

**Curriculum Evaluation and Management Committee (CEMC) Meeting Minutes**  
**Monday, September 25, 2023 @ 2:00 pm via Zoom**

**In attendance:** Sandi Bates, Clint Hosford, Adrienne Salentiny

**Not in attendance:** Jon Allen, Pat Carr, Megan Denis, Jane Dunlevy, Kurt Borg, Andrea Guthridge, Kara Eickman, Rebecca Maher, Devendra Pant, Erika Johnson, Susan Zelewski

**Minutes submitted by:** Dawne Barwin

**Reviewed by:** Adrienne Salentiny

**Approved by:** Clint Hosford and Pat Carr

**MSC = motion made, seconded, carried**

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
1. Welcome	<b>Meeting called to order at 2:05 p.m. by chair, Adrienne Salentiny</b>	<b>Information</b>
Discussion	<p>Three CEMC members attended this meeting so no voting took place.            Discussion was recorded as:</p> <p>a. Sandi Bates:</p> <ul style="list-style-type: none"> <li>• All Mapping to terms work is done for the 2023 Curriculum Retreat</li> <li>• “Bootcamp” is only term not done. They plan to start mapping terms again in March 2024</li> </ul> <p>b. Adrienne Salentiny:</p> <ul style="list-style-type: none"> <li>• P2 and P3 Reports are completed and are waiting to be approved at P2P3C then onto UMEC for approval at 10.25.23 UMEC meeting. After they go through UMEC the reports will come back to CEMC as informative.</li> <li>• Curriculum as a whole is in progress by RVE</li> <li>• P1 report is in process with JD</li> </ul>	<b>Information</b>
2. Business	<b>Minutes from August 14, 2023</b>	<b>Not voted on at this meeting</b>
3. Plan for Curriculum Retreat 2024		
4. Status Reports on Standing Items	<p><b>a.) Data Collection for 2023 Reports: (For Annual Curriculum Retreat on 10.26.23) Adrienne Salentiny</b></p> <ul style="list-style-type: none"> <li>• Phase 1 Report: JD</li> <li>• Phase 2 Report: SZ</li> <li>• Phase 3 Report: SZ</li> </ul>	

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	<ul style="list-style-type: none"> <li>• Curriculum as a Whole Report: RVE</li> </ul> <p><b>b.) Mentimeter Polling:</b> Nothing to report today.</p> <p><b>c.) Anthology Milestone Badging software:</b></p> <p><b>d.) Mapping:</b></p> <ul style="list-style-type: none"> <li><b>i. Mapping test for new LCME terms:</b></li> <li><b>ii. Mapping Terms and Events:</b></li> <li><b>iii. Process for identifying un-used P1 Objectives:</b> This is on hold, nothing to report today.</li> </ul>	
5. Adjournment	Adjournment at 2:30 pm.	<b>Information</b>
Future Agenda Items:		
		<i>The next meeting is scheduled October 11, 2023 at 2:00 pm via Zoom.</i>