

DEI Meeting Minutes
 January 2, 2024
 5:00 pm (cst)
 Zoom: <https://und.zoom.us/j/94898202127>

Committee Members:

Present: Chris Tiongson, Michelle Montgomery, Waylon DeCoteau, Elizabeth Holzwarth, Emily Evers, Patrick Carr, Michael (Mick) Beltz, Bryan Delage, Paige Priest, Jim Porter, Holly Brown-Borg, Jane Dunlevy, Sandi Bates, Hunter Olstad, Amanda Haage, Jeremy Holloway, Victoria Haynes

Absent: Daniel Henry, Kamille Sherman, Richard Van Eck, Cornelius Dyke, Edjay Ralph (EJ) Hernandez, Kara Eickman, Sariyah Hossain, Susan Zelewski, Devendra Pant,

Minutes Submitted by: Michelle Montgomery, Chair
 Minutes Reviewed by: DEIC
 Minutes Approved by: Dr. Dunlevy, seconded by Dr. Tiongson

Agenda Items	Summary	Action/Follow-up
Welcome/call to order	<p>DEIC Chair, Michelle Montgomery called the meeting to order at 5:00 pm via Zoom. If not objections she proposed the time of adjournment to be 6:00 pm.</p> <p>Dr. Victoria Haynes, Associate Dean for Diversity Equity and Inclusion was welcomed and each committee member present identified themselves and their roles at SMHS.</p>	
DEI Small Group Survey Results	<p>Michelle Montgomery shared the results received form Holly Brown-Borg and Amanda Haage</p> <p>A robust conversation about the report and process of collecting the information and results took place. The results came from verbal</p>	

interviews (focus group) of the biomedical sciences department rather than use of a survey tool.

Dr. Haynes reported that she will review the information collected and create a report of common themes and focus to share at the February DEIC meeting.

The need for development of authentic learning experiences and course objectives was also identified by Dr. Haynes. This goal is that this the fabric for DEI @ SMHS.

Michelle Montgomery identified the request from FC (Dr. Jurivich) for a presentation at upcoming meeting(s) for how to incorporate DEI into basic science lectures.

Dr. Holloway seconded the need for ideas on how to incorporate DEI into lectures, etc.- We need to teach how to embed in lectures (the language, open to questions, inviting atmosphere). The need to offer workshops was identified; offering to all at SMHS.

Dr. Haage relayed a sense of faculty's willingness to incorporate and indicated the sense of a lack of comfort in how to do so.

Dr. Brown-Borg pointed out the reality that most faculty also shared a sense of lack of time to incorporate into lectures. (also the question of *how do I introduce DEI when I'm lecturing about neurons*)

Dr. Delage pointed out the need to survey Community Faculty and to take advantage of the AAMC offerings. He shared a guide that has been shared with the DEIC in the past.

Sandi Bates pointed out the myriad of resources within the SMHS library available to all at SMHS.

	<p>Dr. Haynes inquired about the information (outcomes) LCME is seeking in regards to our DEI curriculum. Dr. Carr provided an answer.</p> <p>Michelle Montgomery shared that a request for a Dean’s Hour presentation has been made to the Dean’s Office and made a request for a sub-committee to plan. An update will be provided at the February meeting.</p> <p>Paige Priest proposed a “badging” system to spark student interest in attending events; especially for after hours events.</p> <p>Sandi Bates shared an update on the “Alive Library” offering through the library in March 2024. Information will be shared in For Your Health when it is ready to be released.</p>	
New Business	A) PCL Case Question Proposal – moved to February meeting	Pat Carr
Other Business	N/A	
Adjournment	<p>Meeting was adjourned at 5:59 pm</p> <p>Next Meeting February 6, 2024 via Zoom</p>	