

**Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes**  
**Monday, May 23, 2022 @ 2:00 pm via Zoom**

**In attendance:** : Jon Allen, Sandi Bates, Kurt Borg, Pat Carr, Jane Dunlevy, Clint Hosford, Erika Johnson, Adrienne Salentiny, Rick Van Eck, Susan Zelewski.

**Not in attendance:** Megan Denis, Kara Eickman, Becca Maher, Dev Pant, Shannon Yarbrough.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Adrienne Salentiny

**Approved by:** Sandi Bates and Kurt Borg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:03 p.m. by chair Dr. Adrienne Salentiny.	Information
2. Business	<b>a.) Minutes from May 9, 2022</b>	<b>MSC to approve May 9, 2022 minutes. Jon Allen / Kurt Borg // carried.</b>
	<b>Update:</b> The process that we are following to get all objectives in the correct format is to update the format as each objective is touched or revised as we transition into curriculum 2.0. As these objectives are formatted CEMC will need to review them before they go to P1C and UMEC for review and approval. We have been working on updating the chosen Phase 1 objectives and will need to have an electronic review and vote of the objectives to have them approved in time for the new academic year.	<b>ACTION ITEM:</b> Alissa Hancock will send out the Phase 1 objectives for review and vote this week.
	<b>c.) Timeline – Reports for Retreat (emphasis on Phase Reports)</b> Looking at Phase 2 report data points, the Clerkships evaluation questions numbers are accurate. We will add an appendix to reference the specific clerkship evaluation question number to the specific question. CSPR will be included and we will be to review as a smaller group in early July after possible remediation’s can happen. We added Professor Rounds overall assessment to the 2 <sup>nd</sup> to last question.  We will look at the Phase 3 data at the next meeting.	<b>ACTION ITEM:</b> Drs. Jon Allen, Adrienne Salentiny, Rick Van Eck and Susan Zelewski and Rachel Osowski will meet to in early July to discuss the data from the CSPR for the Phase 2 report data.
Future Agenda Items:	<ol style="list-style-type: none"> <li>1. Revised Phase 1 Objectives</li> <li>2. Assessment/Gradebook consistency Phase2/Phase3</li> <li>3. Element 7.5 – mapping/tagging (UMEC 8.11.21)</li> </ol>	Information

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4. Adjournment	Meeting was adjourned at 3:23 p.m.	<i>The next meeting is scheduled June 13, 2022, at 2:00 pm via Zoom.</i>
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