

SMHS Bylaws Committee
September 10, 2024 – 1:00 pm
Zoom Conference

In Attendance: Ken Ruit, Wanda Lauer, David Schmitz, Julie Grabanski, Julie Solberg, Motoki Takaku, Shahram Solaymani-Mohammadi, David Bradley

Others in Attendance: Judy Solberg, Nikki Voigt

AGENDA ITEM	SUMMARY	ACTION/FOLLOW-UP
Welcome to new members	<p>Dr. Ruit gave welcome to new committee members and all present committee members introduced themselves.</p> <p>Dr. Ruit explained charge of the committee.</p>	
Election of chair	<p>Drs. Bradley and Schmitz each self-nominated themselves for chair. Dr. Ruit suggested they could serve as co-chairs.</p>	<p>Dr. Julie Solberg made a motion to elect Drs. Bradley and Schmitz as co-chairs. Dr. Grabanski seconded. The motion passed unanimously.</p>
Schedule of future meetings	<p>Have usually scheduled monthly committee meeting in the past. Twice a month if needed.</p> <p>Dr. Ruit and chair will put together review schedule for the upcoming year based on having one meeting a month.</p> <p>Fall semester meetings will be scheduled on the 2nd Thursday of the month at 1pm.</p>	
Possible upcoming action by Faculty Council relating to the establishment of a new standing committee	<p>Establishing an Affinity, Equity, Inclusion, and Belonging (AEIB) Committee was proposed to Faculty Council by Victoria Haynes. The proposal has been sent to FC for a vote.</p> <p>If approved, this committee will create the bylaws language.</p>	
Review upcoming policy review schedule	<p>Dr. Ruit shared policy review schedule with the group. These will be scheduled out over the course of the year.</p> <p>Policy review schedule:</p>	

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	<p>3.6 Bylaws Drug and Alcohol Screening (A carryover from last year)</p> <p>1.3 Bylaws Policy on policy</p> <p>2.3/3.2 Bylaws Conflict of interest policy - Assessment</p> <p>2.4/3.3 Bylaws Conflict of interest policy - Standing, Programmatic, and SMHS Committees</p> <p>2.5 Bylaws Learner Mistreatment</p> <p>3.4 Bylaws Criminal history background check policy - Student</p> <p>3.7 Bylaws Participation in Education as it Relates to Student Health (KNA Inhibiting conditions)</p> <p>3.9 Bylaws Student grievance policy</p> <p>3.10 Bylaws Student social media policy</p> <p>3.11 Bylaws Technical standards for matriculation, progression and graduation</p> <p>3.12 Bylaws Policy on Learner Mistreatment</p> <p>3.13 Bylaws Exposure to Environmental Hazards for all SMHS Students</p>	
<p>Biannual review of Bylaws (found here: https://med.und.edu/about/education-faculty-affairs/files/docs/smhs-bylaws-final.pdf)</p>	<p>Review will be scheduled out over the course of the year.</p>	
<p>Adjournment</p>	<p>Meeting adjourned at 1:50pm.</p>	

Prepared by: Nikki Voigt