

**SMHS Dean's Quality Improvement Panel (DQIP) Meeting  
August 21, 2024, 1:00-2:30 PM (Zoom)**

**Attending:** Ken Ruit, Sheila Bosh, Judy Solberg, Pat Carr, John Shabb, Jim Porter, Lindsey Martens (Class of 25), Namil Choi, Daniel Henry, Holly Brown-Borg, Kate Tomczik (Class of 26), Susan Zelewski

**Absent:** Victoria Haynes, Josh Wynne, Rick Van Eck

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
<b>Call Meeting to Order</b>	Meeting was called to order by Dr. Kenneth Ruit, Committee Chair.	
<b>Review of Minutes</b>	Review of May 15, 2024 minutes. Minutes posted to Blackboard.	Minutes approved.
<b>Student Surveys Update</b>	<p>2024 Matriculating Student Questionnaire as of August 6, 84% completed. Open until Sept 15, 2024.</p> <p>2023 Y2Q results are available. 87% response rate. Plan to review at a future meeting.</p>	Add to future agenda.
<b>Post ISA2 Student Review Committees Update</b>	<p>Lindsey and Kate presented a PowerPoint update. The document has been posted to Blackboard.</p> <p>Research Revamped webpage, research badge will start with the class of 2028, student interest group has started. Opportunities for research are shared in weekly emails from Dr. Dunlevy and Dr. Borg. Kayla Geyer is the Sanford Research Coordinator. Student can contact her or Dr. Sletten to learn about the opportunities. Epidemiology course may allow for opportunities to present though timeline is fairly rigid. The goal is to provide clear information to students with list of conferences and timelines and to encourage opportunities sent in weekly Dr. Borg/Dr. Dunlevy emails. Emails to be sent to 3rd/4th year students as well. Sheila Bosh inquired as to what platform we're using for student communication. Dr. Zelewski commented that the TEAMS site is up, but very few students are utilizing it. Namil Choi commented that Sanford Research</p>	Add to next agenda.

	<p>confirmed that they got access to full Medicare EHR data which may open more doors for research opportunities.</p> <p><b>Mentorship</b> Suggestions for improvement: Reach out to Emily Evers to direct students to residents at other programs, continue mentoring lists, provide general overview in the first year of school, blank excel sheet at start of Phase 1 to give framework for what's ahead. All of these recommendations are a work in progress. Kate Tomczik will reach out to this committee to see where things stand.</p> <p><b>Pre-Clerkship</b> Suggestions for Improvement: Determine if there are guidelines or suggestions for lecturers to follow pertaining to clinical capsules in lectures. Create resource handouts for students entering clinical rotations with low preparedness rates, Incorporate student-authored clinical capsule writing within the requirements of Medical Education elective, Reach out to Sim center regarding boot camp feedback. The students suggested changing the wording of the survey to differentiate between course objectives and lecture learning objectives and showing M1s where to find Course LO's. They suspect that students may be confusing the two. Dr. Carr asked if the confusion was from a specific cohort. Kate or Lindsey will try to get an answer to Dr. Carr's question. Dr. Zelewski commented ISA questions can't be reworded. She suggested that students write their own question for the next survey. Kate will bring this suggestion back to the committee.</p> <p><b>Communication:</b> Suggestions for Improvement: Reiterate the "why" behind the change, involve those making changes in communications so questions can be addressed, involve either communications committee members or the student reps for communications coordinator to serve as point people for check-ins with other students, can come to admin with questions students are having. The students provided three specific examples of dissatisfaction in their PowerPoint. Dr. Zelewski commented that the CBSE communication was very intentional. She asked the DQIP Student Reps to find out if this was appropriate for the class of 2026. Lindsey will check with them and get back to Dr. Zelewski. Dr. Zelewski commented that 4<sup>th</sup> year scheduling is taken care of. She also sent an email on Step 1 prep class. She believes this is resolved.</p>	
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<b>DEI Standing Agenda Item</b>	Dr. Carr announced that that UMEC approved the recommendation to change name of the DEI curriculum committee to Multicultural Education Committee.	Add to next agenda.
<b>LCME Status Report</b>	<p>Report submitted to LCME August 9, 2024. 15 Elements Cited with 8 SM, 7 U. Std 9 &amp; 11 NC. Report has been posted to Blackboard. Please review as time allows.</p> <p>Reviewed the ASES survey data tables that were included in the status report.</p> <p>2.4 Responsiveness to student problems Office of Assoc Dean of Education 77% (Yellow). This is improvement from 68% in original ISA.</p> <p>2.6 Bylaws and UMEC Gov docs revised and approved; May take a couple of years to see changes since we have other faculty serving at this time.</p> <p>3.2 Over 90% of first year Phase 1 students have participated in REMS (Past two academic years) Access to Research 74% Satisfied (Yellow); Original ISA 47%. Support for Participation 75%; 52% original ISA.</p> <p>5.6 Anticipate improvements in 2026 ASES with new facilities/space in Grand Forks and Fargo. GF campus at 73% for adequacy of teaching spaces hospitals. 88% overall with 82% original ISA. Study Space Hospitals/Clinical Sites 77% with greatest dissatisfaction in GF. Previously 57% on original ISA. Secure storage space 85% previously 65%.</p> <p>6.3 Adequacy of unscheduled time for Self-Directed Learning 76% overall. 63% original ISA. Most dissatisfaction from class of 2026.</p> <p>7.1 GQ data for Biochem improved with Bio at 69% and Immun 79% closer to the National Average.</p> <p>7.6 Preparation for residents(GQ) improved from 78% in 2021 to 86% in 2023. ASES 85% previously 46% from ISA.</p> <p>8.3 Integration of Phase 1 curriculum content 80% overall compared to 73% in original ISA.</p>	Add to next Agenda.

	<p>8.5 Responsiveness to Student Feedback on Courses 70% with M2's least satisfied. M1's currently at 88% (class of 2027).</p> <p>8.8 Student workload in pre-clerkship at 77%. 68% in 2021. Concerns about the timing of the ASES for M2's as their workload is high at that time of year.</p> <p>9.7 Amount of formative feedback in the pre-clerkship phase 91%, original ISA 79%. Quality of the formative feedback 87%, previously 78%.</p> <p>9.9 Policy 4.8 corrected.</p> <p>11.1 Academic Advising 88% overall. Academic Counseling 84%, previously 59%.</p> <p>11.2 Career Advising 88%, previously 54%. Fargo and Minot M3's still low. Changes in deans and personnel may be a factor.</p>	
<b>2024 GQ</b>	Deferred due to time constraints	Add to next agenda.
<b>Announcements/Next Meeting</b>	Next Meeting September 18, 2024	

Submitted by Sheila Bosh, RN, Accreditation Manager

Approved by Dr. Kenneth Ruit, Committee Chair