

SMHS Bylaws Committee
January 12, 2023 – 12:00pm
Zoom Conference

In Attendance: Abe Sahmoun, Gary Schindler, Shahram Solaymani-Mohammadi, Stephen Tinguely, David Bradley, Julie Solberg, Motoki Takaku

Absent: Emily Henneman, Corey Smith, Judy Solberg

Others in Attendance: Ken Ruit, Jeanette Gratton

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Approve the minutes from November 22, 2022 meeting	The minutes were provided prior to the meeting for review.	David Bradley made a motion to approve the minutes from October 25, 2022, seconded by Stephen Tinguely. This motion passed unanimously.
Other business was discussed to add to next agenda: Bylaws; revision request Dr. Tinguely	Dr. Tinguely will have a revision request for the Bylaws regarding clinical faculty representation. Judy has also worked with Drs. Metzger and Roller in terms of things to do to broaden campus representation on committees.	Add this to the agenda for the next meeting.
Policy 3.2 Conflict of Interest Policy – Assessment Initial Review by Gary Schindler and Judy Solberg	Minor editorial changes including clarifying the Program Directors.	Motion by Stephen Tinguely, seconded by David Bradley to approve Policy 3.2, Conflict of Interest - Assessment
Policy 3.3 Conflict of Interest Policy – Standing Committees Continue discussion in comparison of this policy vs. UND’s policy	Reviewed the definition of Conflict of Interest per the University: A conflict of interest exists whenever personal, professional, commercial, or financial interests or activities outside of the University have the possibility (either in actuality or in appearance) of (1) compromising a faculty or staff member’s judgment; (2) biasing the nature or direction of scholarly research; (3) influencing a faculty or staff member’s decision or behavior with respect to teaching and student affairs, appointments and promotions, uses of University resources, interactions with human subjects, or other matters of interest to the University; or (4) resulting in a personal, family member’s, or close personal associate’s gain or advancement at the expense of the University. For purposes of subsection (4),	Motion by Stephen Tinguely to replace the definition of Conflict of Interest (COI) in policy 3.3 Conflict of Interest – Standing Committees and policy 3.2 Conflict of Interest – Assessment, to match UND’s conflict of interest, seconded by David Bradley. Motion passed unanimously.

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	family members include parents, siblings, spouse or partner, children, or dependent relatives	
<p>Assign policies:</p> <p>Policy 3.7, Health Conditions Impacting Student Participation for all SMHS Students (formerly Inhibiting Conditions)</p> <p>Policy 3.10, Student Social Media Policy</p>		<p>Policy 3.7 initial reviewers: Stephen Tinguely Abe Sahmoun</p> <p>Policy 3.10 initial reviewers: Corey Smith David Bradley</p>
Next meeting January 30, 2023		
Adjournment	Adjourned at 12:45pm.	