

**Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes**  
**Monday, March 28, 2022 @ 2:00 pm via Zoom**

**In attendance:** Jon Allen, Sandi Bates, Kurt Borg, Pat Carr, Megan Denis, Jane Dunlevy, Kara Eickman, Clint Hosford, Eric Johnson, Michelle Montgomery, Adrienne Salentiny, Rick Van Eck, Susan Zelewski.

**Not in attendance:** Erika Johnson, Becca Maher, Dev Pant, Shannon Yarbrough.

**Minutes submitted by:** Alissa Hancock

**Reviewed by:** Adrienne Salentiny

**Approved by:** Clint Hosford and Kurt Borg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	Meeting called to order at 2:03p.m. by chair Dr. Adrienne Salentiny.	Information
2. Business	<p><b>a.) Minutes from February 28, 2022</b></p>	<p><b>MSC to approve March 14, 2022 minutes. Kurt Borg / Megan Denis // carried.</b></p>
	<p><b>b.) IPE Badging Proposal Update and Vote</b></p> <p>Reviewed the proposal for those committee members that have not seen it. IPE is when two or more professions learn and collaborate together. For the medical program, this is addressed in Domain 7. Badging was already approved in 2020 as an acceptable assessment means, however, explicit and trackable criteria for each level is needed to make it work. Most of these objectives and requirements we are measuring already exist within the curriculum.</p> <p>Dr. Johnson and Michelle Montgomery are proposing a point system to track the progress towards the IPE badge levels. A majority of the points will be earned in phase 1 but phase 2 &amp; 3 also have opportunities to meet the requirement. With more immersive or more professions involved would equal to more points it's worth.</p> <p>Questions we had last time:</p> <ol style="list-style-type: none"> <li>1. If students earned extra points in phase 1 would that be put toward the phase 2 &amp; 3 points? No, students would still need to earn one point in both phase 2 &amp; phase 3.</li> </ol>	<p><b>MSC to recommend approval the written proposal to UMEC with the modifications outlined for phase 3 students and regarding process the process is enforced. Rick Van Eck / Allen // carried.</b></p>

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	<p>2. As for having something included in the dean’s letter for those that go above and beyond the requirement: This is something we will need to work on because of the timing of when the letters are written and when we will know the level earned.</p> <p>3. What happens if s student does not meet the minimum requirement? Michelle Montgomery and Eric Johnson do have regular meetings or check-ins with students during phases 2 &amp; 3 to make sure they do everything. However, after more discussion and concern a process should be outlined for what happens if a student does not meet the requirement. There will be warning letters and eventually a letter to be included in their dean’s letter.</p>	
Future Agenda Items:	<ol style="list-style-type: none"> <li>1. Revised Phase 1 Objectives</li> <li>2. Assessment/Gradebook consistency Phase2/Phase3</li> <li>3. Element 7.5 – mapping/tagging (UMEC 8.11.21)</li> </ol>	Information
4. Adjournment	Meeting was adjourned at 2:44 p.m.	<i>The next meeting is scheduled April 11, 2022, at 2:00 pm via Zoom.</i>