

Meeting Agenda

February 28, 2023; 12:00 p.m. to 1:00 p.m.

Zoom – <https://und.zoom.us/j/8327382880>

Attendees: Erin Snyder, Rick VanEck, Samantha Peterson, Erika Johnson, Andrea Guthridge, Kumi Combs, Nasser Hammami, Ken Ruit, Daniel Henry, Ramkumar Mathur, Adrienne Salentiny, Danielle Germundson-Hermanson

| AGENDA ITEM | SUMMARY | ACTION/FOLLOW-UP |
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| Minutes approval | Minutes from 9/21/2022 | M/S- Samantha Peterson/Rick Van Eck Carried Abstention – Kumi Combs |
| Proposed standing agenda | Department Reports – each of the three resources departments (Education Resources, Information Resources, and Library Resources) would provide departmental updates; intention is that these would then be shared back to departments through faculty on CoRE | We suggest standing meeting agenda items that to report news and information from LR, ER, and IR. This could be any news that would be relevant to faculty/staff/students across campus. Action: Van Eck, Salentiny, and/or Guthridge report from ER. Johnson reports for LR, and Hammami reports from IR each meeting. |
| Proposed changes to committee charge (and membership?) [Erika] | Discuss draft changes | Draft of charge was shared. We are looking to become a more action-/change-oriented committee. Suggested draft changes include a different path to become advisory -- recommend software, resources, etc. Need to consider how this affects: --meeting timeline --how to get the agenda items from departments/how to address them --how do we educate people about our committee and its charge? |
| Recommendations to Faculty Council and UMEC [Erika] | Full representation of resource departments (and TLAS?) on committees; as partners in mission, should be voting members | Is CoRE interested in working on a proposal to have individuals from ER, LR, and IR on key committees (health sciences and medical, Faculty Council, etc)? One issue is: we don't necessarily know what each committee does (or that they exist). A document that addresses |

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| | | <p>this was shared in the meeting and can be found here: https://med.und.edu/about/education-faculty-affairs/faculty-governance.html</p> <p>There is a concern that departments/committees may not know what they don't know. Example: LR not invited or meeting or not a voting member because the individuals at the table do not feel that they need the library/library resources (but in many cases, they do).</p> <p>We could strongly encourage our presence at these meetings and/or add a standing agenda item to report on key issues or items to be aware of.</p> <p>Need to consider who is at the table from the accreditors' perspective also. Many request or require that individuals from these areas be on these committees.</p> <p>Action items: -Chairs look at the bylaws/membership and determine who is missing a representative from IR/LR/ER/Sim Center. -Chairs draft a communication that in the interest of operability and communication about initiative, the CoRE strongly recommends that all curriculum committees consider adding a standing agenda item to present updates from IR, LR, ER, Sim Center as needed.</p> |
| <p>TLAS Teaching Academy proposals sought</p> | <p>TLAS Teaching Academy 2023 will focus on working with instructional designers and librarians on the development of asynchronous resources and the use of the recording studio. March-August.</p> | <p>Contact Adrienne for details and how to apply. Hope to gather all applications by mid-next week.</p> |
| <p>Recording Studio Update HOURS, NON UND</p> | <p>Recording studio is coming together.</p> | <p>Work with Andrea Guthridge to get started!</p> |

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| | https://med.und.edu/education-training/education-resources/smhsrecordingstudio.html | |
| Mentimeter | | Mentimeter has been approved for buying but the EULA has been a problem with UND legal and Mentimeter’s legal team. There is a meeting on it this week, and if it is not approved, we may be back to the drawing board for polling software. If this is the case, a US-based company is recommended so that we can avoid these legal concerns. |
| Next Meeting | | 2 months – watch for the invite |