

Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes
Monday, June 13, 2022 @ 2:00 pm via Zoom

In attendance: Sandi Bates, Kurt Borg, Pat Carr, Megan Denis, Jane Dunlevy, Kara Eickman, Becca Maher, Rick Van Eck, Susan Zelewski.

Not in attendance: Jon Allen, Clint Hosford, Erika Johnson, Dev Pant, Adrienne Salentiny, Shannon Yarbrough.

Minutes submitted by: Alissa Hancock

Reviewed by: Adrienne Salentiny

Approved by: Kurt Borg and Megan Denis

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:03 p.m. by Dr. Richard Van Eck.	Information
2. Business	a.) Minutes from May 9, 2022	MSC to approve May 23, 2022 minutes. Sandi Bates / Kurt Borg // carried.
	b.) Membership Discussion (Director for Clinical Science P1 voting member) The governance document lists Clinical Director for Phase 1 as a member, however, there are three people that fit into that role and not everyone is able to attend committee meeting regularly. This can lead to questions when an email vote is done, and they were not part of the conversations prior to the vote. No changes were suggested.	Information
	c.) Phase 1 Objectives progress update Moving forward the Phase 1 objectives we approved will be used for the class of 2026 and for the class of 2025 starting with unit 6 for the AY 22-23. This coming year we will need to focus on the clinical skills objectives to get those updated.	Information
	d.) Phase 3 Reporting Template Reviewed the matrix and assessments that will be used for the Phase 3 Report. We removed the publications/presentations/case reports because we also removed from the other phase reports also. We changed the Elective Eval to be Clinical Elective Eval. The PSQI is required to complete and pass and students is recorded in Leo. Clarified '5 questions on the' student evaluates the AI form in the last question. The list of all question numbers and prompts for AI form at the end of the document.	

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Future Agenda Items:	<ol style="list-style-type: none">1. Revised Phase 1 Objectives2. Assessment/Gradebook consistency Phase2/Phase33. Element 7.5 – mapping/tagging (UMEC 8.11.21)	Information
4. Adjournment	Meeting was adjourned at 2:38 p.m.	<i>The next meeting is scheduled June 27, 2022, at 2:00 pm via Zoom.</i>