

**SMHS Dean’s Quality Improvement Panel (DQIP) Meeting
December 13, 2023 1:00-3:00 PM (Zoom)**

Attending: Ken Ruit, Sheila Bosh, Judy Solberg, Pat Carr, John Shabb, Rick Van Eck, Jim Porter, Susan Zelewski, Joshua Wynne, Lindsey Martens (MS2), Madison Burgard (MS3), Namil Choi, Daniel Henry

Absent: Dakota Snustad (MS3), Holly Brown-Borg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Call Meeting to Order	Meeting was called to order by Dr. Kenneth Ruit, Committee Chair.	
Review of Minutes	Review of October 18, 2023 minutes. Minutes posted to Blackboard.	Minutes approved.
Post ISA2 Student Review Committees and Student Survey Update	Madison Burgard informed the committee that there no new updates. Student groups continue to work on projects that were discussed at the October meeting. A list of those projects has been posted to Blackboard.	Add to January Agenda.
GQ Dashboard Update	UND Analytics and Accreditation are focused on the HLC visit which will take place in April 2024. Work on SMHS projects will continue as schedules allow.	Add to January Agenda.
DEI Standing Agenda Item	<p>New Associate Dean for DEI has been appointed. Dr. Victoria Haynes has a great deal of experience which will be beneficial to SMHS. Dr. Ruit will ask Dr. Haynes to join this committee.</p> <p>Dr. David A. Acosta, Chief Diversity, and Inclusion Officer, AAMC, was the keynote speaker at the Annual Curriculum Retreat. Valuable information was provided with good discussion.</p> <p>UMEC is meeting later today. Advanced summary and action items are on that agenda. Some of the items include: Changing the name <i>retreat</i> to <i>advance</i>. The possibility of an event or Deans Hour on remote medicine, formalized branding - what is DEI and what is not DEI – how to make sure that</p>	Add to January Agenda.

	<p>students are aware. There were two activities during the retreat that used Menti Audience Response Software with the creation of word clouds led by Dr. Van Eck. Bystander training to be implemented (microaggressions, and how to give and receive feedback from the perspective of retaliation), further discussions on AI and how that gets incorporated with evidence-based medicine.</p> <p>DEIC is working on some parallel activities - feedback from phase 1 faculty on DEI as explained by Dr. Brown Borg at previous meeting. There is Train the Trainer people who can help us develop our template and communication methods. This would also need to be discussed and approved by UMEC.</p>	
<p>Element Review Plan AY2023-24 and Status Report</p>	<p>Dr. Ruit is working on the narrative response along with the content experts for each cited element. They have reviewed the documents for 8.3 and 6.3. Dr. Van Eck is waiting for documents from Dr. Dunlevy on PCL schedule which addresses self-directed learning. We have seen significant improvement in student satisfaction. Dr. Carr noted that the curriculum is in constant evolution. Student feedback is vital, and we have made tremendous adjustments based on that feedback. ASES data will also be helpful.</p> <p>Element 5.11 Dr. Zelewski toured the new Altru Hospital which is about 80% complete. Tentative move in date of Jan 2025. The current 6th floor rooms being used now are working well.</p> <p>Element 11.1 Academic Advising. First ASES meeting discussed which questions need to be included in the ASES survey. After communication with the LCME (Dr. Catanese), we have determined that we need to include questions on both academic advising and academic counseling.</p>	<p>Add to January Agenda.</p>
<p>Annual Student Engagement Survey (ASES)</p>	<p>The working group has met twice and will have one final meeting next week. Dates of admistration will be locked down and format will be approved prior to survey distribution.</p>	<p>Add to January Agenda.</p>
<p>Armature Accreditation Software</p>	<p>OMA has engaged with a software company that is working on a cloud based LCME Accreditation Software Program. Sheila Bosh was part of their focus group. She had an opportunity to provide feedback and make recommendations to enhance the software</p>	

	<p>capabilities. SMHS is very interested in the software and plans to have further discussion with Armature. Budget and timing will need to be considered.</p>	
<p>AAMC Learn Serve Lead</p>	<p>Annual meeting was held in November in Seattle. One of the sessions with key takeaways was LCME Principles and Practices of LCME Decision-Making: One Size Does Not Fit All. Some of the key takeaways include:</p> <p>Why ask students their perceptions/opinions?</p> <ul style="list-style-type: none"> • Important for the school in assessing performance. • Important for student learning/teaching students how to think critically and provide feedback. • The students are our “WHY.” <p>Challenges?</p> <ul style="list-style-type: none"> • General descriptive opinion rather than meaningful reflection and constructive feedback • GQ data can reflect poor recollection. • LCME members differ on thresholds for “dissatisfaction” and, therefore, decision-making; data presented said LCME agrees with the team 95% of the time, disagrees less than 2% of the time. • Discrepancies among multiple data sources (GQ, ISA, meetings with students on visits) • Dissatisfaction extending well-beyond the point at which a fix was put in place. <p>Task Force on Student Data</p> <ul style="list-style-type: none"> • Less use of and reliance on GQ data • Writing new ISA questions • Minimal acceptable level of participation • Move from 5-point Likert scale to 3-point scale. • Discontinuing NA options for certain Elements • Move to agree/disagree with more objective statements of fact and doing away with satisfied/dissatisfied. • Establishing threshold levels of agreement/disagreement appropriate for each Element • Application of The Youkey Rule – (Dr. Jerry Youkey-dean emeritus of Uof SC-Greenville SOM, former member and chair of the LCME); regardless of student 	

	<p>perceptions, a schools' ability to demonstrate surrogate evidence of compliance with expectations of an element can carry the day.</p>	
<p>Announcements/Next Meeting</p>	<p>Next Meeting January 17, 2023.</p>	

Submitted by Sheila Bosh, Accreditation Manager

Approved by Dr. Kenneth Ruit, Committee Chair