

**SMHS Bylaws Committee**  
**February 9, 2023 – 12:00pm**  
**Zoom Conference**

In Attendance: Gary Schindler, Julie Solberg, Motoki Takaku, Corey Smith, Shahram Solaymani-Mohammadi, Emily Henneman, Abe Sahmoun, Stephen Tinguely

Absent: David Bradley

Others in Attendance: Ken Ruit, Jeanette Gratton, Judy Solberg

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Approve the minutes from January 31, 2023 meeting	The minutes were provided prior to the meeting for review.	Julie Solberg made a motion to approve the minutes from January 12, 2023, seconded by Shahram Solaymani-Mohammadi. This motion passed unanimously.
Bylaws; revision request Dr. Tinguely	Under membership in Faculty Council - edit the clinical sciences members to include member representatives to come from separate regional campuses. And to include the geographical distribution of the faculty under the nominating committee section.	Stephen Tinguely moved to accept, seconded by Abe Sahmoun. Motion passed unanimously.  This will go to Faculty Council for review.
Policy 3.7 Health Conditions Impacting Student Participation for all SMHS Students Second Review and Form to include review	Julie Solberg presented a form to include with this policy, a providers release to return to work and a release to education experiences.	Motion to approve edits as presented in policy 3.7 by Emily Henneman, seconded by Julie Solberg. Motion passed unanimously.  A clean version of this policy and the form will be presented at the next meeting.
Policy 3.9, Student Academic Grievance and Appeal Policy Initial review: Dr. Judy Solberg and Shahram Solaymani-Mohammadi	Discussed the Advisory Committee definition, to include them making a decision on the appeal, not just a report, on the appeal before it goes back to the Dean. This would change definition of the written report as well. Reviewed the Dean’s Decision definition as is specifies in the case of medical students, this may also include Heath and Biomedical Sciences students. Suggested language changes in the process to include the Associate Dean for Education & Faculty Affairs to avoid any conflicts for the Chief of Staff.	This policy will be reviewed again by Drs. Judy Solberg, Ken Ruit, and Shahram Solaymani-Mohammadi and will be brought back to the Bylaws Committee.

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	Clarified the post hearing sections to how it relates to the appeal committee making a decision and not the dean. Edit language in the responsibilities for the Chief of Staff to include the Associate Dean for Education & Faculty Affairs.	
Policy 3.12, Student Mistreatment Initial Review: Gary Schindler and Motoki Takaku	Editorial changes were presented. No substantive changes.	Motion by Stephen Tinguely seconded by Emily Henneman to approve Policy 3.12 Student Mistreatment. Motion passed unanimously.
Policy 3.10 Student Social Media Policy	Deferred – legal is reviewing	
Assign policies:		3.4 Criminal History Julie Solberg and Gary Schindler  3.11 Technical Standards Stephen Tinguely and Abe Sahmoun
Adjournment	Adjourned at 12:55pm.	Next meeting March 9, 2023