

DEI Meeting Minutes
 Tuesday, September 6, 2022
 6:00 pm (cst)
 Zoom

Committee Members

Present: Michelle Montgomery, Patrick Carr, Edjay Ralph (EJ) Hernandez, Waylon DeCoteau, Chris Tiongson, Jim Porter, Susan Zelewski, Amanda Haage, Kamille Sherman, Richard Van Eck, Bryan Delage, Sandi L. Bates,

Guests: Brailyn Weber, Chloe Kaelberer, Steffan Stroh, Liana Haven, Alexandria McLearn,

Absent: Kara Eickman, Mishell Quiridumbay Verdugo, Lindsay Snow, Jane Dunlevy, Michael (Mick) Beltz, Jeremy Holloway,

Agenda Items	Summary	Action/Follow-up
Introduction of Members	All present members introduced themselves	
Review of 5/3/22 Minutes	Amanda Haage made a motion for approval of 8/2/22 minutes. Dr. Tiongson seconded.	
DEI @ SMHS	<p>AMWA Student Interest Group Webinar on Roe v. Wade – Brailyn Weber & Chloe Kaelberer: Presenting topic as purely educational on the updates in recent legislation. Dr. Zelewski stated that due to topic the event would have to be approved by the Dean’s Office due to Legislative funding. Dr. Van Eck asked for clarification of content that would be shared. Dr. Porter asked who the target audience would be. Students indicated that a recording of a previous event can be viewed for prior content. Clarification that student groups are considered UND endorsed. Dr. Carr mentioned the reality of potentially “polarizing” topics need to be approved by the Deans Office. Emily Evers noted any event needs to be approved by the Executive Committee. Dr. Van Eck suggested writing a proposal to the Dean’s Office for approval. Dr. Porter suggested the event be scheduled outside “learning time” hours, therefor non-curricular, submitting to Emily to pass on to the Executive Committee.</p>	Class of 2026 election

	<p>Dr. Van Eck suggested that bringing up topics of conversation that may be polarizing allows for further education. Drs Sherman and Tionson agreed. A process, if not in place, should be implemented.</p> <p>Emily Evers reported the process for event approval through SMHS Executive</p>	
ISA2 update	<p>DEIC Students are meeting with ISA2 committee.</p> <p>Several representatives from the ISA2 committee attended this meeting.</p> <p>Read/Watch list for the students (outside of curriculum content) Dr. VanEck Curriculum should be designed with student input (topics, material, settings, etc)- have future meetings as to what this should look like</p> <p>Outlook from the committee is a recommendation to UME (Long-term goal divided up into manageable chunks – when it happens, topics, sequentially created list of priorities that is fluid</p> <p>Dr Van Eck discussed need for prioritizing on both short-term and long-term goals.</p> <p>Student interest and autonomy – potential badging opportunity</p>	Dissemination of official report in October 2022
ADA/Closed Captioning	<p>Best practice is large events should be captioned. (President Armacost’s weekly videos are captioned). Although not “required” unless requested, it might be a good idea to get into the habit of captioning those videos to be inclusive. Below is a quick guideline from ADA with more info.</p> <p>https://www.ada.gov/effective-comm.htm</p> <p>If students have accomodations from the office of DSS it is required that closed-captioning be offered.</p> <p>Dr Carr suggested this information be shared with Dr. Basson and the Executive Committee, and the Dean’s Office (especially if funding is needed).</p> <p>Dr. Zelewski & Dr. Haage both reported that the Yuja platform is a resource at UND – free and it automatically captions recorded lectures.</p>	Dr. Porter will bring to Dr. Basson, Executive Committee, Dean’s Office

	Dr. Van Eck – live transcript on Zoom is a tool – (click, host has to enable to the request however; should meetings have live transcription available if people want to use it? – ask Nassar Hammami who to find out from (TTaDDA office)?	
Annual Medical Curriculum Retreat	10-minute presentation – general overview of the Committee (who, how it runs, over-arching goal, specifics- # of meetings, heavily student-directed)	Michelle Montgomery presenting on 9/7/22
New Business	ISA2 report + Topics/Actions will be discussed at the October meeting.	Michelle Montgomery will email both documents to DEIC members.
Next Meeting	October 4, 2022 @ 6pm via Zoom	