> <p>Call room questions limited to Class 2024 and 2025 - change made during meeting.</p> <p>GQ question on overall quality needs a GQ number correlation.</p> <p>Phase 1 design questions (PCL questions) need some clarity.</p> <p>Communication Q3 <i>communication is transparent</i> changed per student recommendation.</p> <p>One additional research question: What is your primary reason for engaging in research during medical school. This includes 5 options.</p> <p>Counseling Q5 Achieve Session question Break out topics so not forced to rate all at once. If asking if covered need an N/A if student feels it's not addressed.</p> <p>Decision to schedule a separate meeting to ensure that all changes listed above are completed and all necessary questions are incorporated. Meeting will take place in the next couple weeks. Required attendance: Dr. Ruit, Sheila Bosh, Dr. Van Eck, Dr. Porter, Dr. Carr, Dr. Zelewski and a DQIP Student Rep.</p>	

AAMC Connecting with the Secretariat Webinar	<p>Theme was MythBusters. Dr. Ruit shared his takeaways. LCME Secretariat did stress that dissatisfaction at 20% gets the LCME's attention. N/A response distinguishes areas where students might not have experienced something yet, e.g., Financial Aid. In career advising would expect low N/A/s for M1's but not for M2's as they should have experienced this. It isn't enough to be in line with the national average on the GQ without further review. This is an individual school issue which requires us to dig deeper at the root cause of dissatisfaction. Vital to receive student feedback and communicate outcomes to students.</p> <p>Call for LCME Student Member Nominations 2023-34. SMHS to consider nominating a student. Nominations due by December 15.</p>	
Announcements/Next Meeting	Next Meeting November 15, 2023.	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Kenneth Ruit, Committee Chair